

Chino Valley Unified School District



The Game Plan

**Informational Handbook
2020-2021**

MESSAGE FROM THE GENERAL MANAGER

Welcome to the 2020-2021 season for Country Springs. This is our 26th season serving the Chino Hills community that is 'at the top of the league'! If you are returning to our school for another school year, welcome back! If you are new to Country Springs, you'll be pleased to know that your child will be attending one of the top 100 schools in the State of California and is recognized as a two-time National Blue Ribbon School, a four time California Distinguished School and a recipient of the Golden Bell Award in instruction. This high level of student success can only be maintained with the active involvement of our parents through volunteering some time at school and stressing the importance of education plus good study habits at home. The school equips students with the skills needed for College and Career Readiness: Communication, Collaboration, Critical Thinking, and Creativity. This is accomplished through the implementation of Common Core State Standards (CCSS). We find it effective to develop self-confidence in each student by presenting the curriculum through multiple learning modalities (see ***Theory of Multiple Intelligences***) and the use of the Visual and Performing Arts. We also seek to instill in our students the qualities needed to be a productive citizen through Character Education. Country Springs has high expectations for both the students and the staff. The combination of everyone working together make the school a continuing success story.

We are excited to use 'Aeries Communication' as one of our avenues of communication. It will keep you directly in touch with both the office and your child's teacher in order to receive important school information (see ***Communication***).

We're all looking forward to another great year at the ballpark!

COUNTRY SPRINGS BASEBALL GLOSSARY

As you visit the school, you will notice the baseball theme labels specific locations. Each classroom is named for a baseball team plus the following:

School Office-----Clubhouse
Principal's Office-----General Manager
Principal's Conference Room-----Home Plate
Assistant Principal's Office-----Manager
Assistant Principal's Conference Room-----Batting Cage
Health Office-----Training Room
Staff Workroom-----Bull Pen
Staff Lounge-----7th Inning Stretch
Cafeteria-----Concession Stand
Outside Eating Area-----Terrace
Playground Snack Area-----Bleachers
Multipurpose Room-----Hall of Fame
Library-----Field of Dreams
Computer Lab-----Press Box
Resource Specialist Room-----Batter's Box
Teacher Pod Rooms-----Dugout
Playground-----The Field

Parent Faculty Association

The PFA Board is pleased to welcome our families to the 2020-2021 school year. As parents of students attending our school, you are automatically members of the PFA. We consider ourselves a big family, so there are no dues or fees. Country Springs is ranked by the State as one of the top 100 “high academic performance schools” and designated as a National Blue Ribbon School. One of the vital reasons for the school’s success is the amount of parent involvement and support for school activities. The Country Springs PFA is the means for coordinating this involvement and support. The school staff and PFA work as a team to provide the best for the students with the active support of parents. Please consider volunteering for at least one event or program this year. (see ***Volunteer and Parent Involvement***).

Through our fundraising activities, the PFA is able to finance educational assemblies, field trips, student awards, Red Ribbon Week, and supplemental instructional materials for the classrooms. Parent volunteers are always needed to assist with Art Palette lessons, classroom parties/activities, field trips, and work with a variety of PFA committees. We are looking forward to your participation this year

Thank you in advance for your support!

Country Springs Philosophy

The Country Springs' school community is committed to the philosophy that all students are intelligent. The school will provide a safe, motivating, and structured environment conducive to learning. Emphasis will be placed on high expectations, respect for others, responsibility, patriotism, and Character Education. Country Springs implements the Theory of Multiple Intelligences (MI) which is described later in the Game Plan.

Our high expectations include:

- Each student is expected to be a successful All-Star in all they do and say. Positive Behavioral Interventions and Support (PBIS) posters are placed in the classrooms and in various locations throughout the campus to remind all students of these expectations (See **PBIS**).
- Each student is expected to show excellence in the 21st Century skills of Communication, Collaboration, Critical Thinking, and Creativity.
- Students accepting responsibility for their own progress by placing learning as their primary goal and taking advantage of the excellence provided at Country Springs (See **PBIS**).
- The entire school community valuing cultural diversity and showing respect for others.
- The school staff staying current with the latest curricular (CCSS/NGSS) and technological information through Professional Development opportunities.
- Parents actively supporting the educational process and school activities.

Bell Schedule

Regular Schedule

| | |
|--------------------|-----------------------------------------------|
| 8:13 a.m. | Line Up Bell |
| 8:15 a.m. | School Begins |
| 10:00 - 10:13 a.m. | All School Recess |
| 11:30 - 12:10 p.m. | 1st grade lunch |
| 11:40 - 12:20 p.m. | 2nd grade lunch |
| 11:50 - 12:30 p.m. | 3rd grade lunch |
| 12:00 - 12:40 p.m. | 4th grade lunch |
| 12:10 - 12:50 p.m. | 5th grade lunch |
| 12:20 - 1:00 p.m. | 6th grade lunch |
| 1:05 - 1:18 p.m. | Primary Recess |
| 11:35 a.m. | School Dismissal (A.M. Kindergarten) |
| 11:35 a.m. | School Begins (P.M. Kindergarten) |
| 2:55 p.m. | School Dismissal (P.M. Kinder & Grades 1 – 6) |

