

**Country Springs Elementary**  
**PFA 2019-20**  
**~ November 12, 2019 Minutes ~**

**Attendance:** Lisa Viray, Alison Ninofranco, Lala Lee, Jen Holtkamp, Gracie Enriquez, Esther Chun, Suzy Desouki, Cristy Lares, Irene Yanez, Joel Torres, Grace Noe, Christine Wilson, Lina Kim, Marie Bonovitz, Grace Torres

**Call to Order:** 8:33 am

**Review/approval of October 8th Minutes:** 1<sup>st</sup>: G. Enriquez, 2<sup>nd</sup>: L. Viray, Nay: 0, Ayes: All

**President's Report – Wayne W. Chien** (Not present)

**Treasurer's Report – Joel Torres**

- October Update:
  - Beginning balance = \$21,244.20
  - Total withdrawals = \$2,885.79
  - Total deposits = \$66,297.66
  - Ending balance = \$84,656.07
  - Most of the deposits were from 6<sup>th</sup> Gr and Fall Fundraiser
- Authorize Funds to pay \$20.88 to Amy Killam, Re: over budget on H.I.T.S. subject.  
1<sup>st</sup>: C. Lares, 2<sup>nd</sup>: L. Kim, Nay: 0, Ayes: All
- Proposed to discuss budget for H.I.T.S for SY 2020-2021 in May 2020.
- Close Square Reader account opened by Joel and keep the account opened by Cristy Lares.  
1<sup>st</sup>: J. Torres, 2<sup>nd</sup>: S. Desouki, Nay: 0, Ayes: All
- Authorize Funds to pay balance due (\$9.95) for Scholastic News (Catherine Osman)  
1<sup>st</sup>: G. Enriquez, 2<sup>nd</sup>: L. Viray, Nay: 0, Ayes: All
- Annual Income Tax was completed and e-filed with Federal and State. (AG Charitables Trust and Franchise Tax Board)
- Fees paid out to CPA Robert Bruce
- Disbursement checks to be signed by PFA.
- Completed W9 forms in Treasurer's box. Need signature from the person who submit it
- Mrs. Wilson will talk to 6<sup>th</sup> Grade Teacher/Coordinator regarding Science Camp.

**1<sup>st</sup> VP – Alison Ninofranco**

- Need to schedule dances. Will check school schedule with Mrs. Chavez.
- Tentative Dates:
  - January 31<sup>st</sup> or Feb. 7<sup>th</sup>: Dance?
  - January 15<sup>th</sup>, 22<sup>nd</sup>: For Muffins or Donuts (to be organized by Jen Holtkamp)

**2<sup>nd</sup> VPs – Sylvia Rivas and Drashti Desai** (Not present. A. Ninofranco reporting)

- Fall Fundraiser Update
  1. Instant Emoji Ring Prizes passed out to teachers on 10/4
  2. 13 Raffle prizes were passed out on 11/4 at the Monday morning assembly (infinity gauntlet, big Lego box, Airzooka, Hoover soccer set, emoji playground ball & 8 emoji bobbleheads)
  3. 75% Participation Prizes passed out to 9 qualifying classrooms on 11/6 (emoji jumping toy for each student)
  4. 90% Participation Prize passed out to 2 teachers on 11/8 (each received a \$20 staples GC, a \$5 Starbucks GC, 1 box of treasure box toys, & emoji jumping toy for each student)
  5. All subject Homework Passes will be passed out on 11/8
  6. Lunch & Video/Board Game w/ Mackessy will happen in November. Exact date TBD
  7. Extra Recess will happen in November. Exact date TBD
  8. School Wide PJ Day will happen in November. Exact date TBD
  9. Board Game & Popcorn Party for Mrs. Cacho & Mrs. Falls will happen in December. Exact date TBD
  10. Duct Tape Party for 258 kids will happen in January. Exact date TBD
  11. Blacklight bingo party for 183 kids will happen in February. Exact date TBD
  12. Indoor skydiving for 59 kids will happen in March. Exact date TBD
  13. Water games party for 151 kids will happen in April. Exact date TBD

**3<sup>rd</sup> VPs – Suzanne Desouki, Grace Noe, & Amanda Emanuele**

- No items to report.

**4<sup>th</sup> VP – Lala Lee**

- Family Dinner Nights
  - Nov. 18<sup>th</sup>: CPK 5<sup>th</sup> Gr
  - Dec. 16<sup>th</sup>: Jojo's 6<sup>th</sup> Gr
  - Jan. 13<sup>th</sup>: Chick Fil A 2<sup>nd</sup> Gr (Tentative)
  - Feb. 3<sup>rd</sup>: Chipotle (4pm – 8pm) 3<sup>rd</sup> Gr
  - Mar. 16<sup>th</sup>: Rubios 1<sup>st</sup> Gr
  - April 16<sup>th</sup>: Wahoo's SDC (Tentative)
  - May 18<sup>th</sup>: Papachino's 4<sup>th</sup> Gr (Tentative)

- Grant sent to Walmart/Sams. Response in 60 days.

**Auditor – Jinnefer Razo** (Not present)

**Financial Secretary – Gracie Enriquez**

- Incomplete/missing white/yellow deposit slips
  - Please thoroughly complete.
  - Accurately count money to be deposited.
  - Review that checks were written correctly.
- Proposed the use of deposit bags or additional safeguard for transporting cash.
  - Purchase disposable and sealable deposit bags.  
1<sup>st</sup>: L. Viray, 2<sup>nd</sup>: M. Bonovitz, Nay: 0, Ayes: All

- Reminder that deposits are taken every Wednesday.
- Who is allowed to sign off on money counts?
  - Parliamentarian will review the By Laws

**Spirit Wear Coordinators – Cristy Lares and Gracie Enriquez**

- Notify Cristy regarding Field Trip dates.
- Allow Cristy one week notice for spirit wear orders.

**Historians – Lisa Viray and Suzanne Desouki**

- Presale until Winter Break.
- Will be \$30 afterwards until March.

**Room Parent Coordinators – Grace Torres, Juni Lau, and Hana Chen**

- No items to report.

**Book Fair Coordinator – Cyndy Chowtham** (Not present)

- Income: \$3,000 (per Treasurer)

**Art Palette Coordinators – Lina Kim and Lisa Viray**

- Lisa will discuss Art room situation with Mr. Mackessy.

**4<sup>th</sup> Grade Coordinators – Hana Chen and Roberta Lin** (Not present)

- Krispy Kreme Fundraiser currently. Money due next week.

**5<sup>th</sup> Grade Coordinators – Lisa Viray and Suzanne Desouki**

- No items to report.

**6<sup>th</sup> Grade Coordinator – Tina Hames** (Not present)

**Principal's Report – Mr. Mackessy** (Not present. Mrs. Wilson reporting).

- CPK Family Dinner Night date corrected: November 18th

**Old Business/New Business**

- Next PFA Meeting: *December 10th*
  - Host: Lala and Alison

**Adjourn:** 9:31 am