

CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION

AGENDA

June 5, 2025

BOARD OF EDUCATION

John Cervantes
Andrew Cruz
Jonathan Monroe
James Na
Sonja Shaw

SUPERINTENDENT

Norm Enfield, Ed.D.

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
District Board Room, 13461 Ramona Avenue, CA 91710
4:25 p.m. – Closed Session • 6:00 p.m. – Regular Meeting
June 5, 2025

AGENDA

- The public are invited to address the Board of Education regarding items listed on the agenda. Comments on non-agenda and agenda items are accepted during the designated time on the agenda or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are asked to register on the electronic request to speak system available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability by 10:00 a.m. the day of a meeting.
- Agenda documents distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 13461 Ramona Avenue, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

The meeting is live streamed on the District's YouTube channel at https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:25 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

Discussion and possible action (times are approximate):

- a. Conference with Legal Counsel-Anticipated Litigation (Government Code 54956.5 (c) and 54956.9 (d)(2) and (e)(1)): One possible case. (Tao Rossini, APC) (20 minutes)
- b. Conference with Legal Counsel-Anticipated Litigation: Initiation of litigation pursuant to Government Code 54954.5(c) and 54956.9(d)(4): One possible case. (Tao Rossini, APC) (10 minutes)
- c. Conference with Legal Counsel-Anticipated Litigation (Government Code 54956.9 (d)(2)): One possible case. (Advocates for Faith & Freedom) (10 minutes)
- d. Conference with Legal Counsel-Existing Litigation (Paragraph (1) of subdivision (d) Government Code 54956.9): Case No. 2:24-CV-01941-DJC-JDP. (Liberty Justice Center) (10 minutes)
- e. Student Admission Matter (Education Code 35146, 48916 (c)): Admission Case 24/25-01A. (5 minutes)
- f. Student Readmission Matters (Education Code 35146, 48916 (c)): Readmission Cases 23/24-07, 24/25-14, 24/25-28, 24/25-39, and 24/25-57. (5 minutes)
- g. Student Discipline Matters (Education Code 35146, 48918 (c) & (j)): Expulsion Cases 24/25-65, 24/25-70, and 24/25-72. (15 minutes)
- h. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA Negotiations. Agency Designated Representatives: Dr. Grace Park, Sandra Chen, Joseph Durkin, and Jaime Ortega. (5 minutes)
- i. Public Employee Appointment (Government Code 54957): Director, Special Education; Coordinator, Special Education; and Elementary Principals. (10 minutes)
- j. Public Employee Discipline/Dismissal/Release (Government Code 54957): (5 minutes)

Proceedings of this meeting are recorded.

- I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**
 - 1. Report Closed Session Action
- I.C. PRESENTATION**
 - 1. Julie Gobin Memorial Hit the Greens for Scholarships Check
- I.D. RECOGNITIONS**
 - 1. Cal Aero K-8 Art Students
 - 2. Ayala HS
 - 3. Chino Hills HS
 - 4. Douglas Bowden, Chino HS Music Director
- I.E. COMMENTS FROM STUDENT REPRESENTATIVE**
- I.F. COMMENTS FROM EMPLOYEE REPRESENTATIVES**
- I.G. COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA
WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND
ITEMS ON THE AGENDA**
- I.H. CHANGES AND DELETIONS**

II.	ACTION
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II.A. BUSINESS SERVICES

- II.A.1. Public Hearing Regarding the 2025/2026 Budget** Open Hearing _____
 Page 8 Budget Close Hearing _____
 Recommend the Board of Education conduct a public hearing regarding the 2025/2026 budget.

II.B. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

- II.B.1. Public Hearing Regarding the Local Control and Accountability Plan** Open Hearing _____
 Page 10 Control and Accountability Plan Close Hearing _____
 Recommend the Board of Education conduct a public hearing regarding the Local Control and Accountability Plan.

III. CONSENT

Motion ____ Second ____
Preferential Vote: ____
Vote: Yes ____ No ____

III.A. ADMINISTRATION**III.A.1. Minutes of the May 15, 2025 Regular Meeting**

Page 11 Recommend the Board of Education approve the minutes of the May 15, 2025 regular meeting.

III.A.2. 2025 Senior Scholarship Recipients

Page 21 Recommend the Board of Education approve the 2025 senior scholarship recipients.

III.B. BUSINESS SERVICES**III.B.1. Warrant Register**

Page 23 Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

III.B.2. 2025/2026 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Page 24 Recommend the Board of Education approve/ratify the 2025/2026 applications to operate fundraising activities and other activities for the benefit of students.

III.B.3. Fundraising Activities

Page 26 Recommend the Board of Education approve/ratify the fundraising activities.

III.B.4. Donations

Page 31 Recommend the Board of Education accept the donations.

III.B.5. Legal Services

Page 33 Recommend the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud, and Romo; and Margaret A. Chidester & Associates.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**III.C.1. Student Admission Case 24/25-01A**

Page 34 Recommend the Board of Education approve student admission case 24/25-01A.

- III.C.2. Student Readmission Cases 24/25-07, 24/25-14, 24/25-28, 24/25-39, and 24/25-57**
Page 35
Recommend the Board of Education approve student readmission cases 24/25-07, 24/25-14, 24/25-28, 24/25-39, and 24/25-57.
- III.C.3. Student Expulsion Cases 24/25-65, 24/25-70, and 24/25-72**
Page 36
Recommend the Board of Education approve student expulsion cases 24/25-65, 24/25-70, and 24/25-72.
- III.C.4. School Sponsored Trips**
Page 37
Recommend the Board of Education approve/ratify the school-sponsored trips for Oak Ridge ES, Rolling Ridge ES, Ayala HS, and Don Lugo HS.
- III.C.5. Resolution 2024/2025-76 to Maintain 175 Days of Instruction for Schools on a Multitrack Year-Round Schedule**
Page 39
Recommend the Board of Education adopt Resolution 2024/2025-76 to Maintain 175 Days of Instruction for Schools on a Multitrack Year-Round Schedule.
- III.C.6. Multitrack Year-Round Student Attendance Calendars for the 2026/2027, 2027/2028, and 2028/2029 School Years**
Page 41
Recommend the Board of Education approve the Multitrack Year-Round Student Attendance Calendars for the 2026/2027, 2027/2028, and 2028/2029 school years.
- III.C.7. Boys Republic HS and Chino Valley Adult School Student Attendance Calendars for the 2026/2027, 2027/2028, and 2028/2029 School Years**
Page 45
Recommend the Board of Education approve the Boys Republic HS and Chino Valley Adult School Student Attendance Calendars for the 2026/2027, 2027/2028, and 2028/2029 school years.
- III.C.8. Reading Difficulties Risk Screener Adoption for Grades K-2**
Page 52
Recommend the Board of Education approve the following screener for Reading Difficulties Risk Screener Adoption for Grades K-2: *Amira* published by Amira Learning, serves students in grades K-2, and is offered in English and Spanish.
- III.C.9. Course Revision: Integrated Mathematics 3 Honors/Precalculus**
Page 54
Recommend the Board of Education approve the course revision for Integrated Mathematics 3 Honors/Precalculus.
- III.C.10. Renewal of the Secondary District Plan Application for the Work Experience Education Program**
Page 71
Recommend the Board of Education approve the renewal of the Secondary District Plan Application for the Work Experience Education program.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Page 77 Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

III.D.2. Agreements for Contractor/Consultant Services

Page 78 Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Page 84 Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

III.D.4. Resolution 2024/2025-71, 2024/2025-72, 2024/2025-73, 2024/2025-74, and 2024/2025-75, Authorization to Utilize a Piggyback Contract

Page 90 Recommend the Board of Education adopt Resolution 2024/2025-71, 2024/2025-72, 2024/2025-73, 2024/2025-74, and 2024/2025-75, Authorization to Utilize a Piggyback Contract.

III.D.5. Change Orders and Notices of Completion for CUPCCAA Projects

Page 102 Recommend the Board of Education approve the Change Orders and Notices of Completion for CUPCCAA Projects.

III.D.6. School Bus Pass Fee Adjustment

Page 104 Recommend the Board of Education approve the school bus pass fee adjustment.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Page 105 Recommend the Board of Education approve/ratify the certificated/classified personnel items.

III.E.2. Rejection of Claims

Page 118 Recommend the Board of Education reject the claims and refer them to the District's insurance adjuster.

IV. INFORMATION

IV.A. FACILITIES, PLANNING, AND OPERATIONS

IV.A.1. Revision of Administrative Regulation 1330 Community Relations—Use of School Facilities

Page 119

Recommend the Board of Education receive for information the revision of Administrative Regulation 1330 Community Relations—Use of School Facilities.

IV.A.2. Revision of Administrative Regulation 3311.3 Business and Noninstructional Operations—Design-Build Contracts

Page 126

Recommend the Board of Education receive for information the revision of Administrative Regulation 3311.3 Business and Noninstructional Operations—Design-Build Contracts.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

VI. ADJOURNMENT

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • School Safety • Positive School Climate
Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: PUBLIC HEARING REGARDING THE 2025/2026 BUDGET

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BACKGROUND

The May Revision is the final statutory opportunity for the Governor to update his economic projections prior to the adoption of the State Budget in June. On May 14, 2025, Governor Newsom released his revised State Budget for the 2025/2026 fiscal year against the backdrop of a projected \$12 billion shortfall. While the state saw strong revenue returns in the first quarter of the year the shortfall is primarily a result of newly enacted federal policies and their expected impact on the stock market.

The Governor proposes roughly a \$9.5 billion in spending solutions made up of \$4.9 billion in spending reductions, \$3.2 billion in fund shifts, and \$1.3 billion in funding delays. The proposal also includes a \$4.6 billion reduction in Proposition 98 funding levels from the January projections and maintains a proposal to underfund Prop. 98 below the constitutionally guaranteed minimum.

The Governor's May Revision includes a statutory cost-of-living adjustment (COLA) of 2.3 percent. This figure is lower than the 2.43 percent initially proposed by the Governor in January. The Legislature Analyst Office agrees with the Governor's revenue estimates and proposals to reduce multiyear spending. The Legislature will begin reviewing the Governor's May Revision proposals and will adopt its own budget proposals in the coming weeks. A final budget must be agreed upon and passed by the Legislature by June 15 to meet constitutional deadlines.

Based on the current District revenue assumptions and expenditure plan, the District's proposed general fund budget for 2025/2026, 2026/2027, and 2027/2028 will meet the minimum statutory reserve requirement. All other funds are also in balance.

Education Code 52062 requires the Board of Education to conduct a public hearing prior to approving the 2025/2026 budget at its June 18, 2025 meeting. The 2025/2026 budget is being presented under separate cover. A copy is available for public inspection in the school District lobby of the Chino Valley Unified School District.

RECOMMENDATION

It is recommended the Board of Education conduct a public hearing regarding the 2025/2026 budget.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

SUBJECT: PUBLIC HEARING REGARDING THE LOCAL CONTROL AND ACCOUNTABILITY PLAN

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BACKGROUND

The Local Control Funding Formula (LCFF) system requires that each Local Educational Agency (LEA) develop, adopt and annually update a three-year Local Control and Accountability Plan (LCAP) to be implemented commencing July 1, 2014. The LCAP is required to identify goals and measure progress for student subgroups (English learners, socioeconomically disadvantaged, and foster youths) across multiple performance indicators.

Pursuant to Education Codes 52060 and 52066, the LCAP describes the District's overall vision for students, annual goals, and specific actions the District will take to achieve its identified vision and goals. Additionally, the LCAP must focus on eight areas identified as state priorities. The plan also demonstrates how the District's budget will help achieve the goals and assess each year how well the strategies in the plan were able to improve outcomes. As such, the District is required to annually update its three-year LCAP, as necessary.

The Board of Education is required to conduct a public hearing prior to approving the LCAP at its June 18, 2025, meeting. Subsequently, the District is required to submit its LCAP to the San Bernardino County Superintendent of Schools. The approved LCAP becomes effective July 1, 2025. The draft 2025/2026 LCAP is provided under separate cover.

RECOMMENDATION

It is recommended the Board of Education conduct a public hearing regarding the Local Control and Accountability Plan.

FISCAL IMPACT

\$60,379,278.00 from General and Restricted Funds.

NE:gks

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
May 15, 2025

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:10 P.M.

1. Roll Call

President Shaw called to order the regular meeting of the Board of Education, Thursday, May 15, 2025, at 4:10 p.m. with Cervantes, Cruz, Na, and Shaw present. Mr. Monroe arrived at 4:17 p.m.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent
Grace Park, Ed.D., Deputy Superintendent, CIIS and Human Resources
Sandra H. Chen, Associate Superintendent, Business Services
Tracy Freed, Ed.D., Assistant Superintendent, CIIS
Luke Hackney, Assistant Superintendent, CIIS
Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Shaw adjourned to closed session at 4:10 p.m. regarding conference with legal counsel-existing litigation: two cases; conference with legal counsel-anticipated litigation: one case; student readmission matters; student discipline matters; conference with labor negotiators: A.C.T. and CSEA negotiations; public employee discipline/dismissal/release; public employee appointment: elementary principals; and public performance evaluation: Superintendent.

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action

President Shaw reconvened the regular meeting of the Board of Education at 6:00 p.m. with Cervantes, Cruz, Monroe, Na, and Shaw present. The Board met in closed session from 4:10 p.m. to 5:40 p.m. regarding conference with legal counsel-existing litigation: two cases; conference with legal counsel-anticipated litigation: one case; student

readmission matters; student discipline matters; conference with labor negotiators: A.C.T. and CSEA negotiations; public employee discipline/dismissal/release; public employee appointment: elementary principals; and public performance evaluation: Superintendent. By a unanimous vote of 5-0 with Cervantes, Cruz, Monroe, Na, and Shaw voting yes appointed Joanne King as principal of Cattle ES effective July 1, 2025, and appointed Katherine Jeanal as principal of Oak Ridge ES effective July 1, 2025. No further action was taken that required public disclosure.

I.C. PRESENTATION

The Military Salute program commenced with a performance by the Woodcrest JHS band, who played a medley of patriotic songs; following the musical performance, the Chino Young Marines presented the Colors with the Pledge of Allegiance led by Unit Commander Steve Coute; the program continued with the Military Salute presentation, honoring and recognizing the courageous students who have voluntarily enlisted in the United States Armed Forces; and each student was formally recognized and presented with a certificate and a small American flag.

President Shaw called for a recess from 6:23 p.m. to 6:34 p.m.

I.D. COMMENTS FROM STUDENT REPRESENTATIVE

Gabriella Segoviano, the 2024/2025 school Board student representative, delivered a farewell address marking the end of the term; Gabriella expressed gratitude to Board President Shaw, Board members, Superintendent Enfield, and guests for the opportunity to serve and for the support received throughout the year; she highlighted how the experience provided valuable insight into the operations and decision-making of the school District; Gabriella thanked the Board for creating a welcoming and respectful environment that made participation meaningful during her pivotal senior year; she extended encouragement and best wishes to the incoming student representative; extended a special thank you to District nurses and cafeteria staff for their recent recognition and ongoing dedication to student care; she concluded by congratulating all CVUSD students on nearing the end of the school year and expressed appreciation for the support from the Board and the school community.

President Shaw presented Gabriella with a commemorative plaque and a bouquet of flowers in recognition of her dedicated service as student Board representative.

I.E. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Steven Frazer, A.C.T, President, expressed gratitude for the opportunity to acknowledge dedicated members of the District, including educators, retirees, and student scholarship recipients; announced individuals who were recently honored during the California Day of the Teacher event; recognized a number of long-serving educators highlighting their years of service upon retirement; Sarah Palmer, A.C.T. secretary, announced the senior scholarship recipients; and extended thanks to the school Board and community for allowing A.C.T. to present and recognize the achievement and dedication of the educators, retirees, and students.