Wednesday/Minimum Days

| | |
|--------------------|---------------------------------------------|
| 8:13 a.m. | Line Up Bell |
| 8:15 a.m. | School Begins (ALL Students, K-6) |
| 10:40 - 11:10 a.m. | 1st grade lunch |
| 10:40 - 11:10 a.m. | 2nd grade lunch |
| 10:40 - 11:10 a.m. | 3rd grade lunch |
| 11:10 - 11:40 a.m. | 4th grade lunch |
| 11:10 - 11:40 a.m. | 5th grade lunch |
| 11:10 - 11:40 a.m. | 6th grade lunch |
| 11:35 a.m. | School Dismissal (A.M. & P.M. Kindergarten) |
| 11:45 a.m. | School Dismissal (Grades 1-6) |

RAINY DAYS

- 7:30 a.m.: Students may enter campus, place backpacks on hooks by classroom, and go directly to the Hall of Fame
- 8:05 - 8:15: Students picked up by classroom teacher

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General Policies

A

Attendance

Country Springs has a history of having one of the highest attendance records in CVUSD. Every year we are among the top three elementary schools in attendance. Students are expected to be at school on a daily basis. However, since illnesses, injuries, etc., are a part of life and a reasonable excuse to be absent from school, working parents should have an alternative childcare plan established before the school year begins.

Board policy requires that verification by email, note, or phone call must be completed **WITHIN 5 SCHOOL DAYS** of the student's return to school. On the sixth day, the absence becomes unverified and **cannot be changed** after this date. Excused absences include illness, doctor appointments, and family funeral services. Even though these are excused absences, the school and district do not receive funding for any absence.

To qualify for the Batting 1000 award, a student must attend school every day and have no more than one tardy, early out, or late pick up each trimester.

Please make every effort to schedule appointments after school dismissal, especially on minimum days.

If your child must miss school for more than five consecutive days, please contact your teacher as early as a month in advance and no later than a week prior to your planned absence for Independent Study.

*Students who participate in the Independent Study program will **NOT** be eligible for the Batting 1000 award. (see **Student Recognition**)*

Students may not be signed out the last 15 minutes of the school day (see **Tardiness**).

IMPORTANT: The information on the Emergency Cards must be complete and accurate. It is imperative that we have accurate phone (including cell) numbers and emergency contacts. Students can only be released to adults listed on the Emergency Card. If any Emergency Card information changes during the year, please notify the office in writing or personally stop by, and we'll update your card. Inaccurate information could prolong the process in the event of an emergency. If a student is absent from school, please report via our website under the 'Parents' drop-down:

Click on the link:

<https://www.chino.k12.ca.us//cms/module/selectsurvey/TakeSurvey.aspx?SurveyID=344>

If you would like to request make-up work, your absence notification will need to be made by 10:30 a.m.

The make-up work will be available in the office between 3:30 p.m. & 4:30p.m.

B

Behavior/Positive Behavioral Intervention and Support (PBIS)

To maintain a positive and safe learning environment, our school has very high expectations for appropriate behavior. These high expectations help develop good citizenship, responsibility, and respect for others. Our “All-Star” behavior is part of the overall Positive Behavioral Interventions and Support (PBIS) which is designed to teach and reinforce expected behaviors, rather than to punish inappropriate/unacceptable behaviors. This system has three behavior expectations: Be Safe, Be Responsible, and Be Respectful. All other expectations flow from these three.

PBIS begins in each classroom with the set of expectations for appropriate classroom behavior. These behavior expectations are taught to the students at the beginning of school, communicated to the parents at Back to School Night, and posted so that they are visible in the classroom.

Students are expected to follow All-Star expectations at all times. It is important that every student feels accepted by, and accountable to, all school employees. To reinforce adherence to these expectations, “Trading Cards” are given to students who are exhibiting All-Star behavior. “Trading Cards” can be redeemed for rewards throughout the year. In addition, students can earn a Diamond Club Pass during lunch for following the expected lunch time and/or playground behaviors. Every other Friday, students who earn a Diamond Club Pass get to participate in a special reward. When expected behaviors are not demonstrated, a “Strike” is issued. These forms, issued by playground supervisors, teachers, or administrators, describe the violation and require a parent signature.

Office Referral: In the event of a more serious infraction that violates both the school’s standards and the District Behavior Code, or for repeated classroom/playground violations, an Office Referral form is completed. The student receiving the referral meets with an administrator for counseling and development of a “plan” for correcting the inappropriate behavior. Parents are contacted when an office referral is issued. The student is held responsible for actively participating in the development of the “plan.” As part of consequences imposed from an office referral, a student may lose recess/lunch recess privileges.

Country Springs holds high expectations of students in the areas of academics and citizenship. Students are informed of school policies and expectations by administrators and teachers. If students do not follow the classroom homework policies, the teacher will issue a homework notice. If students do not follow the safety/school rules outside of the classroom, strikes and/or office referrals are issued by school staff. Each trimester, the students receive Performance Levels for Habits of Success which are listed on the backside of the Report Card. Students are recognized for adhering to these expectations at various awards ceremonies held throughout the year (see ***Student Recognition***).

