

Townsend Junior High School ROUND TWO Leadership Application 2020 - 2021

Due on: May 15, 2020 (please print clearly)

Student Name: _____ Permanent ID #: _____

Parent Phone: () _____ - _____ Student Phone: () _____ - _____

Parent E-mail: _____ Student E-mail: _____

Number each Committee in order of preference (1 is the highest, 6 is the lowest):

_____ Community _____ Publicity _____ Spirit
_____ Extracurricular _____ Renaissance _____ Tech Squad

Please attach the following items to this cover sheet:

- ✓ **A copy of your most recent report card showing CURRENT grades, attendance and citizenship (these will be verified to determine eligibility—if any part is missing, application will not be considered)**
 - ✓ **ONE Confidential CURRENT teacher recommendation / evaluation sealed in an envelope with teacher signature across the sealed flap (teacher may send to school separately)**
 - ✓ **ONE Confidential Influential Adult (unrelated to you) recommendation / evaluation sealed in an envelope with adult signature across the sealed flap (adult may send to school separately)**
 - ✓ **On a separate sheet of paper, answer the following questions in your own words. Your answers should give evaluators an idea of who you are, so be detailed!**
1. Why do you want to be involved in Student Government (Leadership)?
 2. What qualities, characteristics, and experiences do you have that make you a good leader? Include previous leadership positions held as well as activities / groups / teams / events / hobbies with which you have been involved.
 3. What special skills, talents or qualifications do you have that would make you an asset to the Leadership class? (You may submit original artwork / photography / videography instead of answering this question if you have these talents)
 4. As a leader on campus, what would you do to make every student on our campus feel valued and important at our school and in our community?
 5. What could you do to serve your school, community, and world while a student at Townsend? Include why you think this is important.
 6. Who / What has had the greatest impact on your life?
 7. What is the biggest obstacle you have overcome in life, and how has that impacted your ability to lead?
 8. If you had to compare yourself to one fictional character, who would you say you are most like? Explain why.

- ☺ I understand that I will be responsible for duties associated with student government and will serve as a Leader on campus if selected.
- ☺ I understand that I am responsible for maintaining a 2.0 or higher, no U's in Work Habits or Citizenship as well as maintaining a positive attitude toward the class, advisers, students and staff.
- ☺ I understand that I will have assignments to complete, activities to participate in, and committees to work on, all of which will be graded. I may have to spend time during my lunch and after school to complete tasks. It is hard work and must be completed according to high expectations.
- ☺ I understand that, if selected, Leadership will be my elective for the school year.
- ☺ I understand that I am applying for a class with a limited number of spaces. I understand that there are over 200 students who are looking to fill a class with 60 spaces and that there is a good chance that I will not be selected. **I will accept the decision of the Townsend staff as final.**

Student Signature _____ DATE: _____

Parent Signature _____ DATE: _____

Leadership Committees

The Leadership students work together on most activities and projects on campus. However, all students will be placed in specialized committees according to the strengths that the advisers see in them.

Community

Executes all community service-related projects on campus. Oversees student recognition in the areas of Student of the Month, Perfect Attendance, and Honor Roll.

Extracurricular

Plans and oversees school dances, intramurals, and other extracurricular events throughout the year.

Publicity

Ensures that all activities and events are advertised on campus and within the community.

Renaissance

Plans and implements all Renaissance Rallies and student recognition.

Spirit

Plans and implements all Spirit Days, theme weeks, lunch games and related events.

Tech Squad

Provides technical support for schoolwide visual and audio needs.

Yearbook

Plans, designs and distributes yearbook.

Requirements of a TJHS Leadership Student:

Students will need to have:

1. Sufficient progress in academics, citizenship and work habits as evidenced by copy of most recent report card showing CURRENT grades, attendance and citizenship.
2. Excellent citizenship in all classes.
3. Good attendance habits. **(Students with excessive absences will not be selected)**
4. Positive Recommendation by **current** teacher.
5. Positive Recommendation by adult **unrelated to student**.
6. This application completed & returned to the TJHS office by **May 15, 2020**.

(No late applications will be considered)

May 29, 2020 @ 4:00 p.m.: Final Leadership Class list available in the Townsend office and posted online with student's first name and last initial as well as last four digits of permanent ID number.

Please call office to verify identity of names listed.

TOWNSEND JUNIOR HIGH SCHOOL ROUND TWO LEADERSHIP CLASS APPLICATION
CONFIDENTIAL TEACHER RECOMMENDATION & EVALUATION

Date Due: May 15, 2020

Student Name: _____ **CURRENT TEACHER NAME:** _____

Student Instructions: Give this form to your current teacher with an envelope and ask them to complete it and send it so that it will be received by Townsend no later than May 15. Your teacher can give you the evaluation back in the envelope with their signature across the sealed flap, or they can send it directly to the Townsend Office.

Teacher Instructions: Thank you in advance for your willingness to help us evaluate your student on qualities and character traits valued by the Leadership program at Townsend Junior High. All information will be used for selection purposes only and will be treated in the strictest confidence. Your assistance is greatly appreciated!

