

# NEWMAN'S 3 B'S MATRIX

	BE RESPECTFUL	BE RESPONSIBLE	BE SAFE
School- Wide	Speak respectfully using polite language and volume	Take care of school property and personal belongings	Keep hands, feet and objects to yourself
	Follow directions given by adults in charge the first time	Come to school on time and be ready to learn	Be where you are supposed to be at all times
	Say please and thank you at all times	Complete all homework assignments	Walk at all times, except on the grass
Playground	Stop when whistle is blown	Eat only at the covered lunch tables	Walk on the blacktop
	Use equipment correctly and return to proper place when done	Follow ALL instructions given by adults the first time	Keep hands, feet and objects to yourself
	Stay in designated areas	Obey the rules of the game	Tell an adult if someone is hurt or something is wrong
Restroom	Take care of personal needs quickly	Keep bathroom clean by putting trash in trash cans	Give others their privacy
	Conserve water and restroom supplies	Wait your turn and use the bathroom quietly	Walk to and from the bathroom
	Walk directly back to class or playground	Flush toilet when you are done and wash your hands	Report messes to an adult immediately
Cafeteria/ Eating Area	Remain in ABC or number order	Raise your hand to be excused	Eat your own food
	Sit at assigned tables	Talk in low respectful voices	Leave space between you and others while in line
	Keep cafeteria and eating area clean	Follow ALL instructions given by adults the first time	Walk at all times
Health Office	Be polite, honest and truthful	Wait patiently behind the desk with your blue note to see the nurse	Keep hands and feet to yourself and only touch items you are asked to
	Inform parents about your health office visit	Wait quietly when someone else is talking	Prevent the spread of germs by washing your hands
	Go directly back to class when done	Respect the privacy of others	Sit properly in chairs

Assembly	Respect all speakers by being quiet	Listen to all instructions from adults	Walk quietly in and out of assembly
	Clap when appropriate	Track the speaker	Stay seated, keep hands, feet and objects to yourself
	Hats/caps off inside the multi-purpose room	Stay in assigned area with your class	Participate when asked and have fun
STEAM Lab	Handle equipment with care	Use quiet voices	Use tools properly
	Follow directions	Share equipment and materials and report any broken or missing items	Stay in your designated work areas
	Clean up when asked	Collaborate together as a team	Walk at all times
Office	Use inside voices	Hats and hoods off	Stay in designated area
	Wait your turn	Clearly state the reason for office visit	Keep hands and feet to yourself
	Say please and thank you	Pick up after yourself	Refrain from eating
Classroom	Follow the directions of adult(s) in classroom	Hats and hoods off	Keep hands, feet and objects to yourself
	Use polite and kind words	Have a growth mindset	Move around in a calm manner
	Treat materials (yours, neighbor's and school's) with care	Be ready to learn	Encourage others

