



Mr. Ellington's Classroom Matrix: The 3 B's

	BE RESPECTFUL	BE RESPONSIBLE	BE SAFE
ARRIVAL/ DISMISSAL	<ul style="list-style-type: none"> Walk in respectfully. No hats, hoods, cell phones, earbuds. Use positive language. Exit class when dismissed. Ensure that no trash is left behind. 	<ul style="list-style-type: none"> Take out materials at start of class. Place all electronics in backpack. Wipe down your desk, if you make or find it dirty. 	<ul style="list-style-type: none"> Walk in an orderly fashion. Keep hands, feet, and objects to yourself. Move with the flow of traffic.
WHOLE CLASS DISCUSSION	<ul style="list-style-type: none"> Raise hand when you have a question or comment. Avoid side conversations. Ensure electronics are not in use. Keep on topic 	<ul style="list-style-type: none"> Write down necessary notes/information. Listen carefully to questions. Organize and keep handouts. Be an active participant. 	<ul style="list-style-type: none"> Utilize materials appropriately. Be mindful of personal space.
COLLABORATIVE WORK	<ul style="list-style-type: none"> Allow peers to express opinions. Use positive language when discussing. Speak when it is one's turn. Listen to and respect everyone's point of view. Keep on topic. 	<ul style="list-style-type: none"> Be an active participant. Complete assigned role in group activity. Collaborate without blindly copying. 	<ul style="list-style-type: none"> Ask for assistance when needed. Be mindful of personal space.

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	BE RESPECTFUL	BE RESPONSIBLE	BE SAFE
TECHNOLOGY USE	<ul style="list-style-type: none"> Follow teacher instructions. Stay on task. MUTE sound. Work on assignments for this class only. 	<ul style="list-style-type: none"> Bring fully charged Chromebook. Do not use other electronic devices or earbuds/headphones Manage your time wisely to complete assigned tasks and adhere to assignment deadlines. 	<ul style="list-style-type: none"> Keep login information and passwords private. Use approved and appropriate district sites or sites recommended by your teacher. Click on trustworthy links/sites.
ASSIGNMENTS	<ul style="list-style-type: none"> Adhere to assigned work deadlines. Communicate questions & issues in a timely manner. Do not misrepresent work as yours if is not. Write legibly and review work before submitting. Turn in your best work, not the minimum Work on assignments for this class only. 	<ul style="list-style-type: none"> Check that work is completed correctly prior to submitting. Ask for clarification in a timely manner <u>before</u> due date and time. Check Google Classroom stream daily for updates. Turn in assignments by deadlines. 	<ul style="list-style-type: none"> Turn in your own work. Do not allow others to copy your work. Provide ample time to complete assignments.
ASSESSMENTS	<ul style="list-style-type: none"> Avoid speaking until all exams are submitted. Walk quietly when turning in exams. After exam, work quietly on post-test assignments. 	<ul style="list-style-type: none"> Study ahead of time to be prepared. Keep eyes on own work. Place all notes/papers in backpacks during exams. Place all electronic devices in backpack unless told otherwise. Budget your time. 	<ul style="list-style-type: none"> Keep hands, feet, and objects to yourself. Ask for assistance when needed. Place backpacks away from walkways. Be mindful of personal space.