LEADERSHIP—Mark the best description of student

- ☐ A true coach / leader in the class
- ☐ Consistently excellent positive influence
- ☐ Tends to be a Follower
- ☐ Strong Influence in a Negative way at times
- ☐ Strong Negative influence all the time

DRIVE TO SUCCEED—Mark the best description of student

- ☐ Top 5% (driven in everything)
- ☐ Highly motivated (self-driven)
- ☐ Very solid
- ☐ Sporadic (does only when asked or directed)
- ☐ Below what is required

OVERALL ACADEMIC ACHIEVEMENT—Mark best description

- ☐ Far Above Expectation
- ☐ Above Expectation
- ☐ As expected (a good student)
- ☐ Somewhat below expectations
- ☐ Below what is required

ATTENDANCE—Mark the best description of student

- ☐ Excellent Attendance
- ☐ Occasionally Absent, Makes Up Work
- ☐ Frequently Absent, Makes Up Work
- ☐ Frequent Absent, Does Not Make Up Work
- ☐ Frequently Tardy

INTEGRITY—Mark the best description of student

- ☐ High Morals
- ☐ Solid Character
- ☐ No Concerns
- ☐ Questionable
- ☐ Small Issues
- ☐ Big Issues

ABILITY TO WORK IN GROUPS—Mark the best description

- ☐ Top Notch Leader. Amazing in any group.
- ☐ Always Works Well. Solid in any group.
- ☐ In general, productive with guidance.
- ☐ Fairly adequate but needs to improve.
- ☐ Sometimes unable to cope / personality issue / off task often (circle all that apply)
- ☐ Poor quality / off task the majority of the time

MATURITY IN TERMS OF AGE / GRADE

- ☐ Very mature, beyond age
- ☐ Mature for age
- ☐ Normal
- ☐ Somewhat immature
- ☐ Very immature, can't handle leadership

GENERAL DISPOSITION – Mark all that apply

- ☐ Model student behavior-wise
- ☐ Positive attitude on a daily basis
- ☐ Very respectful on a daily basis
- ☐ Disrespectful / challenging at times
- ☐ Socially a disruption at times

SPECIAL SKILLS – Mark all that apply

- ☐ Organized
- ☐ Artistic
- ☐ Good Oral Communication Skills
- ☐ Performance Experience
- ☐ Kind / Friend to all
- ☐ Creative

ADDITIONAL COMMENTS (Anything else we should know about applicant):

Teacher Signature: _____

Where we may contact teacher if we have further questions:

TOWNSEND JUNIOR HIGH SCHOOL ROUND TWO LEADERSHIP CLASS APPLICATION
CONFIDENTIAL INFLUENTIAL ADULT RECOMMENDATION & EVALUATION

Date Due: May 15, 2020

Student Name: _____

INFLUENTIAL ADULT NAME: _____

(MUST BE UNRELATED TO YOU)

How do you know this adult? _____

Student Instructions: Give this form to an adult **who is not related to you in any way** but who has been influential in your life with an envelope and ask them to complete it and send it so that it will be received by the Townsend office no later than May 15. This adult can give you the evaluation back in the envelope with their signature across the sealed flap, or they can send it directly to the Townsend Office at 15359 Ilex Drive, Chino Hills, CA 91709.

Influential Adult Instructions: Thank you in advance for your willingness to help us evaluate your student on qualities and character traits valued by the Leadership program at Townsend Junior High. All information will be used for selection purposes only and will be treated in the strictest confidence. Your assistance is greatly appreciated!

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- ☐ Consistently excellent positive influence
- ☐ Tends to be a Follower
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- ☐ Strong Negative influence all the time

DRIVE TO SUCCEED—Mark the best description of student

- ☐ Top 5% (driven in everything)
- ☐ Highly motivated (self-driven)
- ☐ Very solid
- ☐ Sporadic (does only when asked or directed)
- ☐ Below what is required

OVERALL ABILITY TO GET JOB DONE—Mark best description

- ☐ Far Above Expectation
- ☐ Above Expectation
- ☐ As expected (a good student)
- ☐ Somewhat below expectations
- ☐ Below what is required

DEPENDABILITY—Mark the best description of student

- ☐ Excellent
- ☐ Above Average
- ☐ Average
- ☐ Below Average
- ☐ Not Dependable at all

INTEGRITY—Mark the best description of student

- ☐ High Morals
- ☐ Solid Character
- ☐ No Concerns
- ☐ Questionable
- ☐ Small Issues
- ☐ Big Issues

ABILITY TO WORK IN GROUPS—Mark the best description

- ☐ Top Notch Leader. Amazing in any group.
- ☐ Always Works Well. Solid in any group.
- ☐ In general, productive with guidance.
- ☐ Fairly adequate but needs to improve.
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SPECIAL SKILLS – Mark all that apply

- ☐ Organized
- ☐ Artistic
- ☐ Good Oral Communication Skills
- ☐ Performance Experience
- ☐ Kind / Friend to all
- ☐ Creative

ADDITIONAL COMMENTS (Anything else we should know about applicant):

Influential Adult Signature: _____

Where we may contact adult if we have further questions:
