

Chino Unified School District

**CAPITAL FACILITIES
CORPORATION**

December 13, 2018

CAPITAL FACILITIES CORPORATION
ORGANIZATIONAL MEETING
5130 Riverside Drive, Chino, CA 91710
Immediately Following the Organizational Meeting of the
Chino Valley Unified School District Board of Education
December 13, 2018

AGENDA

- The public is invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

I. OPENING BUSINESS

I.A. CALL TO ORDER

1. Roll Call

I.B. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

In accordance with Board Policy 9323 Bylaws of the Board – Meeting Conduct, please: a) limit remarks to three minutes (total for all remarks); b) if a topic has been covered, limit remarks to new points; and c) please contact the Superintendent's Office for procedures regarding complaints against employees, or see the Administrative Secretary, Board of Education, for the form.

II. ACTION

II.A.1. Appointment of Secretary and Treasurer to Serve on the Board of Trustees of the Capital Facilities Corporation

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Recommend the Board of Directors appoint a trustee to serve as secretary for an unexpired term through 2020; and a trustee to serve as treasurer for an unexpired term through 2019 on the Board of Trustees of the Capital Facilities Corporation.

III. CONSENT

III.A.1. Minutes of the December 14, 2017, Capital Facilities Corporation Organizational Meeting

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Recommend the Board of Education approve the minutes of the December 14, 2017, Capital Facilities Corporation organizational meeting.

IV. ADJOURNMENT

**CHINO UNIFIED SCHOOL DISTRICT
CAPITAL FACILITIES CORPORATION**

DATE: December 13, 2018

TO: Members, Board of Trustees

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: APPOINTMENT OF SECRETARY AND TREASURER TO SERVE ON THE BOARD OF TRUSTEES OF THE CAPITAL FACILITIES CORPORATION

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BACKGROUND

According to the bylaws of the Capital Facilities Corporation, the Board of Trustees selects officers consisting of a chairperson, a secretary, and a treasurer. The offices of secretary and treasurer may be held by the same person provided that the chairman is not that person. Each officer shall hold office for three years or until his or her successor has been elected or appointed. A trustee appointed to fill a vacancy shall be appointed for the unexpired term of his or her predecessor in office.

The offices of secretary and treasurer have become vacant with unexpired terms.

RECOMMENDATION

It is recommended the Board of Trustees appoint a trustee to serve as secretary for an unexpired term through 2020; and a trustee to serve as treasurer for an unexpired term through 2019 on the Board of Trustees of the Capital Facilities Corporation.

FISCAL IMPACT

None.

NE:GJS:pw

CAPITAL FACILITIES CORPORATION
BOARD OF TRUSTEES ORGANIZATIONAL MEETING
December 14, 2017
MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER

1. Roll Call

Chairperson Cruz called to order the meeting of the Capital Facilities Corporation at 10:31 p.m. with Blair, Feix, Na, Orozco, and Cruz present.

I.B. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

II. ACTION

II.A. Appointment of Chairperson and Secretary to Serve on the Board of Trustees of the Capital Facilities Corporation

Moved (Blair) to nominate Andrew Cruz as chairperson. There were other nominations, and Andrew Cruz was appointed to serve until December 2020. Moved (Na) to nominate Sylvia Orozco as secretary. There were no other nominations, and Sylvia Orozco was appointed secretary to serve until December 2020.

III. CONSENT

III.A. December 15, 2016, Capital Facilities Corporation Organizational Meeting Minutes

Moved (Blair) seconded (Na) carried unanimously (5-0) to approve the December 15, 2016 Capital Facilities Corporation Organizational meeting minutes.

IV. ADJOURNMENT

Chairperson Cruz adjourned the Capital Facilities Corporation meeting at 10:34 p.m.

Andrew Cruz, Chairperson, Capital Facilities Corporation