Danny Hernandez, CSEA President, acknowledged end-of-year milestones, including military salutes, promotions, and graduations, with special congratulations to the Class of 2025; recognized California School Employees Appreciation Week (May 18–24), and noted that Chino 102 is distributing appreciation beanies to staff; congratulated A.C.T. on reaching a tentative agreement and expressed hope that CSEA Chino 102 can finalize theirs soon for Board approval; noted a delay in coordinating the "Unsung Hero" award, with plans to present it at the June 5 Board meeting; raised concerns regarding Allegiance STEAM Academy and its impact at the Alternative Education Center (AEC), including: reports of property damage; clerical staff being trapped by students; physical assaults on certificated staff and administrators; the addition of elementary students to a site previously serving mainly junior high and high school students; requested the Board consider input from AEC staff and administration before approving the agreement with Allegiance STEAM Academy; and suggested adding safety measures, such as a campus security guard or gate monitor.

Eric Dahlstrom, CHAMP, expressed deep gratitude and admiration to the enlistees and offered a heartfelt salute and well wishes for continued success in their future.

I.F. COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ITEMS ON THE AGENDA

The following individuals addressed the Board: Amanda Swager; Mayra Maldonado; Paul Griffin; Daniel Sarmiento; Steven Figueroa; Rebecca Minor; Jordan; Alice; Priscilla; Ava; Nandar; Annie; Kieran; Di; Felix Melendez; Kristi Hirst; Joe Schneider; Bridget Ayres; Jim Gallagher; Krisha Patel; Don Kumar; Lizbeth Navarro; Kaitlyn Meehan; Ella Chang; Peggy Lee; Adriana Cardenas-Isley; Jackie Cortes; Cecil Howell; and Sonja Shaw.

I.G. CHANGES AND DELETIONS

The following change was read into the record: Item IV.A.4., Boys Republic HS and Chino Valley Adult School Student Attendance Calendars for the 2026/2027, 2027/2028, and 2028/2029 School Years was yellow-sheeted.

II. ACTION**II.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT****II.A.1. 2025/2026 Student Member on the Board of Education**

Moved (Na) seconded (Monroe) carried unanimously (5-0) to approve Phoenix Kim from Chino Hills HS as the 2025/2026 Student Member on the Board of Education and administered the oath of office. Student representative voted yes.

II.B. FACILITIES, PLANNING, AND OPERATIONS**II.B.1. Amended Facilities Memorandum of Understanding by and Between Chino Valley Unified School District and Allegiance STEAM Academy—Thrive, 2025/2026**

Moved (Monroe) seconded (Cruz) carried unanimously (5-0) to approve the Amended Facilities Memorandum of Understanding by and between Chino Valley Unified School District and Allegiance STEAM Academy—Thrive, 2025/2026. Student representative voted yes.

II.C. HUMAN RESOURCES**II.C.1. Public Hearing and Ratification of the Tentative Agreement Between the Chino Valley Unified School District and the Associated Chino Teachers (A.C.T.) for a Successor Agreement Effective July 1, 2025**

President Shaw opened the public hearing at 7:33 p.m. Amanda Swager addressed the Board and the hearing was closed at 7:36 p.m. Moved (Cervantes) seconded (Monroe) carried unanimously (5-0) to ratify the tentative agreement between the Chino Valley Unified School District and the Associated Chino Teachers (A.C.T.) for a successor agreement effective July 1, 2025. Student representative voted yes.

II.C.2. Public Notice and Hearing Regarding the California School Employees Association and its Chino Chapter 102, Initial Bargaining Proposal to the Chino Valley Unified School District for a Reopener Collective Bargaining Agreement Effective July 1, 2025

President Shaw opened the public hearing regarding the California School Employees Association and its Chino Chapter 102, initial bargaining proposal to the Chino Valley Unified School District for a reopener Collective Bargaining Agreement effective July 1, 2025, at 7:37 p.m. There were no speakers and the hearing was closed at 7:37.

II.C.3. Public Notice and Hearing Regarding the District's Initial Bargaining Proposal to the California School Employees Association and its Chino Chapter 102, for a Reopener Collective Bargaining Agreement Effective July 1, 2025

President Shaw opened the public hearing regarding the District's initial bargaining proposal to the California School Employees Association and its Chino Chapter 102, for a reopener Collective Bargaining Agreement effective July 1, 2025, at 7:38 p.m. There were no speakers and the hearing was closed at 7:38 p.m.

III. CONSENT

Moved (Na) seconded (Monroe) carried unanimously (5-0) to approve the consent items, as amended. Student representative voted yes.

III.A. ADMINISTRATION

III.A.1. Minutes of the May 1, 2025 Regular Meeting

Approved the minutes of the May 1, 2025 regular meeting.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register

Approved/ratified the warrant register.

III.B.2. 2025/2026 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Approved/ratified the 2025/2026 applications to operate fundraising activities and other activities for the benefit of students.

III.B.3. Fundraising Activities

Approved/ratified the fundraising activities.

III.B.4. Donations

Accepted the donations.

III.B.5. Legal Services

Approved payment for legal services to the law office of Atkinson, Andelson, Loya, Ruud, and Romo.

III.B.6. Request for Allowance of Attendance Due to Emergency Conditions, Form J-13A

Approved the Request for Allowance of Attendance Due to Emergency Conditions, Form J-13A related to a series of wildfires in Southern California.

III.B.7. Request for Allowance of Attendance Due to Emergency Conditions, Form J-13A

Approved the Request for Allowance of Attendance Due to Emergency Conditions, Form J-13A related to SoCal Edison shutting down power lines because of high winds in the area.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**III.C.1. Student Readmission Cases 23/24-70, 24/25-03, 24/25-06, 24/25-08, 24/25-16, 24/25-17, 24/25-23, 24/25-24, 24/25-30, 24/25-31, 24/25-33, and 24/25-35**

Approved student readmission cases Student Readmission Cases 23/24-70, 24/25-03, 24/25-06, 24/25-08, 24/25-16, 24/25-17, 24/25-23, 24/25-24, 24/25-30, 24/25-31, 24/25-33, and 24/25-35.

III.C.2. Student Expulsion Cases 24/25-60, 24/25-64, and 24/25-66

Approved student expulsion cases 24/25-60, 24/25-64, and 24/25-66.

III.C.3. School Sponsored Trips

Approved/ratified the school-sponsored trips for Glenmeade ES and Chino Hills HS.

III.C.4. Revision of Board Policy 6159.1 Instruction-Procedural Safeguards and Complaints for Special Education

Approved the revision of Board Policy 6159.1 Instruction-Procedural Safeguards and Complaints for Special Education.

III.D. FACILITIES, PLANNING, AND OPERATIONS**III.D.1. Purchase Order Register**

Approved/ratified the purchase order register.

III.D.2. Agreements for Contractor/Consultant Services

Approved/ratified the Agreements for Contractor/Consultant Services.

