



CHINO VALLEY UNIFIED SCHOOL DISTRICT

District English Language Advisory Committee

January 18, 2022

Legal Requirements (Check topics to be covered at *this* meeting.)

	Development of district master plan		Review reclassification procedures
X	Conduct district wide needs assessment		Review parent written notifications
X	Establish district program, goals & objectives	X	Review LCAP
X	Compliance plan for teacher/aide requirements		

- Welcome- The meeting was started via Zoom at 9:00 A.M. Dr. Ayers welcomed participants. She explained that our Mandarin interpreter was not present; however, captions in Mandarin were added to the presentation.
- Introductions-Each presenter introduced themselves. Dr. Carrizosa introduced Brenda Froya, Community Liaison/Spanish interpreter.
- Norms- The meeting norms were reviewed.
- Attendance/Participation-Participants were asked to write their names and schools in the chat box.
- DELAC Responsibilities/Reminders-Dr. Carrizosa reviewed the DELAC responsibilities that will be addressed at today’s meeting.
- Parent Engagement (Continued)- Ms. Cordero continued the conversation about parent engagement from the last DELAC meeting. She shared comments that were posted by participants. At the last meeting, parents shared that they would like more dissemination. She asked for clarification on that comment. No one responded. She shared that a common thread from DELAC input was that parents wanted to see more use of paper flyers about meetings/programs offered by the schools, in addition to other methods of communication. There were also comments about bringing more workshops that are tailored to the specific needs of schools. Parent feedback was requested.

Mr. Liu asked if it was possible for schools to make phone calls when new information is going out or going to be posted on the school’s website. Mr. Liu stated that this practice has increased participation at LCAP meetings at his school.

Mrs. Tseng shared that she agrees printed bilingual flyers and emails are helpful.

Ms. Cordero reviewed the EL Master Plan Goal for English Learners and asked parents if they want to provide any additions/changes. Ms. Cordero asked for a thumbs up if DELAC members were in agreement to the goals. The members gave a thumbs up for all goals. There were no objections. Ms. Cordero shared where on the district website parents can access the calendar of events for the Family Engagement Center. She also reminded parents that they may contact her or Mrs. Froya for any assistance needed.

- Compliance with any applicable teacher and/or teacher aide requirements-Dr. Carrizosa explained that Human Resources has credential technicians that check to make sure teachers have the appropriate credentials to teach English learners. They also only hire fully credentialed teachers. At this time, there are no misassigned teachers according to Human Resources. There were no questions or oppositions to the current procedures for teacher and/or teacher aide requirements.
- LCAP- Dr. Ayers and Dr. Carrizosa went over the LCAP goals. Dr. Ayers explained that parent feedback is needed to discuss ways in which these goals can be met. The goals stay the same, but the actions change with parent input. Dr. Ayers encouraged parents to attend the site LCAP meetings and share their ideas about what type of programs they would like to see at their sites. Dr. Ayers informed parents that they should have received an email from west K12 insight.com about the annual parent survey. They will receive a reminder email. Parents can also use the QR code provided, but we prefer parents to use the personalized link sent. The survey is anonymous. Students in grades 6-12 and staff will also be asked to participate. A parent asked about the deadline to complete the survey, which is February 28, 2022
- ELPAC- Dr. Carrizosa did an overview of the ELPAC assessments with a focus on the upcoming Summative ELPAC test. The test window opens on 2/1/22, but each school will notify families about their specific test dates.

Dr. Carrizosa showed parents how to access ELPAC resources through ELPAC.org. She also explained the purpose of ELPAC Starting Smarter and showed parents how to access it. She reviewed a sample test question with parents. She explained that there is also a CAASPP Starting Smarter and that the CAASPP would be administered this year to students in grades 3-11.

Dr. Carrizosa showed parents a video on the ELPAC Overview. She also showed parents how their children can take practice tests and where they can find scoring guides. She explained the difference between training and practice tests. We completed a few questions of a second grade listening practice test as a group. Parents asked if students would be taking practice tests with their teachers. They were informed that administrators were encouraged at training to have their teachers administer practice tests with students.

Mr. Liu asked if the district would consider purchasing Rosetta Stone for ELs. We will share this comment with Dr. Ayers.

A parent asked if state test results would be mailed home. The response was that test results would be available in the Parent Portal.

A parent stated it is important for parents to know how to access the portal. We previously showed parents how to access the portal at a DELAC meeting. Parents can request additional training from their site EL coordinator for future ELAC meetings.

Another parent also inquired about Rosetta Stone.

Another parent asked if students would take practice ELPAC with their teachers. The response was that site test coordinators are encouraged to have their teachers practice testing with students.

Dr. Carrizosa showed parents that they can view accessibility resource demonstration videos for universal tools using the link: [https://www.elpac.org/training/uaag/ Accessibility Resource demonstration videos](https://www.elpac.org/training/uaag/AccessibilityResource%20demonstration%20videos). Universal tools are available for all students but they need to know how to use them. Dr. Carrizosa showed DELAC the strike through demonstration video.

A parent asked how students can access the practice tests with their SSIDs. The response was that at home they can practice with the "Guest on" option and would not need to enter the SSID and test session ID.

- The meeting was concluded. DELAC members were encouraged to share this information with their site ELAC with the assistance of their site EL coordinators.