

MRS. SJOE'S CLASSROOM MATRIX

	BE RESPECTFUL	BE RESPONSIBLE	BE SAFE
ON CAMPUS CLASS SESSIONS/CO-OPERATIVE WORK	<ul style="list-style-type: none"> ❖ BE MINDFUL OF PERSONAL SPACE WHEN ENTERING AND EXITING ❖ GREET TEACHER AND PEERS UPON ENTRY ❖ RESPECT DIFFERING OPINIONS (ESPECIALLY DURING CLASS DISCUSSIONS) ❖ ASK PERMISSION TO LEAVE YOUR SEAT ❖ LISTENS TO EVERYONE'S OPINIONS ❖ THINK BEFORE YOU SPEAK (POSITIVE LANGUAGE ONLY) ❖ ONE PERSON SPEAKS AT A TIME 	<ul style="list-style-type: none"> ❖ BE ON TIME ❖ BRING NECESSARY MATERIALS ❖ BE ATTENTIVE AND FOCUSED ❖ AVOID DISTRACTIONS ❖ PARTICIPATE ❖ ASK AND ANSWER QUESTIONS ❖ ALL HANDS-ON DECK (EVERYONE PARTICIPATES) ❖ DO YOUR SHARE OF THE WORK 	<ul style="list-style-type: none"> ❖ BRING YOUR OWN WATER BOTTLE ❖ WIPE DOWN DESK UPON ENTRY ❖ WASH/SANITIZE HANDS OFTEN ❖ MAINTAIN SPACE/ASSIGNED SEATS ❖ NO HATS, NO HOODS, NO CELL PHONES ❖ SEE SOMETHING (UNSAFE, UNKIND, SUSPICIOUS), SAY SOMETHING ❖ BE MINDFUL OF CULTURES, RELIGIONS, AND GENDER BELIEFS ❖ KEEPS HANDS, FEET, AND OTHER OBJECTS TO YOURSELF
DIGITAL CITIZENSHIP	<ul style="list-style-type: none"> ❖ USE POLITE & SCHOLARLY LANGUAGE IN EMAILS & DIGITAL COMMUNICATION (INCLUDE FULL NAME/CLASS PERIOD) ❖ UNDERSTAND TEACHER MAY NOT BE ABLE TO RESPOND UNTIL AFTER SCHOOL 	<ul style="list-style-type: none"> ❖ LOGIN TO GOOGLE CLASSROOM DAILY TO STUDY/COMPLETE WORK 	<ul style="list-style-type: none"> ❖ DO NOT SHARE LOGIN INFORMATION, PASSWORDS, OR PERSONAL CODES WITH ANYONE ❖ PRACTICE HEALTHY HABITS, INCLUDING MINDFULNESS
INDEPENDENT WORK/ASSIGNMENT COMPLETION	<ul style="list-style-type: none"> ❖ DO YOUR BEST WORK ❖ USE ACADEMIC LANGUAGE ❖ MAINTAIN INTEGRITY ❖ DO NOT COPY OR PERMIT COPYING ❖ TURN IN ASSIGNMENTS BY DUE DATE 	<ul style="list-style-type: none"> ❖ FOLLOW TEACHER'S INSTRUCTIONS ❖ TURN IN ASSIGNMENTS ON TIME ❖ PROPERLY SUBMIT WORK. TURN IN A PDF, WORD, OR GOOGLE DOC. DO NOT TURN IN A PICTURE OF YOUR ASSIGNMENT UNLESS SPECIFIED IN DIRECTIONS 	<ul style="list-style-type: none"> ❖ MAINTAIN INTEGRITY ❖ AVOID PLAGIARISM ❖ DO NOT SHARE INDIVIDUAL WORK WITH ANYONE ❖ TALK TO THE TEACHER IF YOU NEED ADDITIONAL HELP
ASSESSMENTS	<ul style="list-style-type: none"> ❖ FOLLOW TEACHER'S INSTRUCTIONS ❖ DO YOUR BEST WORK ❖ MAINTAIN INTEGRITY ❖ DO NOT COPY OR ALLOW COPYING/CHEATING OF ANY KIND 	<ul style="list-style-type: none"> ❖ PREPARE FOR ASSESSMENTS THROUGH DAILY EFFORT AND REVIEW ❖ READ ALL DIRECTIONS CAREFULLY ❖ COMPLETE & SUBMIT ON TIME ❖ DO NOT USE INFORMATION FROM THE INTERNET UNLESS SPECIFIED AS AN OPTION 	<ul style="list-style-type: none"> ❖ MAINTAIN INTEGRITY ❖ AVOID PLAGIARISM ❖ DO NOT SCREENSHOT OR SHARE YOUR WORK WITH ANYONE