

Country Springs Elementary
PFA 2019-20
~ April 14, 2020 Agenda ~

Attendance: Tom Mackessy, Alison Ninofranco, Lala Lee, Lisa Viray, Jen Holtkamp, Tina Hames, Marie Bonovitz, Hee-Seon Lyu, Gracie Enriquez, Grace Noe, Wayne Chien, Khan Lau, Suzy Desouki, Amanda Emanuele, Cyndy Chowtham, Esther Chun, Cristy Lares, Lina Kim, Grace Torres, Sylvia Rivas, Jinnefer Razo, Salaam Ratuita, Hana Chen, Irene Yanez, Joel Torres

Call to Order: 8:39 am 1st: L. Viray, 2nd: Khan L.

Review/approval of March 10th Minutes: 1st: T. Hames, 2nd: S. Desouki., Nay: 0, Ayes: All

President's Report – Wayne W. Chien

- Formalize all PFA positions that need to be filled for next school year.
 - How many positions are returning & how many need to be filled?
 - Will go through each position during the meeting
 - How to conduct voting electronically? Do it after next school year starts?
 - Mr. Mackessy stated to do both.
- Will be stepping down from President as stated in the By-Laws. This is Wayne's 2nd term.
- Suggestions on activity or something that we can do as a school to "celebrate" once the COVID situation has been contained.
 - Wait to plan as all dates are still to be determined.
- Clearing out the PFA room in order for Modernization to continue
 - Some items will be stored in Room C (near the 6th grade pod), per Mr. Mackessy.
 - Mr. Mackessy will gather small items. Need someone to store at his/her house.
 - Also clear out PFA cubbies.
 - Anything left will be thrown away.

Treasurer's Report – Joel Torres

- March Update:
 - Beginning balance = \$53,789.78
 - Total withdrawals = \$2,685.76
 - Total deposits = \$15,895.00
 - Ending balance = \$66,999.02
- How can the Treasurer receive the PFA mail from the School?
 - There are outstanding monthly bank statements, NSF check notices, in addition to CHECKS from: Ultra Fun Run/Bubble Run, and Family Dinner nights that need to be accounted for.
 - Mr. Mackessy checked school mail and received a check for \$25,289.90 for Bubble Run
 - Furthermore, I cannot enter accurate information in Quickbooks, without these documents.
- The PFA received about \$230 in bad checks.
 - Probably from the sale of Angels baseball tickets plus \$36 in bank fees.

- Families will receive refund for Angels vs Dodgers Family Night
- Mrs. Chun uncertain if she can continue as Faculty Representative as it depends if she will remain the pm Kindergarten teacher

1st VP – Alison Ninofranco

- Refund for Angels vs Dodgers game/Family Night
 - Angels Organization will refund tickets.
 - Will create a spreadsheet for reimbursement
- Will determine dances for next school year since Mother-Son dance was not held this school year.
- Alison will return as 1st VP for SY 20-21

2nd VPs – Sylvia Rivas and Drashti Desai

- Two remaining events are canceled. No dates were set for the events (water games & bingo).
- Sylvia will not return as 2nd VP for SY 20-21

3rd VPs – Suzanne Desouki, Grace Noe, & Amanda Emanuele

- Recap of the Bubble Run
 - Still waiting on the check. Suzy emailed Mark from Bubble Run.
 - Mr. Mackessy checked school mail & received a check for \$25,289.90 for Bubble Run
 - Mark will be mailing \$500 to PFA due to the Kona Ice “mix up”
 - We collected \$45,801 with a profit of \$29,770.65.
 - 474 students registered online
 - The top classroom was Mrs. Volkert’s class.
 - Amanda will contact Mark if he will still reimburse school if “party” does not occur until next school year
- Discuss how we are going to give out the following class prizes:
 - Extra recess (19 classes)
 - Popsicle party (11 classes)
 - Movie/popcorn party (4 classes)
 - Pizza party for Mrs. Volkert’s class
 - Options: Schoolwide popsicle party, reunite Volkert’s class for a lunch pizza party
- Silent auction
 - How will that work in terms of birthday announcements, parking spot, and anything else?
 - Can take place during Back to School Night (tentatively 8/12)
- Uncertain about returning in position for SY 20-21

