Decades of College Dreams
Advancement Via Individual Determination (AVID)
Student Handbook

Chino High School
AVID Student Handbook
Chino High School

This student handbook is designed to serve as a guide to the responsibilities and expectations that accompany the privilege of being a member of AVID. Please carefully review the contents to be informed, organized, and fully aware of your role within the Chino High School AVID program and the obligations of your membership.

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Welcome

Congratulations for being selected a member of Chino High School’s AVID program. AVID’s mission is to close the achievement gap by preparing all students for college readiness and success in a global society. AVID serves 1.5 million students each year in 46 states and 16 countries. There are 5,600 K-12 AVID school sites and over 60,000 educators trained in AVID strategies every year.

Members of the AVID program benefit from a team of counselors, teachers, parents, administrators, community members, and college students. This team works towards a common goal of assisting current students in their journey to accomplish all requirements to attend a four-year university. Take advantage of this resource. It is your own personal support team to help you achieve your goals.

Best Regards,

Jonathon Davis

AVID Coordinator
Chino High School Contacts

AVID Administrator
Melissa Brown
Melissa_Brown@chino.k12.ca.us
(909) 627-7351

AVID Coordinator
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Faculty Council

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Member Expectations

- Members will maintain at least a 3.0 GPA and satisfactory citizenship and attendance, as well as maintain C's or better in all classes or will be placed on a probation contract.

- Members will maintain enrollment in all college-prep courses (including honors, dual enrollment and International Baccalaureate®/Advanced Placement®).

- Members will attend summer school as needed to take additional coursework and/or to raise my grades to maintain my college eligibility.

- Members will be an active learner, be prepared for all classes with all assigned work completed, take Cornell notes daily and be an active participant in all activities.

- Members will come to AVID class prepared for tutorial session with the TRF pre-work completed, AVID binder with Cornell notes and textbooks. Members will use critical thinking, inquiry and collaboration with their classmates to create greater understanding about their point of confusion.

- Members will participate in extracurricular activities and community service.

- Members will prepare for and take college entrance exams such as the ReadiStep®, EXPLORE®, PSAT®, PLAN®, SAT® and ACT®.
Service Hours Requirements

The minimum community service requirement due during each year of AVID is 20 hours. AVID members may participate in any of the following volunteer opportunities.

a) peer tutoring
b) campus improvement that have been approved
c) food banks, food drives, food distribution
d) community clean up
e) YMCA/ Boy’s Clubs/ Girl’s Clubs

Students may also have their community service opportunity approved by the AVID site team PRIOR to completing the service. This would require a written description of the volunteer opportunity and who it will benefit. This request needs to be submitted TWO weeks prior to the volunteer opportunity.

For verification purposes, complete the log in the appendix of this handbook.
Consequences

Members must be informed and aware of their obligations and responsibilities as a member of AVID. They are expected to maintain the specific standards by which they were selected. Falling below these benchmarks or failing to meet specified expectations will lead to referral to the AVID Site Team for consideration of membership dismissal.

The following disciplinary actions for specific behaviors are intended to serve as a guideline only. This is only a partial list of behaviors subject to discipline. Consequences will be determined on a case-by-case basis.

<table>
<thead>
<tr>
<th>Behavior</th>
<th>Potential Consequence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discipline Referral</td>
<td>Member meets with AVID counselor to develop a plan to remediate the behavior through appropriate tutoring, service or behavior contract.</td>
</tr>
<tr>
<td>Cumulative GPA falls below 3.0</td>
<td>Student placed on academic probation. Member will attend tutoring through ETS or an appointed NHS tutor. A goal is set for the end of the current grading period.</td>
</tr>
<tr>
<td>Failure to meet community service</td>
<td>Member will lose the right to receive and wear the gold honor cord at graduation.</td>
</tr>
<tr>
<td>Failure to fulfill disciplinary consequence</td>
<td>Member referred to AVID Site Team for dismissal.</td>
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<tr>
<td>Flagrant violation of school or civic rules</td>
<td>Member referred to AVID Site Team for dismissal.</td>
</tr>
<tr>
<td>Possession or use of alcohol or drugs</td>
<td>Member referred to AVID Site Team for dismissal.</td>
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</table>

Please review the following documents in this handbook for Disciplinary and Dismissal Procedure:
- Chino High School AVID Discipline and Dismissal Procedure
- Bylaws of the Chino High Chapter of AVID
Discipline and Dismissal Procedures

It is the responsibility of the AVID Coordinator to periodically review the standing of members for compliance with AVID standards. When a member falls below the standards by which the member was selected, the coordinator should inform the errant member in writing of the nature of the violation, the time period given for improvement, and provide a warning of possible consequences for failure to improve. The coordinator will also meet personally with the member to discuss the situation and develop a plan for improvement. Discipline measures other than dismissal from AVID are the purview of the coordinator. The goal of disciplinary measures should be to reeducate the student to more appropriate behavior.

