



Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**CHINO VALLEY UNIFIED SCHOOL DISTRICT  
Student Support Services**

**BULLYING, HARASSMENT, OR INTIMIDATION REPORTING FORM**

See Chino Valley Unified School District Board Policies on Bullying (BP 5131.2), Nondiscrimination/Harassment (BP/AR 5145.3), Sexual Harassment (BP/AR 5145.7), Hate Motivated Behavior (BP 5145.9) Complaints Concerning District Employees (BP/AR 1312.1), and Uniform Complaint Procedures (BP/AR 1312.1), for additional information and definitions.

**DIRECTIONS: Complete this form if you are a student target, the parent/guardian of a student target, a close adult relative of a student target, wishing to report an incident of alleged bullying, harassment or intimidation. Return the completed form to the Principal at the alleged student target's school. Contact the school for additional information or assistance at any time. Bullying, harassment, or intimidation are serious and will not be tolerated.**

In accordance with California law, bullying, harassment, or intimidation means intentional conduct, including verbal, physical, or written conduct or an intentional electronic communication that creates a hostile educational environment by substantially interfering with a student's educational benefits, opportunities, or performance, or with a student's physical or psychological well-being, and is:

- (1) Either (a) motivated by an actual or perceived personal characteristic including race, ethnicity, color, ancestry, national origin, religion, immigration status, sex, gender, gender identity, gender expression, sexual orientation, family/parental status, marital status, age, physical or mental disability, poverty and socioeconomic status, or language, or other legally or constitutionally protected attributes or affiliations; (b) sexual in nature; or (c) threatening or seriously intimidating; and
- (2) Either (a) occurs on school property, at a school-sponsored activity or event, or on a school bus; or (b) substantially disrupts the orderly operation of a school.

Cyberbullying is a form of bullying, harassment, and intimidation. "Cyberbullying" means a communication transmitted by means of an electronic device and includes the use of social media sites. Cyberbullying shall include any future applications that fall under "electronic communication." "Electronic communication" means a communication transmitted by means of an electronic device, including a telephone, cellular phone, computer, or tablet.

**(Please print all information)**

Today's date \_\_\_\_\_ School \_\_\_\_\_

**1. Person Reporting:**

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Check appropriate box:

- Student     Parent/Guardian of a Student     Close Adult Relative of a Student     Witness

**2. Persons Involved in Incident(s)**

Is this a student?

Yes     No

\_\_\_\_\_  
*Name of Alleged Student Target*                      *Grade*                      *School*

Yes     No

\_\_\_\_\_  
*Name of Alleged Student Target*                      *Grade*                      *School*

Yes     No

\_\_\_\_\_  
*Name of Alleged Student Target*                      *Grade*                      *School*

Yes     No

\_\_\_\_\_  
*Name of Alleged Witness*                              *Grade*                      *School*

Yes     No

\_\_\_\_\_  
*Name of Alleged Witness*                              *Grade*                      *School*

Yes     No

\_\_\_\_\_  
*Name of Alleged Witness*                              *Grade*                      *School*



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Is this a  
student?

Yes  No

\_\_\_\_\_  
*Name of Alleged Offender*      *Grade*      *School*

Yes  No

\_\_\_\_\_  
*Name of Alleged Offender*      *Grade*      *School*

Yes  No

\_\_\_\_\_  
*Name of Alleged Offender*      *Grade*      *School*

**3. When did the incident(s) happen?**

Date: \_\_\_\_\_ mm/dd/yyyy      \_\_\_\_\_ mm/dd/yyyy      \_\_\_\_\_ mm/dd/yyyy  
Approximate time: \_\_\_\_\_  am  pm      \_\_\_\_\_  am  pm      \_\_\_\_\_  am  pm

**4. Where did the incident(s) happen? (Choose all that apply)**

- On school property       On the way to/from school
- At a school sponsored activity or event off school property       Via Internet – sent on school property
- On a school bus       Via Internet – sent off school property
- Other: \_\_\_\_\_

**5. How many times has this incident or a similar incident occurred? \_\_\_\_\_**

**6. Check the statement(s) that best describe(s) what happened. (Choose all that apply)**

- Teasing, name-calling, making critical remarks, or threatening, in-person or by other means
  - Getting another person to hit or harm the student
  - Demeaning and making the target of jokes
  - Making rude and/or threatening gestures
  - Excluding or rejecting the student
  - Intimidating, extorting, or exploiting
  - Spreading harmful rumors or gossip
  - Any bullying, harassment, or intimidation that involves physical aggression: Specify:
- Cyberbullying (e.g., social media, including Kik, Facebook, Twitter, Snapchat, Instagram, TikTok, etc.)
  - Electronic communications (e.g., email, text, sexting)
  - Gang related
  - Related to the student's disability
  - Related to student's perceived sexual orientation
  - Racial Harassment
  - Sexual Harassment
  - Sexual in Nature
  - Other (specify):

**7. Was the student target absent from school as a result of the incident?  No  Yes**

If yes, how many days was the student target absent from school as a result of the incident? \_\_\_\_\_



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**8. Why did the harassment, intimidation or bullying occur? (alleged motives)**

If you think the alleged motive of the bullying, harassment, or intimidation was motivated by actual or perceived personal characteristics including race, ethnicity, color, ancestry, national origin, religion, immigration status, sex, gender, gender identity, gender expression, sexual orientation, family/parental status, marital status, age, physical or mental disability, poverty and socioeconomic status, or language, or other legally or constitutionally protected attributes or affiliations, please provide detailed information below.

**9. Describe the incident(s), including what the alleged offender(s) said or did.  
(Attach a separate sheet if necessary)**

**10. Did a physical injury result from this incident?**  No  Yes

If yes,  it required medical attention  it did not require medical attention

If there was a physical injury, do you think there will be permanent effects?  No  Yes

**11. Did a psychological injury result from this incident?**  No  Yes

If yes,  psychological services have been sought  psychological services have not been sought

**12. Is there any additional information you would like to provide?**

(Attach a separate sheet if necessary)

I understand that my electronic submission of this form and my electronic signature are intended to be, constitute, and are equivalent to my personal signature.

\_\_\_\_\_  
*Date Signed*

\_\_\_\_\_  
*Signature*



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Additional sheet, if needed.

Lined area for reporting details.