C

Cell Phones/Electronics

Cell phones and electronics are discouraged from being brought to school. Cell phones and electronics are not to be out (visible) or used during the school day without the prior permission of an administrator or their designee. Smart watches that can receive phone calls or messages will be treated like phones and must be turned off/disabled during the school day.

The first violation will result in the item being taken away for the remainder of the day and parents being notified via a playground referral. Further violations will result in the item being taken away and requiring the parent/guardian to pick it up from the school. The school does not take responsibility for lost, broken, or stolen items.

Clubs

Country Springs offers a variety of clubs and organizations for students to meet on shared likes and interests. All clubs are supervised by a Club Manager (teacher) and students are encouraged to get involved! Some of the clubs we offer are:

- Debate club
- Math club
- Running club

Communication

We make every effort to keep the school community well informed. To accomplish this, we utilize a “paperless” and more efficient method of communicating with families via e-mail/text using Aeries Communications.

The website will contain the school’s Master Calendar, the lunch menu, and school announcements. E-mail reminders will be sent about important school events. The website will also contain on-line forms, such as a Student Absence Report. It will list specific events for which we need parent volunteers, PFA news, and grade level suggested supply lists.

Country Springs has Twitter and Instagram Accounts. We will highlight activities, post ‘breaking news’, and post important updates. Follow us at: CountrySprings/CVUSD. In addition to Aeries Communications and Twitter, we have a marquee in front of the school, and the Chino Hills Champion publishes our upcoming events.

We encourage families to utilize the multiple forms of home-school communication to keep current on school events.

Counseling and Social-Emotional Support

Students at Country Springs have access to counseling through Chino Human Services. This free on-site program provides treatment and support services for students with a variety of needs. Permission slips are available in the office.

All students in grades K-6 will be taught lessons through Second Step Curriculum that is rooted in social-emotional learning (SEL). Lessons focus on behavioral skills which include problem solving, emotion management, and empathy.

Curriculum

The CVUSD elementary school curriculum is based on subject and grade-level Common Core State Standards (CCSS) adopted by the California State Department of Education. Teachers plan and deliver instruction to enable students to achieve mastery of these standards. Students in grades 3-6 will take the California Assessment of Student Performance and Progress (CAASPP) developed by the Smarter Balanced Assessment Consortium (SBAC). This annual assessment is a computer-based assessment and is administered in the spring. Students receive instruction in English Language Arts/Literacy, Math, Social Studies, Science, Technology, Music, Art, Physical Education, and Health.

One of the unique features of Country Springs is the use of Howard Gardner's *Theory of Multiple Intelligences*; more detail of "MI" is given on page 23. The effectiveness of MI, high expectations, parent involvement, and a strong school staff is evident in our successes as a school. For the many years, Country Springs has been one of the highest achieving schools in CVUSD, San Bernardino County, and ranks in the top 100 (of the 8000+) elementary schools in California.

Differentiated instruction during the school day is provided to all students. Differentiated instruction means that the Standards are addressed and is presented to students in a way to meet their learning needs.

In 2015, Country Springs earned the distinction of becoming a National Blue Ribbon School for the second time. This recognition is given to schools that continue to maintain academic excellence. In 2008, Country Springs received the Golden Bell Award for an outstanding instructional program. In 2018, Country Springs received the Distinguished School Award for the 4th time.

D

Dress Code

The CVUSD expectation for student dress and grooming is based on a compromise between self-expression, safety, and respect for other students' right to learn.

You will receive a copy of the District's Dress Code in your beginning of school packet found in the District Parent Handbook, but here are some highlights:

- Sun-protective items are fine; sunglasses, hats, visors, etc. They are not required to be Country Springs spirit wear; however, they may not have logos that are inappropriate for school. Hats, visors, etc. are for outdoor use and/or may be worn in the classroom at the teacher's discretion. Bill of hat must be worn over face.

- Shoes and sandals must have back straps. No thong-type footwear or platform shoes above two inches.
- Roller shoes are not permitted on campus with wheels inserted.
- Strapless tops are not permitted. Strap width will be appropriate to the use of undergarments.
- Nonmedical cosmetics (makeup) are not allowed in elementary schools.
- No oversized clothing, sagging pants, hanging belts, etc.
- College and professional sport team logos are okay. Especially Baseball logos!

Drop Off & Pick Up (see *Traffic Flow*)

To ensure student safety:

- Drop off and pick up students at a designated place on a street near the school avoiding the campus traffic. A crossing guard at the corner of Village Center Drive and Parkview Lane allows students to access streets west of Village Center Drive safely.
- If dropping off students on campus, plan to do so between 7:45 a.m. and 7:55 a.m. before the “rush.”
- Whether picking students up on or off campus, be sure a designated place is established where the students are to wait. Pick up areas on campus are either on the north side at the beginning of the traffic circle or at east side curb of the main parking lot.
- To keep traffic flowing smoothly at drop off times, be sure your children are ready to exit the car with their lunch money, lunch boxes, backpacks, etc. Students must enter/exit on the passenger side of the car.
- If parents need to exit the car, they must use the parking lot. Otherwise, they must stay in the car to keep traffic flowing.
- Pull your vehicle as far forward as possible in the drop off/pick-up zones to allow more traffic to enter.
- Please follow directions of staff who are on traffic duty to keep everyone safe and the traffic flowing.
- Please do not use cell phones while driving, it is both illegal and endangers all students and staff.
- Plan ahead on RAINY DAYS, as traffic moves slower on these days. On Rainy Days, drop off starts at 7:30 a.m. The students gather in the Hall of Fame and are dismissed to class from there. At dismissal time, the students stand under the overhangs of the building at the pickup areas.
- **Traffic is not an excuse for tardiness.**