Probation

Members who fall below the academic standards (GPA of 3.0) and were given a reasonable amount of time to correct the deficiency, or complete an agreed upon improvement plan.

I, ______________________________, have had my GPA dropped below the AVID mandatory standard of 3.0 academic points. At this time, I have been put on probation for one semester and should my GPA not improve by the end of the current semester, my eligibility to become a member or membership into AVID will be revoked. If that occurs, I will need to resubmit an application to join for the coming year.

_________________________________________    ___________________________    ___________________________    ___________________________
Student Signature  Date  Faculty Advisor Signature  Date
**Dismissal**

If a plan for improvement is not fulfilled and/or a student does not recover from probation, the coordinator may recommend further disciplinary action, up to a recommendation to the AVID Site Team for dismissal. The AVID Site Team will determine the dismissal of a member after providing written notice to a member and conducting a pre-dismissal hearing by a quorum; the presence of half the members of the AVID Site Team constitutes a quorum. A simple majority vote of the AVID Site Team is necessary to dismiss a member. In the case of a flagrant violation of school rules or civil laws (i.e. possession of drugs, alcohol, stolen goods, fighting, etc), a member can be immediately dismissed.

**Pre-Dismissal Hearing**

A member will receive a written notice from the coordinator of the violation of the chapter standards, the possibility of dismissal, and the scheduling of the pre-dismissal hearing. An AVID Member is encouraged to attend the hearing, but attendance is not mandatory. Parent(s)/guardian(s) of the member may be present with the member. However, it should be noted that the primary focus of the hearing is to allow the member to present his or her case.

The AVID member is encouraged to present information and explain their behavior verbally or in writing during the hearing. Members who are not present may submit written information for consideration by the AVID Site Team during the hearing. The rules for the hearing will be designed to facilitate consideration of the facts and the rules of evidence will serve as guidelines, but not be strictly enforced.

After the AVID Site Team collects information from the parties at the hearing, individuals who are not members of the AVID Site Team will leave the room. The AVID Site Team will determine the appropriate disciplinary action for the member, up to and including dismissal from AVID, by a majority vote.

Members, parent(s)/guardian(s) and the principal will be informed in writing of the decision of the AVID Site Team. As a common courtesy, the coordinator is expected to verbally inform the member or their parent(s)/guardian(s) of the AVID Site Team's decision verbally prior to receiving the written notice.

Members who have been dismissed from AVID must surrender any AVID paraphernalia to the
coordinator and they are not allowed to claim membership on college applications, resumes, or any other self-promotional document(s). Failure to do so will be treated as a school discipline issue and referral to the AVID organization. Members who have been dismissed from AVID will never again be eligible for membership status or benefits.

**Appeal Process**

The dismissed member may appeal the decision of the AVID Site Team under the local school district's policies governing disciplinary appeals. The dismissed member may make a written appeal of the AVID Site Team decision to the AVID administrator within five school days of the decision. The AVID administrator will hear the appeal and respond in writing within fifteen school days. The dismissed member may make a written appeal of the AVID administrator's decision to the Superintendent within five days school days of the decision. The Superintendent will hear the appeal and respond in writing within fifteen school days. The decision of the Superintendent is final.

**Resignation**

Resignation from AVID requires a written statement signed by the member and his or her parent(s)/guardian(s). Resignation will be interpreted as a dismissal without due process. Members who have resigned from AVID will never again be eligible for membership status or benefits. Members who decide to resign from CHS AVID must complete the following:

I, __________________________, voluntarily remove myself from the Chino High School AVID membership process. In doing so, I realize I will not be accepted as a CHS AVID member, receive the graduation stole/cord, nor be allowed to reference to AVID membership on any college/vocational applications.

_________________________________  _______________  __________________  _______________
Student Signature                  Date                   Parent Signature              Date

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Chino High School
AVID Student Handbook
Advancement Via Individual Determination (AVID) Bylaws
Chino High School Chapter

Article 1
Name and Purpose

Section 1: The name of this chapter shall be the Chino High School Chapter, which appears on the charter granted by AVID.

