

# Final Transcript Information for Seniors

## Parchment-eTranscript

Ordering an official transcript through Parchment is safe, fast, and secure!

<https://www.parchment.com/u/registration/5766/account>

- Parchment provides one free unofficial copy to download
- Parchment charges approximately \$4.00 per transcript
- Please contact Records clerk, Mrs. Lisa Billings at: [Lisa\\_Billings@chino.k12.ca.us](mailto:Lisa_Billings@chino.k12.ca.us) if you have any questions regarding Parchment.com.

### SENIORS

- 2024 Senior Class Transcripts may be requested starting May 6, 2024.
- **Please take note that transcript will be sent when requested UNLESS "Hold for grades" is selected to include Spring 2024 semester grades.**

Final 23/24 transcripts will be processed beginning **6/4/2024**. We are unable to process any earlier dates requested.

\*\*Transcript request is fulfilled within five business days.

**Tip: If you have an immediate deadline, it is recommended to use Parchment.**