E

Emergency Preparedness

In compliance with the standards set by the State, Country Springs maintains an extensive School Site Safety Plan, which is revised annually. Parents may be assured that a plan to keep their children safe during a variety of disaster scenarios are in place. Students practice fire, earthquake and lockdown drills each year. See the school website

for emergency procedures. The staff also practices the duties of their emergency stations. Our district and PFA ensures that we have an adequate supply of emergency water, food, tools, shelter, and first aid items.

English Learners

When students are registered in CVUSD schools, the Parents complete a Home Language Survey. If any language other than English is listed on the survey, the student is tested at the District's Language Assessment Center. The results from the testing designate the student's language acquisition level. English Learner (EL) students will receive English Language Development (ELD) instruction on a daily basis.

F

Fun Club Day Care

Our daycare building is located on the north side of the traffic circle. A credentialed teacher oversees the planning, supervision and teaching of this program that provides childcare from 6:00 a.m. to 6:00 p.m. for a fee. Please check with the Child Development Department in our District Office for availability. Fun Club may be reached at 909-590-1243.

G

Gifted and Talented Education (GATE)

Beginning mid-year, all 2nd grade students participate in a universal screening for the GATE designation. Gate students are served in "GATE cluster" classrooms. GATE students are assigned to a GATE teacher who provides differentiated instruction for each student's area of strength. Similarly, high-achieving students (not GATE identified) may also receive enrichment instruction as deemed appropriate by the classroom teacher.

Students in grades 3-6 may also be screened for GATE designation. Please discuss with your child's teacher to receive further information. Students may not be screened in consecutive years; one academic year must elapse before taking the qualifying assessment again.

Grading

CVUSD schools utilize standards -based report cards. On a standards-based report card, each of the subject areas is divided into a list of skills and knowledge that students are responsible for learning. Students receive a separate mark for each standard/standard group. These achievement marks indicate a child's progress toward meeting specific

grade-level standards. Students' proficiency is reported separately from their efforts to participate, be resourceful, cooperative, etc.

Report Card Performance Levels:

4 – Excelling: Students at the Excelling level of performance consistently performing at grade level, can demonstrate independence, and can extend the grade level standards, when applicable expected at this point of the school year.

3 – Achieving: Students at the Achieving level of performance demonstrate an adequate understanding of and ability to apply skills needed to meet grade level standards at this point of the school year.

2 – Progressing: Students at the Progressing level of performance are partially meeting the grade level standards expected at this point of the school year.

1 – Beginning/Standard Not Met: Students at the Beginning/Standard Not Met level are not yet meeting grade level standards expected at this point of the school year.

The three areas of Habits of Success (Work Habits, Responsibility for Academic Success, and 21st Century Skills) reported on the back of the report card will also use these performance levels.

We are on the trimester grading calendar with the following dates for communicating academic progress:

| | |
|------------------|-------------------------------------------------------|
| Sept. 28- Oct. 2 | Parent Conference Week & Trimester 1 Progress Reports |
| Nov. 10 | Trimester 1 Report Cards Distributed |
| Jan. 17 | Trimester 2 Progress Reports Distributed |
| Mar. 3 | Trimester 2 Report Cards Distributed |
| April 17 | Trimester 3 Progress Reports Distributed |
| May 27 | Trimester 3 Report Cards Distributed |

*Please note trimester ends on the Friday prior to report card distribution.

H

H.I.T.S.

Helping Ignite Tomorrow's Stars is an annual event that allows students to make practical application of both their academic skills and Multiple Intelligence strengths. Special enrichment classes are set up by the teachers on a wide variety of topics. With these motivating topics to learn about, the students are encouraged to use higher-level thinking skills to actively participate in the experience. Students sign up for the classes that interest them.

Homework

Homework is intended to reinforce current classroom instruction. Our homework policy is intended to be the same as the District guidelines as outlined in Chino Valley Unified School District Board policy. Long-term projects will be counted in the homework minutes outlined below. Students shall be required to read a minimum of 20 minutes every day, in addition to regularly assigned homework. The following minutes are guidelines and may vary with each student's ability and effort.

| | |
|-----------------------------------------------------------|---------------|
| Kindergarten & 1 st | 10-20 minutes |
| 2 nd Grade | 20-30 minutes |
| 3 rd Grade | 30-45 minutes |
| 4 th , 5 th , 6 th Grade | 60-90 minutes |

Please remember the above minutes are for the specific homework assignments and do not include assignments which must be completed at home due to inefficient use of classroom work time.

The purpose for assigning homework is multi-faceted: practicing skills previously taught, developing self-reliance, learning responsibility, and demonstrating academic progress in a manner that parents can witness at home. A system should be established at home for when and where homework should be completed. There should be a consistent place for finished work to be stored for returning it to school.

