

SUGGESTED SUPPLIES

1. Spiral Notebook
2. Composition Book
3. Pens & Pencils (Various Colors)
4. Highlighters
5. Hand sanitizer, face masks, etc.

We will be using classroom computers and student chromebooks to access the yearbook software.

Donations

Should you be interested in making a class donation, we can use the following items:

- 8.5x11 white and colored paper
- Kleenex
- Clorox wipes
- Dry erase markers

POLICIES

Behavior:

As members of the yearbook team, students are expected to follow Canyon Hills rules and expectations at all times. At times, students are asked to independently take photos and seek interviews from staff and students. Professionalism is a must!

Class Attendance: Students must be punctual and attend class.

At times yearbook staffers may be asked to spend extra time during lunch, before and after school, and evenings for event coverage and upcoming deadlines.

GRADING SCALE

100% =	A+
99 - 93%=	A
92 - 90%=	A-
89 - 87%=	B+
86 - 83%=	B
82 - 80%=	B-
79 - 77%=	C+
76 - 73%=	C
72 - 70%=	C-
69 - 67%=	D+
66 - 63%=	D
62 - 60%=	D-
59 - 0+	F

CLASSROOM EXPECTATIONS

Success Criteria:

Completing yearbook assignments on time, having a positive attitude and team spirit, producing quality work and meeting deadlines.

The yearbook should be completed by the end of March. We will use the remainder of the year to plan our distribution of the book and work on self-enrichment projects.

2022-2023 YEARBOOK CLASS SYLLABUS

Mrs. Riley
Tina_Riley@chino.k12.ca.us
909-464-9938
Room 409

Welcome to the Canyon Hills Yearbook Team!

I'm so excited for the new school year! This course is designed to develop students' skills in yearbook production by providing experiences to create and enhance a memorable yearbook for our school. Students will learn basic principles of yearbook production and develop skills that include: writing copy, speaking and listening, captions and headlines, digital photography, editing, and desktop publishing.

CLASSROOM EXPECTATIONS:

- Be prepared! Eat a good breakfast, have supplies ready, be ready to engage and learn!
- Copy classwork/homework into your agenda every day
- Bring all needed materials to class daily, books, pencils, highlighters, notebooks, and agendas.
- Submit completed work on time.

FEEDBACK:

Notes and feedback will be provided to all students when needed. Grades will be updated through Aeries. Students are encouraged to check the student portal frequently. If there is an error, let me know immediately so I may investigate.