

# Classroom Matrix

3 B's	BE RESPECTFUL	BE RESPONSIBLE	BE SAFE
ARRIVAL/ DISMISSAL	<ul style="list-style-type: none"> <li>• Enter the room calmly, quietly, and orderly</li> <li>• Be mindful of personal space when entering/ exiting.</li> <li>• Use positive language.</li> <li>• Sit at assigned seat.</li> <li>• Ask permission to leave your seat.</li> <li>• Wait for teacher dismissal.</li> <li>• Pick up all trash and materials.</li> </ul>	<ul style="list-style-type: none"> <li>• Be on time.</li> <li>• Be ready to work when bell rings.</li> <li>• Have all necessary work and materials out.</li> <li>• Place Cell Phone in backpack turned off.</li> <li>• Take all personal belongings.</li> <li>• Pick up all trash and materials.</li> </ul>	<ul style="list-style-type: none"> <li>• Walk in an orderly fashion.</li> <li>• Place backpacks behind chairs away from walkways.</li> <li>• Keep hands, feet, and objects to yourself.</li> <li>• Wash/sanitize hands when needed.</li> <li>• Move with the flow of traffic.</li> <li>• If you see something, say something.</li> </ul>
USE OF TECHNOLOGY	<ul style="list-style-type: none"> <li>• Use polite &amp; academic language in emails.</li> <li>• Always include full name/class period in emails.</li> <li>• Only use websites allowed by teacher.</li> <li>• Devices should be on silent.</li> <li>• Stay focused on class work assigned.</li> <li>• Cell phones are in backpacks turned off, no texting, no video recording, no posting</li> </ul>	<ul style="list-style-type: none"> <li>• Charge Chromebook nightly at home.</li> <li>• Bring Chromebook daily.</li> <li>• Place all electronics on silent.</li> <li>• Place cell phones in backpack turned off, no texting, no video recording, no posting.</li> <li>• Stay on task and only use websites allowed by the instructor.</li> </ul>	<ul style="list-style-type: none"> <li>• Keep personal information private (online passwords).</li> <li>• Click only on trustworthy links/sites.</li> <li>• Think twice before posting.</li> <li>• Notify teacher of any unauthorized use.</li> <li>• If you see something, say something.</li> </ul>
WHOLE CLASS/ GROUP WORK	<ul style="list-style-type: none"> <li>• Allow peers to express opinions.</li> <li>• Use appropriate language when discussing.</li> <li>• Raise your hand and speak when it is your turn.</li> <li>• Listen to and respect everyone's point of view.</li> <li>• Stay on topic/focused.</li> <li>• One person speaks at a time.</li> </ul>	<ul style="list-style-type: none"> <li>• Be an active participant, listener, and learner.</li> <li>• Complete assigned role in group activity.</li> <li>• Use materials appropriately.</li> <li>• Have work done by due date.</li> <li>• Be prepared to participate &amp; contribute.</li> <li>• Stay focused and on task.</li> </ul>	<ul style="list-style-type: none"> <li>• Keep hands, feet, and objects to yourself.</li> <li>• Ask for assistance when needed.</li> <li>• If you see something, say something.</li> <li>• Stay in your assigned area unless otherwise directed.</li> <li>• Use materials appropriately.</li> </ul>
INDEPENDENT WORK	<ul style="list-style-type: none"> <li>• Stay on assigned classroom task.</li> <li>• Complete your own work.</li> <li>• Ask for assistance if questions arise.</li> <li>• Stay in assigned seat.</li> <li>• Maintain academic integrity/ Do not copy from others.</li> <li>• Use academic language.</li> </ul>	<ul style="list-style-type: none"> <li>• Utilize allotted class time appropriately.</li> <li>• Listen to/read directions prior to beginning activity.</li> <li>• Complete your own work.</li> <li>• Budget your time.</li> <li>• Stay focused on the task.</li> <li>• Ask teacher if you need clarification.</li> <li>• Turn in by due date &amp; time.</li> </ul>	<ul style="list-style-type: none"> <li>• Keep hands, feet, and objects to yourself.</li> <li>• Be mindful of personal space.</li> <li>• Maintain academic integrity.</li> </ul>
ASSESSMENTS	<ul style="list-style-type: none"> <li>• Remain quiet and avoid speaking until all exams are turned in.</li> <li>• After the exams, work quietly on independent assignments.</li> <li>• Maintain academic integrity, do your own work.</li> </ul>	<ul style="list-style-type: none"> <li>• Follow teacher. instructions/read directions carefully.</li> <li>• Place all notes/papers/phones in backpacks prior to exams unless otherwise directed</li> <li>• Keep backpacks closed throughout exam.</li> <li>• Do your best work.</li> <li>• Maintain academic integrity</li> <li>• Budget time.</li> </ul>	<ul style="list-style-type: none"> <li>• Keep hands, feet, and objects to yourself.</li> <li>• Be mindful of personal space.</li> <li>• Maintain academic integrity/DO NOT CHEAT.</li> </ul>