Every once in a while, if homework becomes too much to accomplish on a particular day and everyone involved becomes frustrated – STOP. Write the teacher a note and attach it to the incomplete homework assignment. Students do not receive consequences for incomplete homework excused by the parent. This applies to daily homework assignments, not long-term projects.

A Homework Notice will be sent home when a student has unexcused, missing, or incomplete homework. Missing or incomplete homework is tracked by Trimesters. On the first offense, a Homework Notice is issued, but they are still eligible for the RBI Trimester award. On the second and subsequent notices, they are ineligible for the RBI Trimester award. Students will receive a Performance Level based on homework habits.

It is the student's responsibility to record the homework assignments, make sure they understand the assignments before leaving class, take any necessary materials with them when they are dismissed for the day and return the assignments when they are due.

Parents may assist with homework assignments and are encouraged to check their child's work daily for quality and accuracy.

Students or parents may return to school no later than 3:30 p.m. on a regular day and no later than 12:15 p.m. on a minimum day to retrieve forgotten homework materials. Students may not retrieve homework materials if the teacher is not in the classroom. CLASSROOMS MAY NOT BE ENTERED FOR MISSING MATERIALS WITHOUT PERMISSION.

Restaurant Homework Passes or Fundraiser Homework Passes may be used according to the policies set up by the classroom teacher. Be sure to check these policies at Back to School Night.

L

Lunch Program

It takes energy for the students to do all that is expected of them during the school day. We hope students eat a good breakfast before school and bring or buy a lunch. Although we may not force students to eat their lunch, the school staff encourages them to do so. Students are never denied something to eat at lunchtime. If they forget to bring a lunch, they may call home or “borrow” a lunch from the cafeteria and pay the next day. They are not allowed to take food from other students. If we notice a pattern of a student not eating, or just bringing “junk food” for lunch each day, the parent will be contacted to ensure that they are aware.

Monday, Tuesday, Thursday, and Friday the students have a 40-minute lunch period. Although most students take 10 to 15 minutes to eat before leaving for the playground, they are not forced to leave the lunch tables until they’re finished eating, but must stay at least 10 minutes. The students eat outside at the picnic tables. In inclement weather, the students eat in the Hall of Fame. Due to our 11:45 dismissal on Wednesdays and other minimum days, we have a mid-morning Nutrition Break. During this time, students may bring a “lunch” or buy from the cafeteria.

Cafeteria Lunch – Country Springs serves between 200-300 lunches per day depending on the menu items. The lunch menu is available on-line through the school website.

Paying for lunches: It is highly recommended that you pay in advance for school lunches either through MYSCHOOLBUCKS.COM or BY CHECK payable to Country Springs Elementary. If students are going to bring money to school to pay for lunches, the recommended form of payment is by check. This helps to reduce the potential of cash being misplaced. Checks can be traced back to the owner if necessary.

Students are updated often the amount of paid lunches they have left in their account. When they are down to one or two left, they are also reminded to bring in money. Students who have a deficit in their account over consecutive days may be provided a healthy lunch alternative in lieu of the regular lunch and the parent is contacted.

Due to the new sign-in system, parents who deliver a lunch during the school day must label the lunch with the students’ name and leave it on the cart in the Clubhouse (Front Office). All lunches must be brought in by 11:25 for Grades 1-3 (10:35 on Minimum Days) and by 11:55 for Grades 4-6 (11:05 on Minimum Days). If lunch is not delivered by these times, the student will need to purchase a school meal.

**PRICES AND PAYMENTS: \$2.75 PER DAY
(Reduced price available upon qualification)**

M

Medications/Health Emergencies

Please do not send children to school if they are sick. Students becoming ill at school are sent to the Training Room. If they are too ill to return to class, you will be notified. No child will be sent home alone if they are ill. Please let children know to inform an adult if they are ill or injured.

In the event of a serious injury or illness, the paramedics will be called. Please ensure the information on your child's Emergency Card is kept up-to-date and accurate. Cell phone numbers are helpful. Remember to include all names and numbers of those people you authorize to pick up your child in the event of an emergency. **We can only release students to those listed on the card.**

If your information changes, please notify the office in writing or personally stop by, and we will make the changes.

When medications are to be taken at school, a Request for Administration of Medicine form must be completed by the physician. The form is available from the Health Office. It must accompany all medications sent to school. All medications must be sent in their original pharmacy container and be marked with the student's name and room number. Non-prescription medications may not be dispensed at school, including vitamins, cough

P

Parking

The parking lot by Fun Club is for staff only. The parking lot in front of the office will be for staff, parents, and visitors. Please remember that parents and visitors should NOT be parking in the parking lot if they are attending a field trip with their child's classes. Parents remember to pay attention to all posted signs so you do not get ticketed.

Physical Education (P.E.)

Physical Education is part of the instructional program at school. Please ensure your child is ready to participate in an array of activities throughout the year.

Psychologist

Country Springs' school psychologist is at the school two days per week. The main duties consist of giving the psycho-educational evaluations, providing analysis/recommendations at IEP meetings, and being an informational resource for the staff.

R

Rainy Days

At 7:30 a.m.: Students may enter campus, place backpacks on hooks by classroom, and go directly to the Hall of Fame.