- III.D.3. Resolution 2024/2025-69, Authorization to Utilize a Piggyback Contract**
Adopted Resolution 2024/2025-69, Authorization to Utilize a Piggyback Contract.
- III.D.4. Change Orders and Notices of Completion for CUPCCAA Projects**
Approved the Change Orders and Notices of Completion for CUPCCAA Projects.
- III.D.5. Change Order and Notice of Completion for Bid No. 24-25-01F, Chino HS Small Gym Floor Removal and Replacement**
Approved the Change Order and Notice of Completion for Bid No. 24-25-01F, Chino HS Small Gym Floor Removal and Replacement.
- III.D.6. Notice of Completion for Network Equipment—Technology Phase 1**
Approved the Notice of Completion for Network Equipment—Technology Phase 1.
- III.D.7. Notice of Completion for Network Equipment—Technology Phase 2**
Approved the Notice of Completion for Network Equipment—Technology Phase 2.
- III.D.8. Notice of Completion for New District Office Low Voltage Project**
Approved the Notice of Completion for New District Office Low Voltage Project.
- III.D.9. Award of Bid No. 24-25-05F, Don Lugo HS New Gym Lobby**
Awarded Bid No. 24-25-05F, Don Lugo HS New Gym Lobby to Integrated Demolition Remediation, Inc.; Spec Construction, Inc.; Canyon Steel Fabricators, Inc.; Exclusive Metal, Inc.; Golden Glass, Inc.; Mirage Builders; Floored Tile & Stone, ProSpectra Contract Flooring, D&M Painting, Inc.; Patriot Contracting & Engineering, West Point Fire Protection, Inc.; JPI Development Group, Inc.; RAN Enterprises, Inc.; Southern California West Coast Electric, and Crew, Inc.
- III.D.10. Award of Bid No. 24-25-08F, Don Lugo HS Painting Project**
Awarded Bid No. 24-25-08F, Don Lugo HS Painting Project to Tony Painting.
- III.E. HUMAN RESOURCES**
- III.E.1. Certificated/Classified Personnel Items**
Approved/ratified the certificated/classified personnel items.
- III.E.2. Rejection of Claims**
Rejected the claims and referred them to the District's insurance adjuster.

- III.E.3. Revisions to Board Policy 1312.3—Uniform Complaint Procedures**
Approved the revisions to Board Policy 1312.3—Uniform Complaint Procedures.
- III.E.4. Revisions to Board Policy 4030—Nondiscrimination in Employment**
Approved the revisions to Board Policy 4030—Nondiscrimination in Employment.
- III.E.5. Learning Site Agreement with Cal-State University, San Bernardino**
Approved the Learning Site Agreement with Cal-State University, San Bernardino.

IV. INFORMATION

IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

- IV.A.1. Reading Difficulties Risk Screener Adoption for Grades K-2**
Received for information the following screener for Reading Difficulties Risk Screener Adoption for Grades K-2: *Amira* published by Amira Learning, serves students in grades K-2, and is offered in English and Spanish.
- IV.A.2. Course Revision: Integrated Mathematics 3 Honors/Precalculus**
Received for information the course revision for Integrated Mathematics 3 Honors/Precalculus.
- IV.A.3. Multi Track Year-Round Student Attendance Calendars for the 2026/2027, 2027/2028, and 2028/2029 school years**
Received for information the Multi Track Year-Round Student Attendance Calendars for the 2026/2027, 2027/2028, and 2028/2029 school years.
- IV.A.4. Boys Republic HS and Chino Valley Adult School Student Attendance Calendars for the 2026/2027, 2027/2028, and 2028/2029 School Years**
Received for information the Boys Republic HS and Chino Valley Adult School Student Attendance Calendars for the 2026/2027, 2027/2028, and 2028/2029 School Years, as amended.
- IV.A.5. San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Third Quarterly Report 2024/2025**
Received for information the San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Third Quarterly Report 2024/2025.

V. COMMUNICATIONS**BOARD MEMBERS AND SUPERINTENDENT**

John Cervantes expressed appreciation for the community's presence, excitement for graduation season, and acknowledged the efforts of parents supporting their seniors; attended Chino HS's Scholarship Awards Night; reflected on the honor of witnessing students commit to military service, thanking all military members, first responders, and community partners for their service; and extended well wishes for a meaningful Memorial Day, a successful graduation season, and happy summer.

James Na welcomed Mr. Gallagher and acknowledged his presence; asked staff to follow-up on the special education concern raised by a parent; asked staff to explore AP class practices from other districts for potential implementation; asked for follow-up on water polo at Ayala HS; expressed appreciation for Doug Bowden, retiring music teacher and band director at Chino HS; and closed by emphasizing gratitude during the graduation season—recognizing teachers, parents, students, and the broader community—and encouraged continued collaboration to support student success across the District.

Andrew Cruz raised concerns for Dr. Enfield to follow up on at Allegiance STEM Academy; praised student representative Gabriella for her outstanding performance, leadership qualities, and values; encouraged her to run for public office—specifically suggesting a future run for the school Board after completing her education; and expressed support for career technical education and trade school pathways, highlighting the importance of exposing students to diverse career opportunities beyond traditional college routes.

Jon Monroe congratulated graduating students and their families, encouraging students to view graduation as the beginning of their journey; thanked student Board representative Gabriella for her outstanding representation of Don Lugo HS and all District students, praising her comprehensive and thoughtful reports, and wished her well in her future endeavors; welcomed incoming student Board representative Phoenix Kim, acknowledging the high standard set by Gabriella and expressing confidence in his readiness to take on the role; recognized military service members, including his daughter and her K9 partner in the U.S. Air Force, and his nephew in the U.S. Army, expressing appreciation for their sacrifice; and honored students entering military service and acknowledged the upcoming Memorial Day, paying tribute to those who made the ultimate sacrifice for the country.

Superintendent Enfield extended thanks to student Board representative Gabriella for her exemplary service, noting her consistently positive presence and thorough representation of students across the District; congratulated Gabriella on her upcoming graduation and expressed confidence in her future success; welcomed incoming student Board representative Phoenix Kim and encouraged him to follow in Gabriella's strong example; and congratulated all graduating seniors, emphasizing the District's role in guiding students from early education through graduation.

President Shaw thanked student Board representative Gabriella for her exceptional service and leadership throughout the year; offered continued support for her future; welcomed Phoenix Kim as incoming student Board representative expressing confidence in his leadership potential and enthusiasm for his upcoming contributions; expressed appreciation to the District's educators and staff, shared a personal story about receiving a positive call from a high school teacher regarding her daughter's classroom performance; emphasized how such gestures reflect the strong leadership and supportive environment within the District; shared her gratitude for the role the school District has played in her child's growth and success; recognized District security, teachers, and counselors for their dedication and impact on students' lives; praised the Chino Valley Unified School District as a model of excellence, noting its positive reputation and the strong relationships it fosters; and extended prayers and gratitude to military-bound students and their families for their commitment and service.

VI. ADJOURNMENT

President Shaw adjourned the regular meeting of the Board of Education at 7:56 p.m.

Sonja Shaw, President

Andrew Cruz, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Andi Johnston, Director of Communications

SUBJECT: 2025 SENIOR SCHOLARSHIP RECIPIENTS

BACKGROUND

At its June 5, 2025, meeting, the Board accepted a donation from School Portraits by Adams Photography, Inc., the host of the District's Fifteenth Annual Julie Gobin Memorial Hit the Greens for Scholarships golf tournament held on March 10, 2025, where \$41,615.53 was raised. A carryover amount from the 2024 Golf Tournament will allow the District to provide \$1,000.00 each to 23 scholarship winners.

Each high school senior was given the opportunity to apply for one of three different Golf Tournament-funded scholarships. The attributes needed to demonstrate eligibility to receive one of these scholarships were achievement of an overall grade point average of 3.8 or higher, a need for financial assistance, an outstanding attendance record, and/or participation in school activities that promote good citizenship. The scholarship categories include the Superintendent's Award, President's Award, and Spirit of Chino Valley Unified School District Award.

The following students were selected to receive 2025 senior scholarships:

<i>School</i>	<i>Superintendent's Award</i>	<i>President's Award</i>	<i>Spirit of Chino Valley Unified School District Award</i>
Ayala HS	Evan Chang Darren Lee	Yeonung Choi Dania Nasreldeen	Hannah Chang Guangyu Zhu
Chino Hills HS	Junseok Lee Ahsaab Shahzad	Tobechukwu Chukwu Rachel Soong	Lina Gerges Simran Kaur
Chino HS	Benjamin Cooper Charlize Fe	Charisma Cano Olivia Phillips	Madison Brown Angelo Gibbs
Don Lugo HS	Andrea Aguayo	Brenda Lizet Gomez-Jimenez	Shane Biggs Ximena Tapia-Lugo
Buena Vista HS			Natalie Castro

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the 2025 senior scholarship recipients.

