

CHINO VALLEY UNIFIED SCHOOL DISTRICT

*Associated Student Body
Daily Sales Report*

School: _____

Date: _____

Club/Account: _____ # _____

Submitted by: _____

Source of Funds: _____

TICKET SALES - Attach Copy of Ticket Log(s), or Receipt Numbers (In Numerical Order)

Beginning# _____ To Ending # _____ = _____ Total Sold _____

Total Sold _____ @ \$ _____ Each = \$ _____

MERCHANDISE SALES - Attach Yellow Copies of Receipts Issued.

Items Sold	Quantity	Unit Price	Total
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
Total:			\$

COIN	NUMBER	AMOUNT
Pennies	_____	\$ _____
Nickels	_____	_____
Dimes	_____	_____
Quarters	_____	_____
Half-Dollars	_____	_____
Dollars	_____	_____
TOTAL COIN		\$ _____
CURRENCY	NUMBER	AMOUNT
Ones	_____	_____
Twos	_____	_____
Fives	_____	_____
Tens	_____	_____
Twenties	_____	_____
Fifties	_____	_____
Hundreds	_____	_____
TOTAL CURRENCY		\$ _____

RECONCILIATION
For Business Office Use Only
Total Amount Received:
\$ _____
By:
Receipt#:
Date:

CHECKS - List Below or Attach Tape

@	=	_____
@	=	_____
@	=	_____
@	=	_____
@	=	_____
@	=	_____
TOTAL CHECKS		\$ _____
GRAND TOTAL		\$ _____