Country Springs Elementary– Discipline Procedure Flow Chart

Observe Problem Behavior

Warning/Conference with Student and Review Expectations

Is behavior administration managed?

Teacher/Staff Managed

No

Give verbal redirection

Reteach behavior to meet expectations

Reteach and provide intervention. Visit pbisworld.com for intervention lessons.

Write Strike/ contact parent

3 Strikes become an Office Referral (3 Strikes for same expectation within trimester)

Administration Managed

Yes

Fill out an Office Referral & send to office. Wait for student to be called up.

Student conference with administrator

Reflect, reteach, rehearse

Consequences will be given with progressive discipline

Communicate next steps with teacher & parent

Teacher/Staff Managed	Administration Managed
• Not following directions/work refusal	• Chronic/repetitive infractions: 3 Strikes for same expectation within trimester
• Eating outside of snack tables	• Aggressive behavior/fighting
• Noisy in line	• Bullying/harassment
• Running in hallway	• Use of profanity
• Excessive talking	• Dishonesty (circumstantial)
• Possession of gum	• Ethnic slur
• Wandering/loitering during class	• Damaging property
• Inappropriate noises	• Leaving without permission
• Name calling/teasing	• Biting/spitting
• Not following cell phone policy	• Obscene gestures/pictures/ notes
• Disruption/note passing	• Possession of drugs, tobacco, alcohol, weapon
• Misuse of materials	• Sexual harassment
• Not following restroom expectations (i.e. spit wads)	• Defiance
• Inappropriate clothing	• Throwing food/shooting rubber bands
	• Stealing/cheating

Remember:

Everyday starts with a clean slate.

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