FISCAL IMPACT

\$41,615.53 to the Golf Tournament District Scholarship Fund.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: June 5, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: WARRANT REGISTER

=====

BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$6,769,215.47 to all District funding sources.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

**SUBJECT: 2025/2026 APPLICATIONS TO OPERATE FUNDRAISING
ACTIVITIES AND OTHER ACTIVITIES FOR THE BENEFIT OF
STUDENTS**

=====

BACKGROUND

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the 2025/2026 applications to operate fundraising activities and other activities for the benefit of students.

FISCAL IMPACT

None.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 5, 2025

**2025/2026 AUTHORIZATION TO OPERATE FUNDRAISING ACTIVITIES
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

<u>School</u>	<u>Organization</u>
Butterfield Ranch ES	PTA
Rhodes ES	PEP Club
Ayala HS	Band & Color Guard Competitive Cheer
Chino HS	Band & Auxiliary C.H.A.P.S.S Cowboy Huddle Pep Squad Sports
Chino Hills HS	General

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: FUNDRAISING ACTIVITIES

=====

BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval. All on-campus fundraising activities are subject to CVUSD reopening guidelines.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the fundraising activities.

FISCAL IMPACT

None.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 5, 2025

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Butterfield Ranch ES</u>		
PTA	Family Dine Outs	7/1/25 - 6/30/26
PTA	6th Grade Concessions	8/4/25 - 5/22/26
PTA	Membership Drive	8/4/25 - 5/22/26
PTA	Spirit Wear	8/4/25 - 5/22/26
PTA	Triple T Snacks & Toys	8/4/25 - 5/22/26
PTA	Yearbook Sales	8/4/25 - 5/22/26
PTA	Back to School Night Concessions	8/21/25
PTA	Wild West Family Night	9/26/25
PTA	APEX Fun Run	9/29/25 - 10/10/25
PTA	Scholastic Book Fair	10/15/25 - 10/24/25
PTA	Handprint Tiles	1/20/26 - 1/23/26
PTA	Valentine Grams	1/26/26 - 2/6/26
PTA	Mother Son Dance	2/10/26 - 2/26/26
PTA	Father Daughter Dance	2/10/26 - 2/27/26
PTA	Scholastic Book Fair	3/4/26 - 3/13/26
PTA	Open House Concessions	5/7/26

Canyon Hills JHS

PTSA	The Commencement Group (RATIFY)	4/1/25 - 5/22/25
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Ayala HS

Band & Color Guard Boosters	Candy Grams	6/6/25 - 9/30/25
Band & Color Guard Boosters	Clothes 4 Cash	6/6/25 - 9/30/25
Band & Color Guard Boosters	Krispy Kreme	6/6/25 - 9/30/25
Band & Color Guard Boosters	Penny Wars	6/6/25 - 9/30/25
Band & Color Guard Boosters	RaiseRight	6/6/25 - 9/30/25
Band & Color Guard Boosters	Sinfully Sweet Candy Apples	6/6/25 - 9/30/25
Band & Color Guard Boosters	Thinknlocal	6/6/25 - 9/30/25
Band & Color Guard Boosters	World's Finest Chocolate	6/6/25 - 9/30/25
Band & Color Guard Boosters	Merchandise Sales	6/6/25 - 6/30/26
Competitive Cheer Boosters	Applebee's Dine Outs	7/6/25 - 10/31/25
Competitive Cheer Boosters	Julimen Clothing Drive	7/6/25 - 5/30/26
Competitive Cheer Boosters	Spirit Wear	7/6/25 - 6/30/26
Competitive Cheer Boosters	Blast.com Donation Drive	8/1/25

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 5, 2025

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Ayala HS (cont.)</u>		
Band & Color Guard Boosters	Monday Night Lights	8/1/25 - 9/30/25
Spirit Boosters	Julimen Clothing Drive	8/1/25 - 9/30/25
Spirit Boosters	JV & Frosh Concessions	8/1/25 - 11/15/25
Competitive Cheer Boosters	Concessions	8/1/25 - 12/31/25
ASB - Flag Football	Leading Edge	8/4/25 - 8/10/25
ASB - Flag Football	Gridiron Glory Tournament Varsity/JV	8/9/25
ASB - Softball	Spirit Packets	9/1/25 - 2/1/26
Competitive Cheer Boosters	Thinknlocal	9/1/25 - 3/31/26
ASB - Boys' Basketball	Shoot-A-Thon	9/12/25 - 10/18/25
ASB - Boys' Basketball	Donation Drive	9/12/25 - 11/14/25
ASB - Flag Football	Applebee's Pancake Breakfast	9/27/25
ASB - Boys' Basketball	Krispy Kreme	10/1/25 - 11/1/25
Band & Color Guard Boosters	Music in Motion	10/11/25
Band & Color Guard Boosters	See's Candies	11/1/25 - 11/29/25
ASB - Boys' Basketball	Varsity Showcase Entry Fees/Tickets	11/18/25 - 11/22/25
ASB - Boys' Basketball	Varsity Showcase Concessions	11/18/25 - 11/22/25
ASB - Boys' Basketball	Frosh/JV Entry Fees/Tickets	12/1/25 - 12/7/25
ASB - Boys' Basketball	Frosh/JV Concessions	12/1/25 - 12/7/25
Spirit Boosters	Julimen Clothing Drive	1/1/26 - 2/28/26
ASB - Wrestling	Boys' Varsity Tournament	1/3/26
ASB - Wrestling	Girls' Varsity Tournament	1/16/26 - 1/17/26
ASB - Softball	Softball Tournament	2/14/26 - 2/21/26
ASB - Softball	Early JV Tournament	2/28/26 - 3/7/26
ASB - Softball	Late JV Tournament	3/14/26 - 3/21/26

Chino HS

Band & Auxiliary Boosters	Fireworks Booth	7/1/25 - 7/4/25
CHAPPS	Fireworks Booth	7/1/25 - 7/4/25
Cowboy Huddle Boosters	Fireworks Booth	7/1/25 - 7/4/25
PEP Squad Boosters	Fireworks Booth	7/1/25 - 7/4/25
Sports Boosters	Fireworks Booth	7/1/25 - 7/4/25
Cowboy Huddle Boosters	Game Day Parking	7/1/25 - 12/4/25
Cowboy Huddle Boosters	Game Day Program	7/1/25 - 12/4/25
Band & Auxiliary Boosters	Concessions	7/1/25 - 6/30/26
Cowboy Huddle Boosters	Sponsorship Banners	7/1/25 - 6/30/26

