

# Ms. Tse's CLASSROOM EXPECTATIONS MATRIX

	BE RESPECTFUL	BE RESPONSIBLE	BE SAFE
WHOLE CLASS and GROUP COLLABORATION	<ul style="list-style-type: none"> <li>➤ Be mindful of personal space when entering and exiting.</li> <li>➤ Use positive and polite language.</li> <li>➤ Be considerate of other's ideas and opinions.</li> <li>➤ Actively listen and give your full attention until dismissal by the teacher.</li> <li>➤ Ask permission to leave your seat.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Arrive on-time prepared to work with proper materials, including books, homework, texts, technology, etc.</li> <li>➤ Be an active participant in your learning by engaging with content and minimizing distractions.</li> <li>➤ Ask for assistance when needed and wait patiently for feedback.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Wear mask properly.</li> <li>➤ Wipe down desk upon entry.</li> <li>➤ Wash/sanitize hands often.</li> <li>➤ Remain in assigned seats until dismissal.</li> <li>➤ Honor academic environment with appropriate dress and conduct.</li> </ul>
ASSIGNMENT COMPLETION	<ul style="list-style-type: none"> <li>➤ Complete and submit your own original work via specified method (physical copy, Google Classroom, Turnitin, etc.).</li> <li>➤ Use appropriate academic language.</li> <li>➤ Turn in your best work, not the minimum.</li> <li>➤ Maintain integrity and do NOT copy or permit copying.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Check board/screen &amp; Google Classroom for directions and announcements daily.</li> <li>➤ Submit all work by the deadline according to instructions.</li> <li>➤ Be proactive and make appropriate arrangements ahead of time, as deadlines do not change if absent.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Use your own words and thoughts to avoid plagiarism.</li> <li>➤ Verify successful submission of work (attach files as needed).</li> <li>➤ Keep track of due dates and plan accordingly.</li> <li>➤ Notify teacher as soon as possible to resolve issues sooner rather than later.</li> </ul>
INDEPENDENT WORK and ASSESSMENTS	<ul style="list-style-type: none"> <li>➤ Be quiet and avoid communicating with others until all work has been submitted.</li> <li>➤ Demonstrate your own authentic understanding and insight.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Stay on the task and submit your best work on time.</li> <li>➤ Thoroughly review instructions and follow directions.</li> <li>➤ Contact teacher for clarifications.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Use your own words and thoughts to avoid plagiarism.</li> <li>➤ Cite all sources appropriately.</li> </ul>