CHINO VALLEY
UNIFIED SCHOOL DISTRICT
*Student Achievement * Safe Schools * Positive School Climate*

Data Confirmation Instructions

To complete Data Confirmation, you must be logged into your Aeries Parent Portal account.

- o Parent Portal accounts are automatically created when a student is enrolled.
- o If you **DO NOT** have an Aeries Parent Portal account, please contact your school site. They can assist you with adding your email address. You will receive an email confirmation from Webmaster@chino.k12.ca.us with further instructions.
- o If you forgot your password, add your email and click on "Forgot Password?"

Chino Valley Unified School District

To get started login to your Aeries Parent Portal

Step 1: Select Student
- o Data Confirmation must be completed for each student.

Step 2: Select Student Info and Data Confirmation

Friday, July 22, 2022
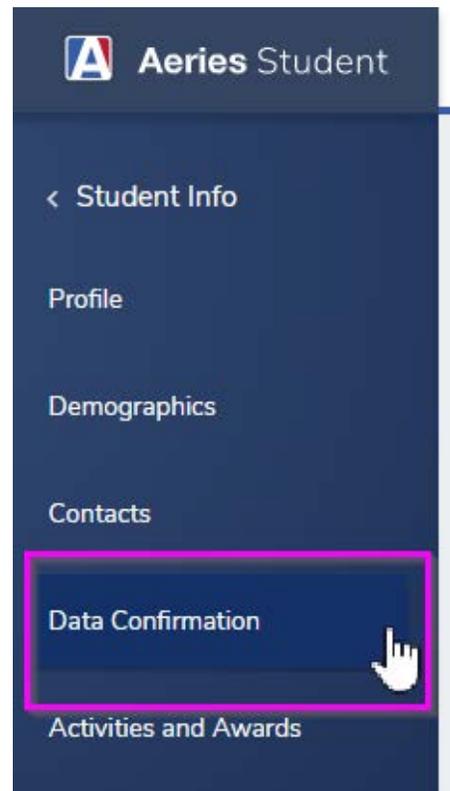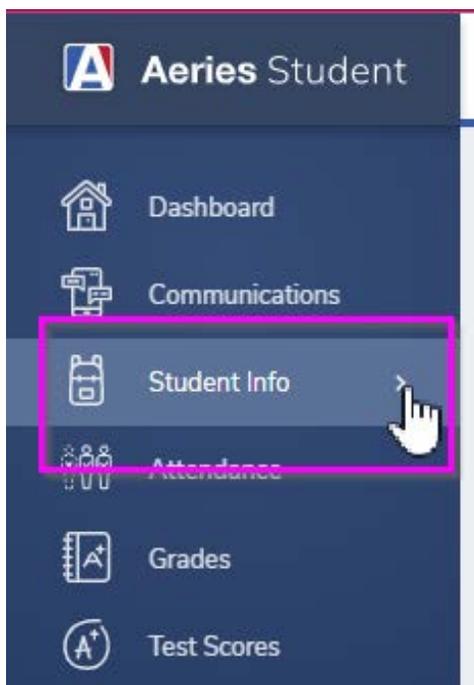
Step 3: Please complete each tab listed.
You must click **Confirm and Continue** to move to the next tab.

✓ Family Information

✓ Income

✓ Student

✓ Contacts

✓ Medical History

✓ Documents

✓ Authorizations

✓ Final Data Confirmation

Confirm and Continue

1. **Family Information**
→ Please select whether or not the Father, Mother or Legal Guardian of this student is active in the United States Armed Forces.
→ Please fill out the Housing Questionnaire

2. **Income**
The Income Survey is enabled at CEP schools only. Please Click Here for more information.

3. **Student**
Click **Change** to update Primary and/or Work phone numbers.
Contact your school site to update your students residence/mailing address if needed.

4. **Contacts**
Add or Edit contacts in this tab. Please add up to 3 emergency contacts for your student. Change/Add/Delete

5. **Medical History**
Review and edit your students' current medical conditions. Select additional conditions that may apply. *Click Confirm and Continue if there are no changes or no medical conditions to document.*

6. **Documents**
You must acknowledge that you have read and discussed all required documents with your student.

7. **Authorizations**
Please review all information with your student. **Select Allow or Deny** when appropriate. Once complete **click Save.**

8. **Final Data Confirmation**
Once complete, please click the **Finish and Submit** button.
Please note: the system will not allow you to perform Final Data Confirmation until all tabs have been completed.

Parents will receive a confirmation email from Webmaster@chino.k12.ca.us when the data confirmation is complete

W   Webmaster@chino.k12.ca.us
      To ●
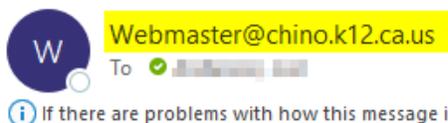
ⓘ If there are problems with how this message is displayed, click here to view it in a web browser.

CAUTION: This email originated from outside of the CVUSD organization. DO NOT CLICK links or open attachments unless you rec

DATA CONFIRMATION RECEIPT

Thank you for confirming the data for your student:

Having accurate information greatly helps the school maintain a healthy and safe learning environment.

This email confirms that you have completed the data confirmation process.

Friday, July 22, 2022