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 5, 2025

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Chino HS (cont.)</u>		
Pep Squad Boosters	Apparel Sales	7/1/25 - 6/30/26
Sports Boosters	Concessions	7/1/25 - 6/30/26
Sports Boosters	Snap! Raise	7/1/25 - 6/30/26
Sports Boosters	Spirit Wear	7/1/25 - 6/30/26
Cowboy Huddle Boosters	Thinknlocal	7/2/25 - 9/26/25
Cowboy Huddle Boosters	Blast Fan Gear	7/2/25 - 12/6/25
Cowboy Huddle Boosters	Spirit Wear	7/2/25 - 12/6/25
Sports Boosters	Water Polo/Swim Camp	7/14/25 - 7/31/25
Cowboy Huddle Boosters	Impact Community Fundraise Cards	7/14/25 - 8/8/25
CHAPPS	Membership Drive	7/20/25 - 11/1/25
Sports Boosters	Kona Ice/Wetzel Pretzel Trucks	8/2/25 - 10/14/25
Cowboy Huddle Boosters	Molly Dolly Online Fundraising	8/18/25 - 9/5/25
Sports Boosters	Flag Football Tournament	8/23/25
PEP Squad Boosters	Jr. Cheer Camp	9/1/25 - 9/5/25
Cowboy Huddle Boosters	Chipotle Dine Out	9/9/25
Band & Auxiliary Boosters	InKind Clothing Drive	9/13/25
PEP Squad Boosters	Snap! Raise	9/14/25 - 8/4/26
Cowboy Huddle Boosters	Krispy Kreme	9/22/25 - 10/17/25
Cowboy Huddle Boosters	Applebee's Dine Out	9/27/25
Band & Auxiliary Boosters	Snap! Raise	10/1/25 - 10/31/25
Band & Auxiliary Boosters	53rd Annual Chino Invitational	11/1/25
Band & Auxiliary Boosters	See's Candies Holiday Sales	11/15/25 - 12/15/25
Band & Auxiliary Boosters	See's Candies Spring Sales	3/1/26 - 3/31/26
PEP Squad Boosters	Cheer Tryouts	4/20/26 - 4/24/26
<u>Chino Hills HS</u>		
ASB - Girls' Volleyball	Summer Camp	6/9/25 - 6/11/25
General Boosters - Football	MoneyDolly Donation Drive	6/9/25 - 6/23/25
ASB - Renaissance	Your Drivers Ed Online	6/9/25 - 6/30/25
General Boosters - Spirit	Snap! Raise	6/11/25 - 7/16/25
ASB - Cross Country	Clothes 4 Cash	6/24/25
ASB - Renaissance	Your Drivers Ed Online	7/1/25 - 6/30/26
ASB - Track & Field	Pole Vault Camp	7/14/25 - 7/23/25
ASB - Girls' Flag Football	Summer Camp	7/14/25 - 7/24/25
ASB - Link Crew	Snap! Raise	7/28/25 - 8/31/25

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 5, 2025

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Chino Hills HS (cont.)</u>		
ASB - Girls' Soccer	Snap! Raise	11/1/25 - 1/31/26
<u>Don Lugo HS</u>		
Sports Boosters	Painted Dough	5/31/25
Spirit Boosters	Dine Outs	6/1/25 - 6/30/25
Performing Arts Boosters	RaiseRight	6/1/25 - 6/30/25
ASB - Boys' Water Polo	Summer Camp	6/1/25 - 8/1/25
Performing Arts Boosters	Clothing Drive	6/1/25 - 9/13/25
ASB - Baseball	Varsity Summer Camp	6/2/25 - 6/4/25
Sports Boosters	Girls' Volleyball Summer Camp	6/2/25 - 6/5/25
Sports Boosters	Girls' Soccer Summer Camp	6/2/25 - 6/6/25
ASB - Class of '27	Barney's Ice Cream Truck	8/4/25
ASB - Renaissance	Ice Cream Sales	8/12/25 - 5/19/26
ASB - French Club	French Café	9/1/25 - 4/30/26
ASB - Boys' Water Polo	10th Annual Tournament - Frosh	9/12/25 - 9/13/25
ASB - Boys' Water Polo	10th Annual Tournament - Varsity	9/26/25 - 9/27/25
ASB - Boys' Water Polo	10th Annual Tournament - JV	10/10/25 - 10/11/25
ASB - Guitar Club	Double Good Popcorn	11/1/25 - 11/30/25
ASB - Swim Team	Double Good Popcorn	2/1/26 - 2/28/26

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 5, 2025
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: DONATIONS

=====

BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT
June 5, 2025

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>HOPE Program/CARE Closet</u>		
Chino Valley Democrats Club	Cash	\$120.00
<u>Hidden Trails ES</u>		
FrontStream SPV, LLC	Cash	\$18.00
<u>Buena Vista HS</u>		
Joanna Bush-Anderson	Cash	\$100.00
Paula Jo Mihalow	Cash	\$100.00
Rafael & Esperanza Lara	Cash	\$400.00
<u>Chino HS</u>		
Skyler Javier	Cash	\$500.00
<u>Don Lugo HS</u>		
Rancho Del Chino Rotary Foundation	Cash	\$1,100.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT
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DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services

SUBJECT: LEGAL SERVICES

=====

BACKGROUND

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTHS	INVOICE AMOUNTS	2024/2025 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	April	\$29,980.69	\$321,379.46
Margaret A. Chidester & Associates	April	\$45,897.44	\$411,343.84
Tao Rossini, APC	-	-	\$264,386.08
	Total	\$75,878.13	\$997,109.38

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and Margaret A. Chidester & Associates.

FISCAL IMPACT

\$75,878.13 to the General Fund.

NE:SHC:LP:lmf

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: STUDENT ADMISSION CASE 24/25-01A

=====

BACKGROUND

The Board of Education may admit students expelled from other districts in accordance with law when consistent with the Board's goal to provide a safe and secure school environment for students and staff.

The District shall not enroll a student expelled by another district for any of the offenses listed in Education Code 48915(a) or (c) (mandatory expulsion offenses) during the term of the student's expulsion, unless the enrollment is at a community day school. A student expelled for an act specified in Education Code 48915(a) or (c) may enroll in the District after the term of his/her expulsion if the Board finds, at a hearing, that the student does not pose a continuing danger to students or staff.

The Board, when making its determination whether to enroll an individual who has been expelled from another school district for any of the acts mentioned above, may consider the following options: deny enrollment, permit enrollment, or permit conditional enrollment in a regular school program or another education program.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

Based upon the evidence presented to the Expulsion Hearing Administrative Panel, it is recommended the request regarding admission to the Chino Valley Unified School District be approved for student admission case 24/25-01A.

FISCAL IMPACT

None.

NE:LH:SJ:mj

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: STUDENT READMISSION CASES 24/25-07, 24/25-14, 24/25-28, 24/25-39, AND 24/25-57

=====

BACKGROUND

Administrative Regulation 5144.1 Students – Suspension and Expulsion/Due Process Readmission after Expulsion state:

- The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference, the student's rehabilitation plan shall be reviewed, and the Superintendent or designee shall verify that the provisions of this plan have been met.
- School regulations shall be reviewed, and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.
- The Superintendent or designee shall transmit their recommendation regarding readmission to the Board. The Board shall consider this recommendation, in closed session, if information disclosed would be in violation of Education Code 49073-49079. If a written request for open session is received from the parent/guardian or adult student, it shall be honored.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve student readmission cases 24/25-07, 24/25-14, 24/25-28, 24/25-39, and 24/25-57.

FISCAL IMPACT

None.

NE:LH:SJ:mj

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction,
Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: STUDENT EXPULSION CASES 24/25-65, 24/25-70, AND 24/25-72

=====

BACKGROUND

The Board of Education has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to him/herself or others.

A student may be expelled only by the Board of Education. The Board shall expel, as required by law, any student found to have committed certain offenses listed in Education Code 48915.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

Based upon the recommendation of the Expulsion Hearing Administrative Panel, it is recommended the Board of Education approve student expulsion cases 24/25-65, 24/25-70, and 24/25-72.

FISCAL IMPACT

None.

NE:LH:SJ:mj

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: SCHOOL-SPONSORED TRIPS

BACKGROUND

The Board of Education recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District's course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

School-Sponsored Trips	Date	Fiscal Impact
Site: Oak Ridge ES Event: 6 th Grade Camp Place: Crestline, CA Chaperone: 45 students/5 chaperones	October 14-17, 2025	Cost: \$585.00 per student Funding Source: Parents
Site: Rolling Ridge ES Event: 6 th Grade Camp Place: Crestline, CA Chaperone: 72 students/9 chaperones	November 17-21, 2025	Cost: \$595.00 per student Funding Source: Parents
Site: Ayala HS Event: State Championship Swim Meet Place: Fresno, CA Chaperone: 7 students/2 chaperones	May 15-17, 2025	Cost: \$517.44 per student Funding Source: Athletics

Site: Ayala HS Event: Elevation Training and Team Building Place: Big Bear Lake, CA Chaperone: 16 students/2 chaperones	July 21-24, 2025	Cost: \$242.60 per student Funding Source: USB
Site: Ayala HS Event: Alabama Flag Football Trip Place: Birmingham, AL Chaperone: 20 students/2 chaperones	August 31 - September 7, 2025	Cost: \$940.35 per student Funding Source: USB
Site: Don Lugo HS Event: Future Farmers of America Officer Retreat Place: Jurupa Valley, CA Chaperone: 6 students/2 chaperones	June 10-12, 2025	Cost: \$100.00 per student Funding Source: Fundraising

FISCAL IMPACT

None.