Section 2: The object of this chapter shall be to create enthusiasm for scholarship, to stimulate a desire to attend a four-year university, to expose students to various academic institutions and to assist in the application process for four-year universities for students of Chino High School.
Article II

Membership

Section 1: Membership in this organization shall be based upon student scholarship, student commitment to attend a four-year university, student citizenship, and teacher recommendation.

Section 2: Membership of this chapter shall be known as active, graduate, and probationary. Active membership begins with the acceptance notification from the AVID program following an interview with the AVID Site Team. Active members become non-voting graduate members at the graduation ceremony. Probationary members can become active members anytime between acceptance and graduation.

Section 3: Candidates shall have completed an application and submitted it prior to the deadline. Candidates eligible to selection shall have scholarship demonstrated by a cumulative weighted GPA of 2.5. Students will need to have exhibited appropriate classroom behavior as reflected in the citizenship portion of their report cards, their permanent record and their teacher recommendations. Students who exhibit all these academic and behavior qualities as well as maintaining a good attendance record will be invited to apply. Students may be the first in the family to attend college. Students must be willing to enroll in rigorous courses, such as: Honors courses and Advanced placement courses. Students must have a desire to attend a four-year college or university.

Section 4: Active members shall maintain the standards of a 3.0 GPA. This reflects the scholarship and commitment to attend a four-year university by which they were selected for membership. If they fall below these standards, their membership is subject to discipline up to and including dismissal. Opportunities for tutoring will be provided to them through the ETS and NHS programs on campus. It is the student’s responsibility to attend tutoring sessions and raise their GPA with the assistance provided by AVID and other partnership programs (NHS and ETS) by the end of the next semester. Students will be notified of their academic probation upon falling below the 3.0 GPA; they will then have one semester to raise their GPA or they may be subject to dismissal.

Section 5: Active members shall attend the minimum number of meetings as set by the AVID Site Team Council. Active members shall complete the required hours of individual and group service between their acceptance and the May deadline set by the AVID Coordinator. If members do not meet these expectations, their membership is subject to discipline. Active members who do not complete the required service hours may not receive a stole or cord upon graduation from the program.
Article III

Selection of Members

Section 1: The members of Chino High School AVID shall be selected by the AVID Site Team Council. For member selection purposes, the AVID Site Team Council shall consist of the AVID administrator and representatives of all members of the Chino High School Faculty, as designated by the AVID administrator.

Section 2: Eligible candidates shall attend an informational meeting and submit an application which confirms their eligibility under these benchmarks. These benchmarks are defined, but not limited, by the following descriptions:

A. Student must have a GPA of a 2.5 with no D's or F's.
B. Student exhibits appropriate classroom behavior.
C. Students may be the first in the family to attend college.
D. Student has a good attendance record.
E. Student has the motivation and drive to attend a four-year college or university.
F. Student is willing to commit to enrolling in rigorous college preparatory classes (i.e. Honors and AP courses).
G. Special Circumstances

Section 3: The AVID administrator and coordinator shall receive appeals in cases of non-selection of candidates.

Article IV

Discipline

Section 1: It is the responsibility of the AVID Coordinator and AVID Counselor to periodically review the standing of members for compliance with AVID standards. When a member falls below the standards by which the member was selected, the AVID coordinator should inform the errant member in writing of the nature of the violation, the time period given for improvement, and provide a warning of possible consequences of non-improvement. A member of the AVID Site Team will also meet personally with the member to discuss the situation and develop a plan for improvement.
Section 2: Discipline measures other than dismissal from AVID are the purview of the AVID Site Team. The goal of disciplinary measures should be to reeducate the student to more appropriate behavior.

Article V

Dismissal

Section I: Members who fall below the standards which were the basis for their selection shall be warned in writing by the AVID Coordinator and given a reasonable amount of time to correct the deficiency. If the plan for improvement completed as part of a disciplinary action is not fulfilled, the AVID Coordinator may recommend further disciplinary action, up to a recommendation to the AVID Site Team for dismissal. In the case of a flagrant violation of school rules or civil laws, a member does not necessarily have to be warned, but may be immediately referred to the AVID Site Team for dismissal.

Section 2: The AVID Site Team will determine the dismissal of a member after providing written notice to a member and conducting a pre-dismissal hearing. The presence of three members of the AVID Site Team constitutes a quorum. A simple majority vote of the AVID Site Team is necessary to dismiss a member.

