



Dear Parents,

Our school is preparing to ensure your child's care and comfort in the event a disaster. Be assured that Litel has a safe school plan which addresses various emergency procedures. In the event of a disaster which would require us to care for the student body and staff for a period of up to **72 hours**, we are asking that you provide a comfort kit for your child.

You are requested to fill a gallon size Ziploc bag with the items noted below and return it to the class teacher. Please label the bag with your child's name (first and last name only) in large letters using a permanent marking pen.

Items for a 72 hour time period are:

- One emergency foil blanket
- Bottle of water
- 6 fruit leather (individually wrapped)
- 6 granola bars (individually wrapped)
- 6 small hard candies (individually wrapped)
- 6 bags of nuts or (alternative) protein bars
- 1 green garbage bag for rainwear
- 1 spare pair of eyeglasses (if your child wears them)
- 1 12-hour light stick (optional)
- 1 very small personal item, i.e. mini deck of cards (older child) or similar sized toy (for younger child)
- A written letter of comfort – a short note to reassure your child – some suggestions: it's okay to be afraid; listen to the teacher and stay with the class group; the school is able to care you until (give name) is able to come; and, lastly some words of comfort.

If your child has allergies to these foods, we ask you provide a small amount of appropriate food to be contained in the baggie. Please keep in mind that space in the earthquake kits provided for each classroom is very limited.

If your child has a medical condition that could be affected by trauma, injury or passage of time without food or medication, it is important that this information be listed on his or her emergency sheet. If your child does require medication, we ask that you provide a small amount of the required medication, clearly labeled, to be included in the baggie. It will be your responsibility to ensure that it is updated as required.

We thank you in advance for working with us to ensure the safety and comfort of your child.

Principal, Litel Elementary