4th VP – Lala Lee

- Still have a check to be deposited.
- Uncertain about returning in same position for SY 20-21

Financial Secretary – Gracie Enriquez

- Will stop by the school this week to gather checks to deposit
- Will return in position for SY 20-21

Auditor – Jinnefer Razo

- Will wait until after 4/30 reimbursements to coordinate with Joel
- Will return as Auditor for SY 20-21

Spirit Wear Coordinators – Cristy Lares and Gracie Enriquez

- Inventory needs to be done
 - Has coordinated with Mackessy to do inventory of spirit wear
- New order to be placed before end of school year
- Will return in position for SY 20-21

Historians – Lisa Viray and Suzanne Desouki

- Two ads were paid for and not received.
 - Just confirming Mr. Mackessy sent final email with notice of no refund.
 - Email sent out by Mackessy the same day Lisa contacted Mr. Mackessy
- How will we distribute yearbooks if we get them before summer?
 - To be determined
 - Use Square account to sell unsold yearbooks
 - Parents to take a screen shot of receipt & send to Historian email
 - \$30 yearbook
 - \$25 for all staff
- Will return in position for SY 20-21

Room Parent Coordinators – Grace Torres, Juni Lau, and Hana Chen

- What should room parents do with remaining class party funds?
 - Use remaining funds to buy gift card for each teacher
 - Will send email to Room Parents
- Staff Appreciation Week suggestions:
 - Students can send email/thank you notes to their teachers thru Shutterfly/Remind
 - Virtual shoutouts for the staff on Facebook
- Hana & Juni will return in position for SY 20-21

Book Fair Coordinator – Cyndy Chowtham

- Virtual Book Fair
 - Scholastic given an option
 - Will set up online
 - 25% rewards that will not expire
 - Books will mailed directly to parents
 - April 20th – May 1st
- Will return as Book Fair Coordinator for SY 20-21

Art Palette Coordinators – Lina Kim and Lisa Viray

- Lina will be Art Palette Coordinator for SY 20-21
- Once an Art room is available, will set it up.
 - Per Mr. Mackessy, Room 33 will be Art Room (has a sink)
 - Kiln will be accessible

- Will have to ask Art Palette parents who still have Art binders to return them the next school year (SY 20-21)

4th Grade Coordinators – Hana Chen and Roberta Lin

- No new information
- Fourth Grade Sacramento Trip: All parents will get refund money except for \$69 insurance fee
 - Might be rescheduled to July or August

5th Grade Coordinators – Lisa Viray and Suzanne Desouki

- Cristy volunteered to co-coordinate as 5th Grade Coordinator
 - Pauline as possibility as well
- Can help Tina since there is no planning of Promotion

6th Grade Coordinator – Tina Hames

- What should we do for the Class of 2020?
 - Will plan a virtual recognition for May per Mr. Mackessy
 - Banner for each student's yard= ~\$1000
 - Banner at the school
- Outstanding bill for Olympiad t-shirts ~\$500
 - Still have to give 6th graders their shirts

Principal's Report – Mr. Mackessy

- Modernization continues
 - Shutting down office starting Monday
 - Demo HOF today
 - Demo K classes this week
 - Construction should be completed mid-July
- No timeline when students can get their belongings
- Voicemail service was canceled
- Canyon Hills will send out information re: junior high information

Assistant Principal's Report – Mrs. Wilson

Old Business/New Business

- Next PFA Meeting: *May 12th* via Zoom

Adjourn: 10:42 am 1st: A. Ninofranco, 2nd: E. Chun