Section 3: Pre-Dismissal Hearing Procedures

A. Notification: A member will receive a written notice from the AVID Coordinator of the violation of the chapter standards, the possibility of dismissal, and the scheduling of the pre-dismissal hearing.

B. Pre-Dismissal Hearing
   1) AVID Members are encouraged to attend the hearing, but attendance is not mandatory. A parent(s)/guardian(s) of the member may be present with the member. However, it should be noted that the primary focus of the hearing is to allow the member to present his or her case.
   2) Members are encouraged to present information and explain their behavior verbally or in writing during the hearing. Members who are not present may submit written information for consideration by the AVID Site Team during the hearing.
   3) The rules for the hearing will be designed to facilitate consideration of the facts, and the rules of evidence will serve as guidelines, but will not be strictly enforced.
   4) After the AVID Site Team collects information from the parties at the hearing, individuals
who are not members of the AVID Site Team will leave the room. The AVID Site Team will
determine the appropriate disciplinary action for the member, up to and including dismissal
from the chapter, by a simple majority vote.
5) Members, their parent(s)/guardian(s), and the principal will be informed in writing of the
decision of the AVID Site Team. As a common courtesy, the AVID Coordinator is expected
to verbally inform the member and their parent(s)/guardian(s) of the AVID Site Team’s
decision prior to receiving the written notice.
6) Members who have been dismissed from the AVID must surrender their AVID
memorabilia to the AVID Coordinator. Failure to do so will be treated as a school discipline
issue.
7) Members who have been dismissed from the AVID will never again be eligible for
membership status or benefits.

C. Appeal Process
1) The dismissed member may appeal the decision of the AVID Site Team under the local
school district’s policies governing disciplinary appeals.
2) The dismissed member may make a written appeal of the AVID Site Team decision to the
principal within five school days of the decision. The principal will hear the appeal and
respond in writing within fifteen school days.
3) The dismissed member may make a written appeal of the principal’s decision to the
Superintendent within five days school days of the decision. The Superintendent will hear
the appeal and respond in writing within fifteen school days.
4) The decision of the Superintendent is final.

Article VI

Resignation

- Section 1: Resignation from the AVID program requires a written statement signed by the member
  and their parent(s)/guardian(s).
- Section 2: Students cannot be “forced” to resign from the program, for this will be interpreted as a
dismissal without due process.
- Section 3: Members who have resigned from the AVID will never again be eligible for
  membership status or benefits.

Article VII

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AVID Student Handbook
Officers

• Section 1: The members will elect four general officers who serve from their acceptance. These four officers will be voted in to their positions. If the members are unable to assign specific positions, this responsibility will fall to the AVID Site Team.
• Section 2: The Officer positions and their duties include (but are not limited to):

  A. President
     1) Leads the monthly meetings.
     2) Coordinates all aspects of the group service project. This service project will be something that gives back to Chino High School or to the Chino community. The service project can be anything that would be valued by the school or community.
  B. Vice President
     1) Assists in leading monthly meetings.
     2) Coordinates the banquet at the end of the year.
  C. Historian
     1) Is responsible for contacting ASB and other entities to publicize the events AVID participates in or coordinates.
     2) Is responsible for documenting AVID activities and accomplishments with photographs and press releases.
  D. Secretary
     1) Takes attendance at the monthly member meetings.
     2) Types all meeting minutes and distributes them to any non-attending members or officers.
  E. Treasurer
     1) Organizes all fundraisers for the program.

Section 3: Officers will attend monthly meetings with the AVID coordinator, which will occur one week before the general member meeting.

Please read through these commitments and sign if you agree to meet them. This agreement is required prior to acceptance into AVID.
Appendix

In the subsequent pages, you’ll find the following documents:

Student Application

Student Parent Agreement

Community Service Form

Probation Letter

Probation Contract

Letter of Dismissal
What is AVID?

AVID (Advancement Via Individual Determination) is an elective class that combines rigor with support that includes the student’s own individual determination and the support of: content area teachers, other AVID students, their families, the AVID teacher, and college tutors. AVID targets students in the academic middle—B, C, and even D students—who have the desire to go to college and the willingness to work hard. AVID places students in advanced classes and provides them with an elective class that prepares them to succeed in rigorous curricula, enter mainstream activities in school, and increase their opportunities to enroll in four-year colleges.

