

Country Springs Elementary
PFA Meeting 2021-22
~ August 10, 2021 Meeting ~

Attendance: Dr. Corinna Hathuc, Lisa Viray, Jennifer Holtkamp, Rebecca Ahn, Lina Kim, Nicole Tabatabai, Suzanne Desouki, Grace Noe, Cristy Lares, Alison Ninofranco, Lala Lee, Juni Lau, Iona Kuk, Cyndy Chowtham, Pauline Ryow, Catharine Lee, Hee-Seon Lyu, Marie Bonovitz

Call to Order: 8:35 am

Review/approval of May 11th Minutes: 1st: S. Desouki, 2nd: J. Holtkamp, Nay: 0, Ayes: All

President's Report – Lisa Viray

- Introduction of Board
- Committee and Board updates: Add the following:
 - 3rd VP: Nicole Tabatabai
 - Art Palette Coordinator: Rebecca Ahn
 - Treasurer: Grace Noe
 - 6th Grade Representative: Cristy Lares

Vote: 1st: A. Ninofranco, 2nd: J. Holtkamp, Nay: 0, Ayes: All

- Budget changes
 - Increase Line Budget for Teacher Allowance (to reflect new teachers)
 - \$3600 to \$4200 to reflect \$150/teacher:
 - IXL: \$8000 to \$8125
 - Took out Family Fun Night (cost/profit)
 -

Vote: 1st: S. Desouki, 2nd: C. Lares, Nay: 0, Ayes: All

- Fundraiser status
 - Per Dr. Hathuc, fundraisers are allowed for field trips only
- Vendor status for campus (Book Fair, After School Sales)
 - Per Dr. Hathuc, Vendors are allowed for Book Fair & After School Sales, but must meet Covid-19 Safety Policy
- Fall Fundraiser = Field Trip fundraiser
 - Family dinner nights- percentage to go directly to the grade level
- Marquee Wishes: \$25 for birthday wishes
 - Monday to Friday on the marquee
 - Contact Michelle regarding birthday wishes
- Back to School Night: Virtual on August 25th

Principal's Report – Dr. Hathuc

- Teacher Representative: Mr. Cabral – PM Kindergarten
- Allowed to have field trips this year
 - Each grade level to make note of refund policy
- Grade level performances allowed this school year, at this time
 - Parents/families to attend in person are TBD
 - K, 1st, 2nd, 3rd, & 5th will be performing
 - Each class signed up to perform at MVP Award ceremonies
- District has funding district wide & allocated \$ to each school – to address school closure
 - Will send out a survey to CS community on how to spend money.
 - Needs to be evidenced based practices/ service- needs to go directly to students. Will be sent within the next 2 weeks
- Interim Assistant Principal: Mr. Wilson for this week only
- New AP starts next Friday, 8/20, after the 8/19 Board Meeting

Assistant Principal's Report – Open

Faculty Representative – Israel Cabral *(Not Present)*

Treasurer's Report – Suzanne Desouki

- August Update:
 - Beginning Balance: \$39,434.03
 - Ending Balance: \$39,352.51

Total Income Goal: \$78,600.00
Total Expenses Goal: \$74,700.00

1st VP – Alison Ninofranco

- Per Dr. Hathuc, District is not allowing Events in the Fall
 - Events might be possible in the Spring
- Assemblies are allowed but parents are not allowed to attend in person
 - Explore Videography options to record assemblies & video to be available to parents
 - \$1000 budget
 - Might require 2 different time slots (ie upper grader, lower graders)
- Red Ribbon Week: October 23rd – 31st
 - Parents can decorate the classroom doors after school on the Wednesday before Red Ribbon Week

2nd VP – Jennifer Holtkamp

- Lisa & Jennifer will coordinate to plan Field Trip Fundraiser

3rd VPs – Nicole Tabatabai

- TBD on Events in the Spring

4th VPs – Lala Lee and Cathy Lee

- Family Dinner Nights
 - What day works best for teachers and staff?
 - Per Dr. Hathuc, preferably not on Mondays
- Spotlight Month
 - September – All grades
 - Which month each grade level prefers to have?
 - Per Dr. Hathuc, teachers signed up at the end of last school year
 - Guessing Jar ok with a sign “Do Not Touch”
- Maybe our Teacher Rep can bring it up at their next meeting?
- If there’s a strong preference for which restaurant, it will be highly considered, but not guaranteed as we don’t know yet which restaurants will be able to participate this year.

Auditor – Open

Financial Secretary – Gracie Enriquez *(Not Present)*

Historian –Roberta Lin *(Not Present. Lisa V. reporting)*

- Have 6th graders apply to be photographers during lunch
- Point-and-Shoot camera donations are welcomed

Parliamentarian – Hee-Seon Lyu

- No items to report

Hospitality – Jennifer Holtkamp

- TBD on Events

Room Parent Coordinators – Hana Chen and Iona Kuk

- Parents sign-up sheet will be digital.
 - We’ll make a Google form for parents to sign up during Back-to-School Night
 - Per Dr. Hathuc, parent volunteers are only for essential reasons or if providing direct service to students
- Will there be a Room Parent Tea this year (In-person or Zoom?)
 - Virtual meeting
- Are there four parties to organize this school year? If so, can we still collect monetary donations?
 - Parties are TBD
 - Collect money per party/event
- Some teachers have birthday this month. Can we still post it on Facebook based on last year's consent?
 - Yes, if consent obtained last school year
- “Getting to Know” sheet
 - Ok to be digital and email to all teachers

Spirit Wear Coordinator – Cristy Lares

- Request to move cabinets back to the Hall of Fame
 - TBD depending on space
- Provided purple t-shirts to new teachers
- Can send out paper order forms to students.
 - Will close out current online orders then close online order store.
- Will have spirit wear sale outside on Wednesday, August 18th
- Will take inventory of current supply to determine order needs.

Book Fair Coordinators – Cyndy Chowtham and Pauline Ryow

- Will coordinate with Scholastic re: dates
- Dr. Hathuc will verify if parents are allowed to volunteer at Book Fair
- Scholastic dollars balance: \$605.11
 - Donate to new teachers - \$100/teacher

Art Palette Coordinator – Lina Kim

- Volunteer to communicate with teacher re: dates & teacher will sign up dates on calendar
- Will ask Michelle to order more clay through PFA clay budget.
- Will have a new metal rack for kiln & another rack. Already approved from a previous PFA meeting
- Will coordinate with Room Parent Coordinators

4th Grade Coordinator – Open

- Jen Holtkamp & Suzy Desouki volunteered to be Coordinators
 - Will find a field trip fundraiser

5th Grade Coordinators – Open

- Alison Ninofranco, Grace Noe, & Suzy Desouki volunteered to be Coordinators

6th Grade Coordinators – Hana Chen, Lala Lee, & Pauline Ryow

- No items to report.

Old Business/New Business

Adjourn: 10:12 am