NE:LH:gks

Chino Valley Unified School District

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: RESOLUTION 2024/2025-76 TO MAINTAIN 175 DAYS OF INSTRUCTION FOR SCHOOLS ON A MULTITRACK YEAR-ROUND SCHEDULE

=====

BACKGROUND

Cal Aero K-8 and Legacy Academy K-8 continue to operate on a year-round schedule due to the consistent growth in the Preserve area. Each year-round school shall offer a minimum of 175 days of instruction per school year, until it equals or exceeds the Local Control Funding Formula target established for it pursuant to Education Code 42238.02, at which time each school shall offer 180 days or more of instruction per school year.

Given the limited facility, class sizes, and projected number of students enrolled at these school sites, Cal Aero K-8 and Legacy Academy K-8 cannot maintain the same number of instructional days provided by District schools on a traditional calendar. As such, to meet the minimum requirements pursuant to Education Code, Cal Aero K-8 and Legacy Academy K-8 will maintain 175 days of instruction per school year and offer the number of annual instructional minutes that is not less than that of schools of the same grade levels utilizing the traditional school calendar.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2024/2025-76 to Maintain 175 Days of Instruction for Schools on a Multitrack Year-Round Schedule.

FISCAL IMPACT

None.

NE:LH:gks

**Chino Valley Unified School District
Resolution 2024/2025-76
To Maintain 175 Days of Instruction
For Schools on a Multitrack Year-Round Schedule**

WHEREAS, the Board of Education has certified that the number of annual instructional minutes for Cal Aero K-8 and Legacy Academy K-8 is not less than that of schools of the same grade levels utilizing the traditional school calendar;

WHEREAS, any school that operates on a multitrack schedule shall be deemed in compliance with requirements if it offers a minimum of 163 instructional days per school year;

WHEREAS, it is not possible to maintain a multitrack schedule with the same number of instructional days provided by District schools on a traditional calendar given the limited facility, class sizes, and projected number of students enrolled at the school site.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 5th day of June 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

Chino Valley Unified School District

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: MULTITRACK YEAR-ROUND STUDENT ATTENDANCE CALENDARS FOR THE 2026/2027, 2027/2028, AND 2028/2029 SCHOOL YEARS

=====

BACKGROUND

The Student Attendance Calendar is adopted sufficiently in advance of the new school year in order to provide educational partners with ample time to provide input and conduct advance planning for the coming year. Additionally, adoption of the Student Attendance Calendar at this time permits the District to meet with exclusive representatives of the District's certificated and classified employees regarding applicable work year calendars. The Student Attendance Calendar is not intended to constitute the employee work year calendar, which will be negotiated to the extent required by law. This item was presented to the Board of Education on May 15, 2025, as information.

This item was presented to the school sites for feedback.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

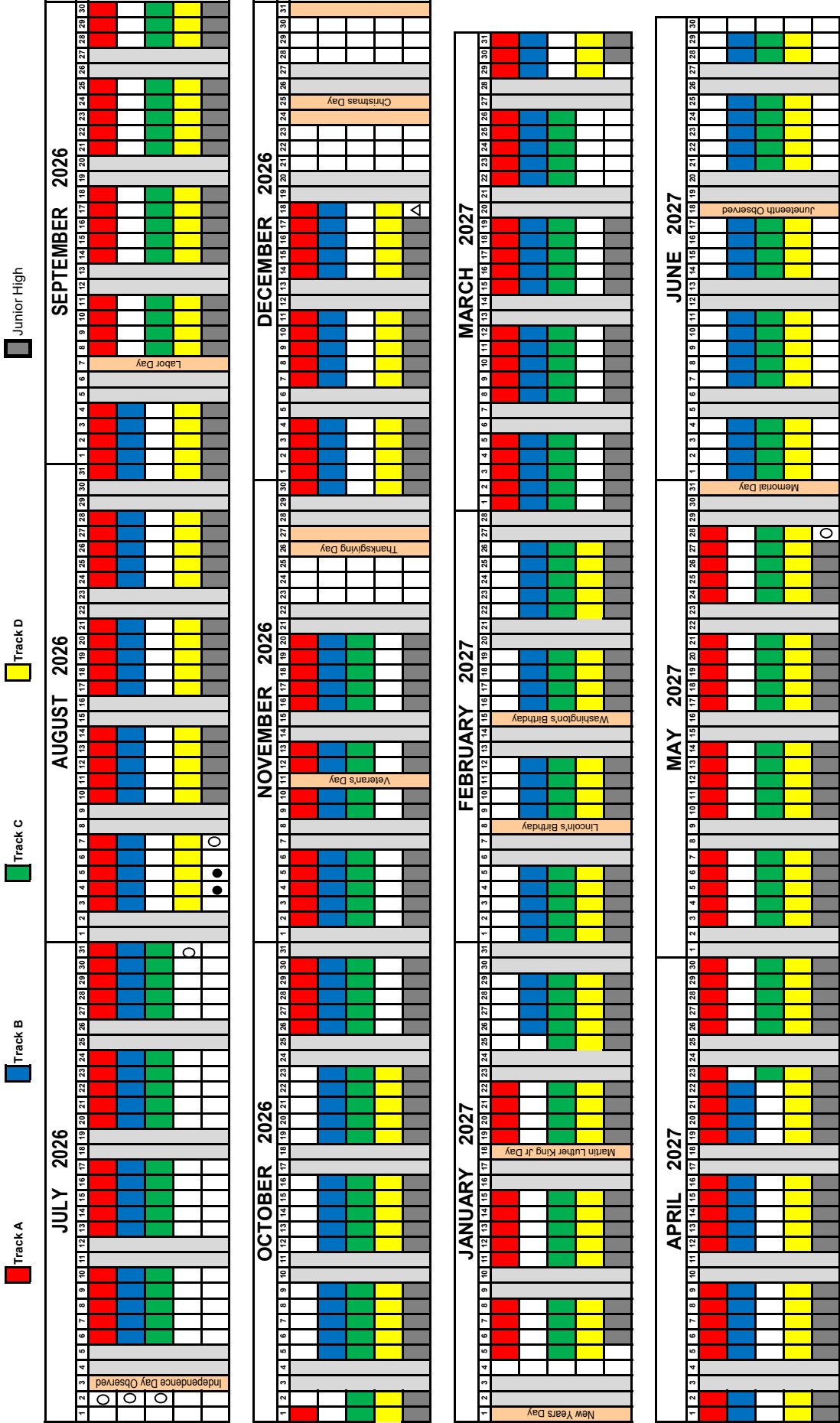
It is recommended the Board of Education approve the Multitrack Year-Round Student Attendance Calendars for the 2026/2027, 2027/2028, and 2028/2029 school years.

FISCAL IMPACT

None.