Who qualifies for AVID?

- Student with at least a 2.5 grade point average (G.P.A.)
- Student who has appropriate classroom behavior
- Student may be the first in family to attend college
- Student who has good attendance
- Student has the motivation and desire to prepare for entrance to a four-year college or university
- Student is willing to commit to enrollment in rigorous college preparatory courses
- Special circumstances

<table>
<thead>
<tr>
<th>Parent/Guardian: Please fill out the following section.</th>
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<tbody>
<tr>
<td>Student’s Last Name</td>
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<tr>
<td>Parent/Guardian’s Last Name</td>
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<tr>
<td>Home Phone Number</td>
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<td>( ) -</td>
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<tr>
<td>Parent/Guardian Email Address</td>
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<tr>
<td>Name of School Currently Attending</td>
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<td>-----------------------------------</td>
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<td></td>
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</tbody>
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<table>
<thead>
<tr>
<th>Father’s/Guardian’s Highest Level of Education</th>
<th>Mother’s/Guardian’s Highest Level of Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Some high school</td>
<td>□ Some high school</td>
</tr>
<tr>
<td>□ Some college</td>
<td>□ Some college</td>
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<tr>
<td>□ AA/AS Degree</td>
<td>□ AA/AS Degree</td>
</tr>
<tr>
<td>□ BA/BS Degree</td>
<td>□ BA/BS Degree</td>
</tr>
<tr>
<td>□ Master’s Degree or above</td>
<td>□ Master’s Degree or above</td>
</tr>
</tbody>
</table>

**Language Arts or Social Studies Teacher Recommendation**: Please fill out the following section.

1. Does this student seem to have college potential? □ Never □ Sometimes □ Always
2. Does this student display good classroom work habits? □ Never □ Sometimes □ Always
3. Does this student practice good citizenship? □ Never □ Sometimes □ Always
4. Does this student work collaboratively with other students? □ Never □ Sometimes □ Always

Additional Comments:

<table>
<thead>
<tr>
<th>Name of Teacher (Please Print)</th>
<th>Signature of Teacher</th>
<th>Date</th>
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**Mathematics or Science Teacher Recommendation**: Please fill out the following section.

1. Does this student seem to have college potential? □ Never □ Sometimes □ Always
2. Does this student display good classroom work habits? □ Never □ Sometimes □ Always
3. Does this student practice good citizenship? □ Never □ Sometimes □ Always
4. Does this student work collaboratively with other students? □ Never □ Sometimes □ Always

Additional Comments:

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<thead>
<tr>
<th>Name of Teacher (Please Print)</th>
<th>Signature of Teacher</th>
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Student Commitment: Please read and sign the following section.

If I qualify for AVID, I will do the following:
- Enroll in rigorous coursework
- Maintain a successful 2.5 grade point average
- Maintain satisfactory citizenship, attendance, and participation in all classes
- Maintain an organized AVID binder with a daily planner, assignments, and daily Cornell notes in all classes
- Complete all homework assignments and commit to at least two hours of homework every night

I agree to accept enrollment into the AVID elective class, which will offer academic support. I want to succeed, and I understand that I must take individual responsibility for my own success. I am committing to remain in the AVID program for my high school career at Chino High School. I will be allowed to remain in the program only if I meet the responsibilities outlined above. Students who opt out of the AVID elective may not be able to get back into the program in subsequent years.

Student Signature ___________________________ Parent/Guardian Signature ___________________________
Date ___/___/___

*Teacher recommendations are useful for considering students for admission to the AVID program, but are not required.

For School Use Only

☐ Enroll student in AVID class    ☐ Student does not qualify for AVID    ☐ Put on waiting list

Authorized Signature ___________________________ Date ___/___/___
AVID Student Agreement

Chino High School Contract

Name: __________________________ Enrollment Date: ______

AVID is an elective college-preparatory system that prepares students to attend a four-year college upon high school graduation.

Student Goals

• Academic success in college-preparatory courses.

• Successful completion of college eligibility requirements.

• Enrollment in college-preparatory courses throughout high school to ensure enrollment in a four-year college or university upon graduation.

Student Responsibilities

• I will maintain at least a 3.0 GPA and satisfactory citizenship and attendance, as well as maintain C’s or better in all classes or will be placed on a probation contract.

• I will maintain a minimum 3.0 GPA or will be placed on a probationary contract.

• I will maintain enrollment in all college-prep courses (including honors, dual enrollment and International Baccalaureate®/Advanced Placement®).

