

Country Springs Elementary
PFA Meeting 2020-21
~ December 8, 2020 Agenda ~

Attendance: Christine Wilson, Joel Torres, Cyndy Chowtham, Kristine Reyes, Suzanne Desouki, Marie Bonovitz, Juni Lau, Lina Kim, Hana Chen, Lisa Viray, Hee-seon Lyu, Pauline Ryow, Dr. Corrina Hathuc, Cristy Lares, Grace Noe

Call to Order: 8:34 am

Review/approval of November 10th Minutes: 1st: J. Torres, 2nd: C. Lares, Ayes: All, Nay: 0

President's Report – Lisa Viray

- Remaining Fall Fundraiser prizes
- Teacher's prizes – gift cards
- \$397: to make \$400
- \$662 to \$665
- 1st: L. Viray, 2nd: J. Torres, Ayes: All, Nay: 0

Principal's Report – Dr. Hathuc

- School Site Council Meeting: Suggested events
 - Christmas Read Aloud with Dr. Hathuc & Mrs. Wilson: Tentatively 7 pm on Dec. 16th
- Marquee: from District, installation 60 days from notice to proceed, 55 days to receive display unit, all electrical 7-10 days to install after receiving product. There should not be interruption on teaching during installation.
- Contact Tracing: Follow protocol of County & CDC
 - Close contact: individuals less than 6 ft apart with no mask & in the same room longer than 15 minutes
 - The name of the individual diagnosed with Covid is not released due to privacy
 - Any person(s) in contact with the individual positive for Covid is contacted and notified. Also asked assessment questions

Assistant Principal's Report – Mrs. Wilson

No items to report

Faculty Representative – Mrs. Angela Haines *(Not present)*

Treasurer's Report – Joel Torres

- November Update:
 - Beginning Balance: \$63,335.93

- Cleared Transactions: \$1,919.43
- Deposits: \$15,988.33
- Ending Balance: \$77,440.83

- Uncleared Transactions: \$503.44
- New Transactions: \$264.64
- Quickbooks Operating Balance: \$76,636.75

- Wells Fargo Bank Account: Discovered 2 fraudulent entries
 - \$110 total- Go Daddy website
 - Transactions done electronically. Discovered on 11/24
 - Would take 10 business for Wells Fargo Fraud Dept to investigate

1st VP – Alison Ninofranco *(Not present)*

2nd VP – Khan Lau *(Not present)*

3rd VPs – Suzanne Desouki and Grace Noe

No items to report

4th VPs – Lala Lee and Kristine Reyes

- Panera Dinner Night fundraiser results:
 - 34 transactions with \$977.77 in sales
 - 20% of the sales will be given to the school = \$195.55
 - Winner: Sylvia Rivas \$10 Amazon gift card
 - Next dinner will be February

Auditor – Jinnefer Razo *(Not present)*

Financial Secretary – Gracie Enriquez *(Not present)*

Historians – Suzanne Desouki and Roberta Lin

No items to report

Parliamentarian – Wayne Chien

No items to report

Hospitality – Jennifer Holtkamp

No items to report

Room Parent Coordinators – Juni Lau and Hana Chen

- Celebrate teachers' half birthdays on Facebook
- Getting to Know You list: Determine how to distribute to parents in each class

Spirit Wear Coordinators – Cristy Lares and Gracie Enriquez

No items to report

Book Fair Coordinators – Cyndy Chowtham and Pauline Ryow

No items to report

Art Palette Coordinator – Lina Kim

No items to report

4th Grade Coordinator – Hee-Seon Lyu

No items to report

5th Grade Coordinators – Hana Chen and Cristy Lares

No items to report

6th Grade Coordinators – Suzanne Desouki and Marie Bonovitz

No items to report

Old Business/New Business

- January 12th: Next PFA Meeting

Adjourn: 9:09 am