

Chino High School

SY 2023-2024

Course Title: **Study Skills**

Days: **M-F** Room: **B111**

Teachers: **Ms. Kneip**

Telephone Ext: **(909) 627-7351 X 3111**

Email: maria_kneip@chino.k12.ca.us

Course Description:

This class is designed to help the students have a place and time to work on their assignments in all the other classes they are enrolled in. In the event that the student doesn't have any homework from the other classes (which is what the student will declare during this class), he or her will be given an assignment to work on, which may include the following: Study Skills Self-Assessment Inventories, Reading/Writing/Math Assignments, Puzzles, among other things. These assignments will count towards their Study Skills grades.

Attendance Policy:

The parent or legal guardian shall notify the Attendance Office of student absences. Medical Certificates or any Absence Excuse Letter shall be cleared through the Attendance Office. Students must follow the Rules and Regulations regarding attendance absences and tardiness as stipulated in the CHS Students Handbook.

Make-up Work:

Students are entitled to make-up classwork/homework, projects, tests, and quizzes missed due to excused absences. It is the student responsibility to request for make-up work no later than the first day of return from such absences.

Academic Honesty:

*Students caught cheating in any form will receive Zero credit for such classwork/homework, projects, tests, and quizzes. Cellphones are not allowed during tests and quizzes. **Honesty is the best policy.***

CLASSROOM RULES

1. Be nice
2. Be safe.
3. Behave
4. MYOB

CONSEQUENCES

1. Warning
2. Referral
3. Phone call to parents
4. Meeting with parents

Course Materials:

It is critical that you do all classwork and homework problems every day and review your classwork every night. In order to do so, it is imperative that students have the following course materials: Chromebook, agenda for each class (an agenda template will be provided), paper, pencil, pens, notebooks and of course the assignments from all the classes. A Study Skills Assignment will be assigned in the event that the student claim to have no homework.

Organization and Cleanliness of the Classroom:

Students are expected to take proper care of supplies and materials loaned to them. Return the supplies and materials properly after each use. Students are expected to pick-up litters after themselves.

Restroom Policy:

*Students are required to sign the **Hall Pass Log** and get their **pass signed** by the teacher before leaving the room. Take note that students will not be allowed **Hall Pass** during directed instructions.*

Grading Policy:

*Students are responsible for earning the grade. Students shall turn in completed work in **Google Classroom or Printed Copy to the teacher**. Students should watch the assigned video, work on classwork/ homework, projects, tests, and quizzes as applicable to receive the credits.*

Recommended Resources:

- o District provided chromebook and email account
- o Kami Account Set Up by the district
- o Access to Classlink (Google Classroom, Google Meet, etc.)
- o CVUSD Office 365 (Outlook, accessible via Classlink)

A	90- 100%
B	80-89%
C	70-79%
D	60-69%
F	below 60

Class Assignments -----40%
Daily/weekly assignment and grade check with teachers and parents' signatures
Study Skills Assignments ----- 60%
Study Skills Packets
6-week grade printout with parent's signature

BE SAFE, BE RESPECTFUL, BE RESPONSIBLE, BE RESELIENT



Date:

I hereby certify that I have read and understand the course syllabus for Study Skills.

Print Student Name and Signature

Print Parent's Name and Signature

Student email address and phone #

Parent's email address and phone #