At 8:05 - 8:15 a.m.: Students will be picked up by their classroom teacher.

S

Specialized Academic Instruction (SAI)

Students who have an IEP in place are supported by a SAI teacher. The Resource Specialist Program (RSP) support model includes additional support in the general education classroom and/or small group or individual instruction. The Special Day Class (SDC) support model provides support in a self-contained classroom setting with accommodations and modifications based on the student's IEP.

Speech/Language Services

Students who have an IEP in place for Speech and Language services are supported by a Speech and Language Pathologist. The support model includes small group or individual instruction.

Student and Teacher Excellence Program (STEP)

Through the use of Multi-Tier Systems of Support (MTSS) for academics and/or behavior, students who require additional intervention are identified. The classroom teacher will try intervention strategies and progress monitor to support the child. If further measures are required after a duration of progress monitoring, the teacher makes a referral to the STEP team. The team includes the parents, classroom teacher, intervention teacher, and an administrative designee. The team generates the student's strengths and weaknesses, and then develops an intervention plan. Often, the plan includes a follow-up meeting. It is the goal of the STEP team to collaborate and devise a plan to ensure student success.

Student Recognition

In order for student performance to meet our high expectations, a school-wide positive reinforcement system becomes part of our philosophy. It is important to recognize both academic achievement and excellence in citizenship. The criteria for all our awards are set so that all students have the potential to receive them. Our awards both recognize those individuals who have met or exceeded the school's high expectations, but also set goals for those students striving to improve.

The monthly student award program is the Most Valuable Player (M.V.P.) Award. M.V.P. Awards are given to 1st – 6th graders who have shown exceptional academic performance related to mastery of the Common Core State Standards. Teachers may also give one Sportsmanship Award to a student who has demonstrated exemplary All-Star expectations: Safe/ Responsible/ Respectful.

Trimester Awards—given at the end of each grading period:

| | |
|---------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Coach’s Award | Work Habits & 21st Century Skills (back of Report Card) 3’s or 4’s on Report Card in ALL areas of ‘Habits of Success’ (including both Playground and Classroom Behavior) and NO playground or office referrals |
| RBI Award | For all students who Regularly Brought In (RBI) Classwork and Homework with no more than one Homework/Missed Assignment Notice for missing or incomplete assignments. |
| Batting 1000 Award <i>(paused for the 2020-2021 school year)</i> | For all students with zero absences and no more than one tardy, early out or late pick up during the grading period (first day through last day of the trimester). Students who enroll in the middle of a trimester are not eligible for the award A tardy may be excused when a student arrives after 8:15 OR LEAVES BEFORE DISMISSAL TIME, if a doctor’s note is provided within 5 days, per Board Policy |
| Grand Slam Award | Given to those students who receive the Coach’s, RBI, and Batting 1000 Awards for the trimester |

End of Year Awards

| | |
|--------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| “Hall of Fame” Inductee | Recipients of the Grand Slam Award for all three trimesters will receive recognition at the end of the school year |
| Presidential Fitness Award | For 5 th grade students meeting the National guidelines for physical fitness |
| Presidential Academic Award | For 6 th grade students who have earned Standard Exceeded every year on the CAASPP (subject to change based on U.S. Department of Education’s criteria) |
| Presidential Educational Improvement Award | For 6 th graders who have displayed exceptional academic growth and/or commitment over an extended time (subject to change based on U.S. Department of Education’s criteria) |

T

Tardiness

It is essential that students arrive on time to begin the school day. Students coming to the classroom late may create a disruption.

DROP-OFF TIME is 7:45-8:10a.m./**RAINY DAYS** 7:30-8:10a.m.

At 8:13 a.m. the lineup bell rings for students to go to class. At 8:15 the bell rings to signal the start of the school day. All entry gates are locked at 8:15 a.m. Students arriving after the 8:15 a.m. bell must report to the office to be signed in and get a Tardy Pass to give to the teacher. *TRAFFIC IS NOT AN EXCUSE FOR BEING TARDY.* With our convenient traffic flow plan and ample drop-off time, plan your arrival with the traffic in mind.

A tardy (including leaving school before dismissal time) may be “excused” with a Doctor/Dentist note showing the student was at an appointment. Notes must be received by the school WITHIN 5 DAYS.

It is also important to pick up students on time after school. Even with our heavy traffic flow, the campus usually clears out within 15 minutes of dismissal. Students not picked up after traffic has cleared will be brought to the office. Parents will then need to come into the office and sign students out.

Students that are tardy meet with administrators for a brief ‘check-in’ during recess. Habitual tardy or late pick up patterns will prompt a meeting between parents and the school administration.

Technology

The Common Core State Standards (CCSS) embody 21st Century Learning. Technology has become increasingly necessary to prepare students for College and Career. Country Springs has laptops, Chromebooks, and tablets available for student use. Students are instructed to use a variety of tools including effective keyboarding skills, digital citizenship, research skills, word processing, and presentation programs. Please keep in mind that, whether at school or home, computers/tablets are first a teaching/learning tool and NOT a toy.

Traffic Flow

With the walkway that enters the south end of the campus by the crosswalk, it is easy and safe to drop off and pick up students from streets near the school without having to battle the traffic entering the campus. If you choose to use the campus for drop off and pick up, the diagram below illustrates the proper traffic pattern. Signs posted by the city for exiting are enforced by the Sheriff’s Department—be careful!