• I will attend summer school as needed to take additional coursework and/or to raise my grades to maintain my college eligibility.

• I will be an active learner, be prepared for all classes with all assigned work completed, take Cornell notes daily and be an active participant in all activities.

• I will come to AVID class prepared for tutorial session with the TRF pre-work completed, AVID binder with Cornell notes and textbooks. I will use critical thinking, inquiry and collaboration with my classmates to create greater understanding about my point of confusion.

• I will participate in extracurricular activities and community service.

• I will prepare for and take college entrance exams such as the ReadiStep®, EXPLORE®, PSAT®, PLAN®, SAT® and ACT®.

________________________________________
Student Signature

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Parent/Guardian Responsibilities

I will support my child by:

1. Partnering with the AVID Elective teacher through regular communication and attendance at parent meetings.

2. Monitoring my child’s academic process to ensure that he/she is on track for meeting the grade and course requirements to remain in AVID and in line for the successful completion of college eligibility requirements.

3. Checking for an organized binder with agenda, content class Cornell notes and Tutorial Request Forms weekly.

4. Encouraging opportunities to take rigorous courses, complete college prep/entrance exams, and participate in community service, extracurricular activities and leadership opportunities.

We agree to support the efforts of this student in meeting these goals.

________________________________________  _______________________________________
Parent/Guardian Signature                  AVID Site Coordinator/Teacher Signature

________________________________________  _______________________________________
AVID Counselor Signature                  AVID Administrator Signature

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## Chino High School
### AVID Community Service Log

Name of AVID Student: ____________________________

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Time</th>
<th>End Time</th>
<th>Total Hours</th>
<th>Location/ Tasks Performed</th>
<th>Supervisor’s Position</th>
<th>Supervisor’s Signature</th>
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<tbody>
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<td>(e.g., − 9/15/16)</td>
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Total hours completed by AVID Student: _____________

Total hours verified by AVID Elective Teacher: __________________________

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Dear AVID Parents:

Chino High School’s AVID program is continually refining itself in order to better meet your student’s needs. This letter is being sent to inform you that your child has been put on probation. As stated in the AVID Contract, students must maintain a 3.0 GPA in order to satisfy all A-G academic requirements. It is understood that if a student receives a D or F in any of these courses at the semester grading period, he/she will be put on academic probation. Below are the probation guidelines and procedure:

**Guidelines:**

1) Students receiving a D or F at the semester grading period will be put on academic probation and will be required to improve grades to C or better the consecutive semester.
2) Students receiving two or more D’s or F’s may be dropped from the AVID elective class. There will be a meeting between the student, counselor, and member(s) of the site team to determine course of action.
3) Students on academic probation who still have a D or F at the end of the second consecutive semester will have to make their case to the site team in order to remain in Avid. The site team will then vote to decide if student will be removed
4) If students receive a D or F at the semester grading period for the second time (not consecutively) he/she will be put on probation for the remainder of their time in AVID.
5) If a student is on probation a second time and receives a D or an F at any semester grading period thereafter, he/she will be dropped from the AVID program.

If you have questions or concerns please feel free to contact me at (909) 627-7351 ext. 3608

Sincerely,

Jonathon Davis

AVID Coordinator
Probation

Members who fall below the academic standards (GPA of 3.0) and were given a reasonable amount of time to correct the deficiency, or complete an agreed upon improvement plan.

I, ________________________________, have had my GPA dropped below the AVID mandatory standard of 3.0 academic points. At this time, I have been put on probation for one semester and should my GPA not improve by the end of the current semester, my eligibility to become a member or membership into AVID will be revoked. If that occurs, I will need to resubmit an application to join for the coming year.

________________________________________________________________________
Student Signature     Date     AVID Coordinator Signature     Date
Date;

To the parents of:

I regret to report that _______________ is being dropped from the AVID Program at Chino High School. As I mentioned in a previous letter sent your home. Your child needed to earn all grades better than C to maintain their position in the AVID program.

Unfortunately ____________ has more than two semesters worth of grades failing to meet the A-G college requirements. This means that he/she has fallen behind his/her four-year plan to meet university eligibility.

Students will meet with our AVID counselor to select another elective class to replace the AVID elective class.

If there have been serious extenuating circumstances in your family or if you feel there is some error in my records, please feel free to contact me at 627-7351 ext. 3608

Sincerely,

Jonathon Davis
AVID Coordinator