If you are approaching the school from Grand Avenue, you must turn left into the traffic circle (the first entrance), then exit (right turn only) from campus which returns you to Grand Avenue. PLEASE BE AWARE, at dismissal time, do not arrive too early from this direction. You can be cited by the Sheriff’s Department if you are blocking through traffic or the sidewalk as you wait to turn left into the traffic circle.

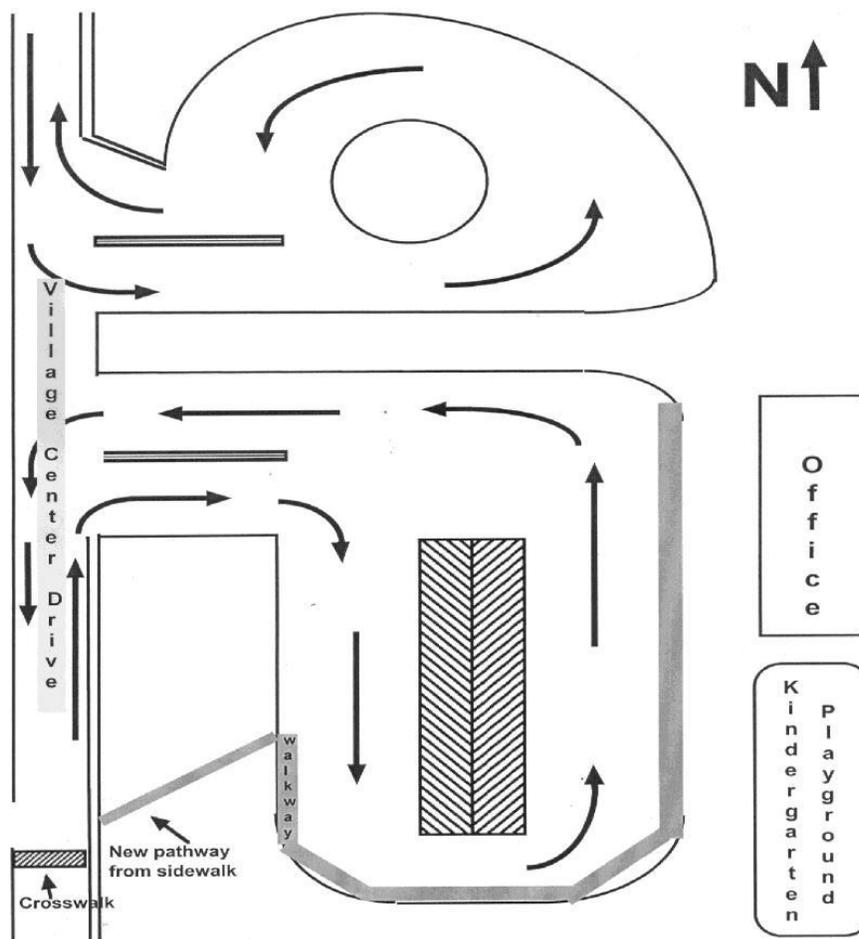
If you are approaching the school from Chino Hills Parkway, you must turn right into the parking lot (the first entrance), then exit (left turn only) from the parking lot which returns you to Chino Hills Parkway. The east side of Village Center Drive in front of the school is a NO PARKING ZONE during arrival and dismissal times. Signs have been posted by the city.

Daily Dismissal

To alleviate the 'crush' of students at the main gate after school, students will be dismissed as follows:

--**Grades 1-2 (and Ms. Husain's Mrs. Furnari's class)** through main gate near the Clubhouse (Office)

--**Grades 3-6 (except Ms. Husain's Mrs. Furnari's class)** will exit through the gate at the 'Circle Driveway' Siblings can meet up in front of the school to walk home together.



Pedestrians walking to or from school from the south must use the pathway (ramp) to enter and exit campus. Pedestrians walking to or from the north must use the sidewalk that surrounds the traffic circle. For safety reasons, pedestrians may not cross the parking lot entrance sidewalk due to traffic. Please stay on all sidewalks.

V

Visual and Performing Arts (VAPA)

Country Springs has a multi-faceted VAPA program. Students in 2nd, 3rd, and 4th grade participate in general music class provided by a credentialed music teacher. Students in 5th and 6th grade have the option to participate in beginning orchestra and band, advanced orchestra and band, and choir. In addition, students will be part of performances that may include acting, singing, and dancing. All students have an opportunity to attend art classes through the Art Palette program.

Volunteer and Parent Involvement

Parents are strongly encouraged to become involved in school functions. Involvement strengthens the link between home and school.

Country Springs is proud to have high parent participation in:

- Back to School Night
- Parent Conferences
- Open House
- Parent Volunteers on Campus

There are many opportunities to volunteer some time in your child's classroom or provide some assistance to their teacher beyond the school day. If you would like to volunteer, please contact your child's teacher in advance to set up a time to volunteer. While we love those who are able to volunteer almost every day, anyone *who serves as a volunteer for ten or more days per month is required to be fingerprinted and submit a TB clearance. In addition, they are required to complete the district-mandated Preventing Sexual Misconduct and Mandatory Reporter online training as well as sign many of the forms that are included in a normal new-hire packet (Drug-Free Workplace form, Employee/Student Interaction form, Sexual Harassment form, etc.).* These requirements apply to those who work with students as well as those who work on committees or with parent organizations. If you will serve as a volunteer for ten or more days per month, please contact Tammie McDorman in Human Resources at (909) 628-1202 extension 1134.

To ensure student safety, the district has purchased a sign in system (Raptor) for all volunteers. The first you come onto campus, you will be required to show your driver's license or state ID. This will be scanned and screened by the Megan's Law website. A 'Visitor' badge will be printed with the location you are visiting. All Volunteers will be required to wear the badge while on campus and sign out when they leave. Parent volunteer tasks may include supporting the teacher in such things as: organizational tasks, workroom projects, etc. Please be mindful that student learning is taking place and extended conversations/conferencing must take place outside of the instructional day. This is to ensure that students and teachers are focused on learning with minimal distractions. Parents may not sign in to deliver personal messages or items to their child. All messages/items must go through the Clubhouse (i.e. band instruments, lunches,

homework, projects, etc.). Please be assured that any emergency message/item that needs to get to the child will be relayed to the child. Forgotten/late assignments do not constitute an emergency.

Birthday celebrations will be set up at the snack tables and must be pre-arranged with the teacher. Any celebration that is to occur must include all students in the class and should be a small treat/snack. The teacher has the right to determine when and what is appropriate for the celebration.

While parent presence on campus is welcome, it is imperative that parents notify the teacher of potential unsafe incidents or student misconduct. Parents **may not** intervene in any situation where student conflict is involved. When an incident is reported, appropriate action will be taken by school staff. For safety and liability reasons, parents are not allowed on the playground during recesses or lunch.

Field trips are an exciting and engaging way to extend the classroom learning. At times, parents are invited and encouraged to chaperone field trips. Parents who attend must remember they are representing Country Springs and must follow all guidelines outlined by the teacher. Parents must arrive and return with the class. Students must stay with their class until the end of the school day. Parents may not check students out of school during a field trip.

Our PFA is a tremendous support system to the school. By the guidelines established when the school first opened, all parents are automatically members of the PFA. There are many opportunities to volunteer with PFA activities. Watch for these opportunities being posted on the school website <http://www.chino.k12.ca.us/countrysprings>.

Additional ways that parents become involved include serving on school councils and committees. These councils work together to plan how the school's resources are effectively used to improve the programs and services for students.

THERE IS ALWAYS AN OPPORTUNITY TO VOLUNTEER – WE APPRECIATE THE AMOUNT OF SUPPORT THAT EACH PERSON IS ABLE TO GIVE.

Theory of Multiple Intelligences

In the mid 1980's, Dr. Howard Gardner, a professor at Harvard University, began developing criteria related to how adults and children acquire knowledge. This led to his "Theory of Multiple Intelligences". According to this theory, individuals possess seven "intelligences" which characterize the way we learn. The degree of how much each intelligence affects our learning varies from person to person. It is important that each student understand which "intelligence" allows them to absorb new knowledge.

Country Springs was founded on using the MI philosophy. We believe all students are intelligent. Our objective is to find which intelligence best serves each student and present the curriculum to them through that modality. Based on our performance record through the past this approach to instruction works very well.

The MI foundation was firmly established when the school opened. The staff at Country Springs design and deliver lessons that embed the theory of Multiple Intelligences and best instructional practices to ensure success for all students.

The Seven Intelligences:

| | |
|-----------------------|----------------------------------------------------------------------------------------------------------------------|
| Linguistic: | Word smart. You learn easily by reading and listening. |
| Logical/Mathematical: | Number smart. You like problem solving, computers, and critical thinking. |
| Bodily Kinesthetic: | Body smart. You learn best by doing and touching. You may need to move or fidget after sitting for a while. |
| Spatial: | Picture smart. You learn things better if you can see it in picture form or 3-dimensional objects and enjoy puzzles. |
| Musical: | Music smart. You can learn easily when things are presented in rhyme, rhythm, and repetition. |
| Interpersonal: | People smart. You learn well when working with others. |
| Intrapersonal: | Self smart. You prefer working by yourself and are very aware of your own strengths and weaknesses. |

School-wide Approaches:

Teachers consistently utilize a variety of instructional techniques and experiences to develop all seven of the students' intelligences.

Each student is screened to determine their individual areas of strength. The entire school facility and surrounding area, such as the park and lake are used as a learning environment.

The H.I.T.S. program ties directly to the MI focus.

Contact Information

Country Springs Elementary School

Principal: Dr. Corinna Hathuc
Assistant Principal: Christine Wilson
Office Manager: Michelle Chavez
Typist Clerk: Roberta Lin
Bilingual Clerk (Mandarin):
Health Technician: Lindie Drozd

14145 Village Center Drive
Chino Hills, CA 91709

Phone (909) 590-8212
Fax (909) 548-6079

Office Hours: 7:30 a.m. – 4:30 p.m.

(909) 590-8212 or (909) 628-1202 ext. 5800

School Website

<https://www.chino.k12.ca.us/CountrySprings>

FUN CLUB (909) 590-1243