NE:LH:gks

2026-2027 MULTITRACK YEAR-ROUND STUDENT ATTENDANCE CALENDAR



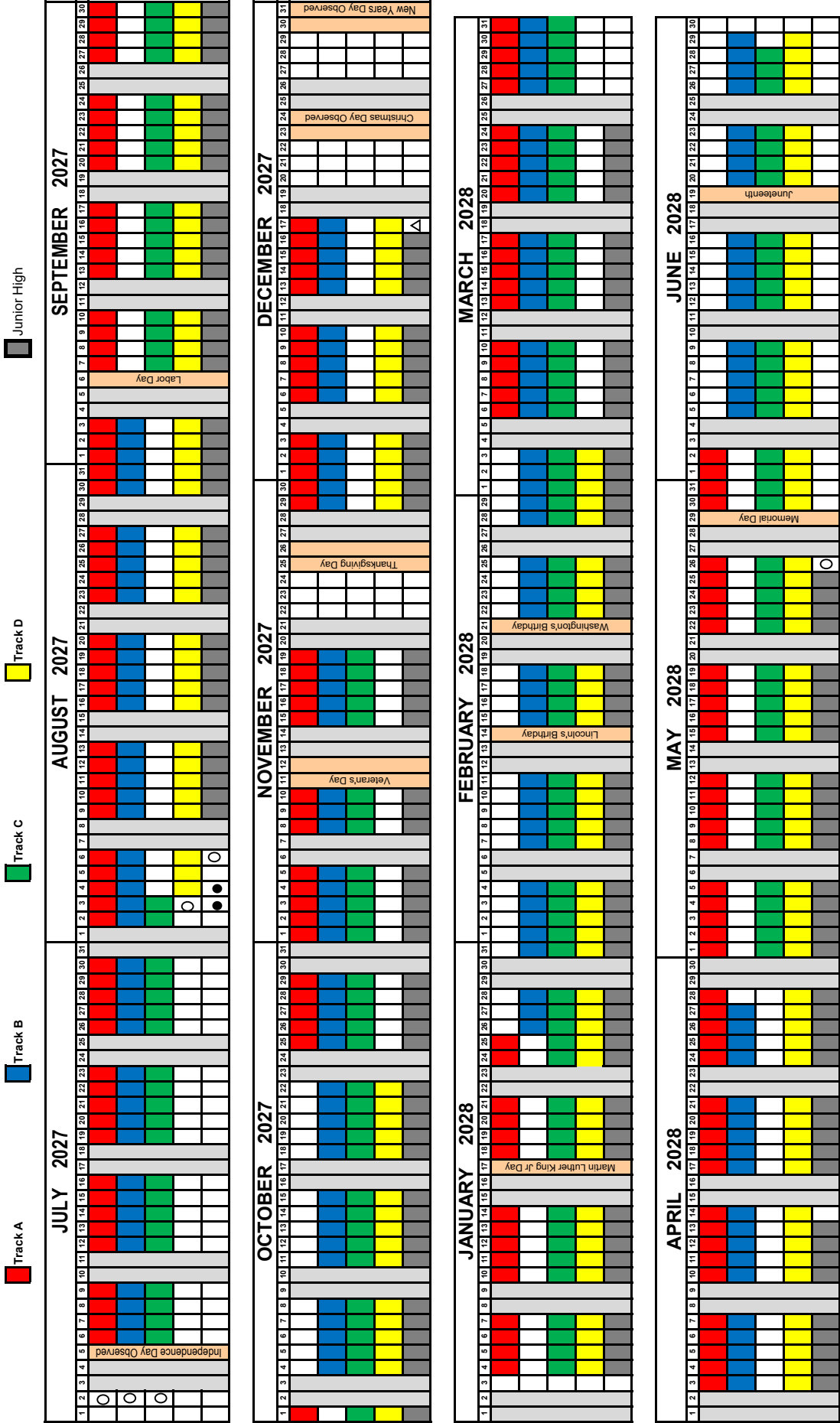
○ Workday for ALL Teachers (student free day)

● New Teacher Day

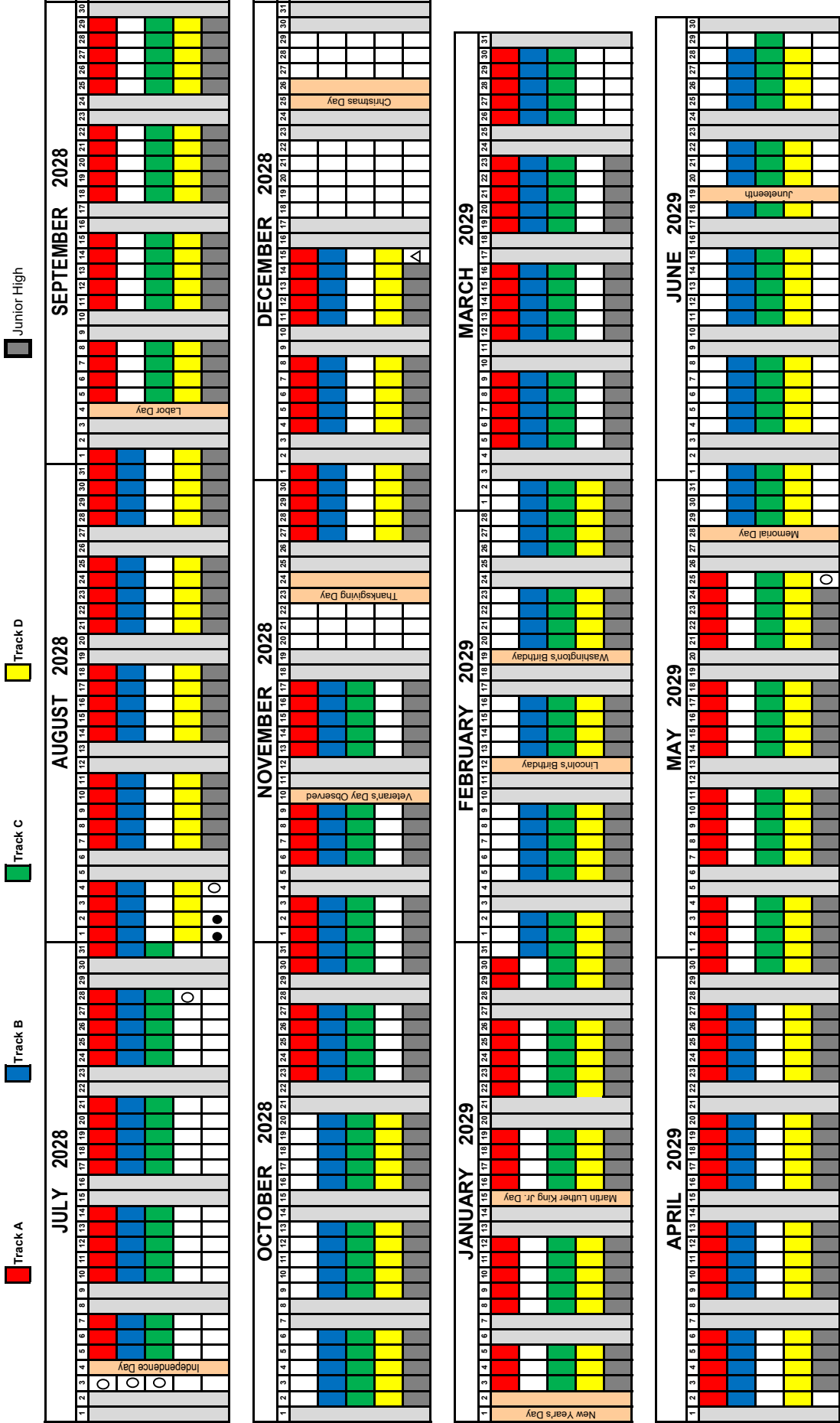
△ 7-8 Teacher Workday

Board Approved:

2027-2028 MULTITRACK YEAR-ROUND STUDENT ATTENDANCE CALENDAR



2028-2029 MULTITRACK YEAR-ROUND STUDENT ATTENDANCE CALENDAR



Chino Valley Unified School
District Our Motto:
Student Achievement • Safe Schools • Positive School
Climate Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Luke Hackney, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

**SUBJECT: BOYS REPUBLIC HS AND CHINO VALLEY ADULT SCHOOL
STUDENT ATTENDANCE CALENDARS FOR THE 2026/2027,
2027/2028, AND 2028/2029 SCHOOL YEARS**

=====

BACKGROUND

The Board will consider the Student Attendance Calendars for the 2026/2027, 2027/2028, and 2028/2029 school years. The Student Attendance Calendar is adopted sufficiently in advance of the school year in order to provide educational partners with ample time to provide input and conduct advance planning for the coming year. Additionally, adoption of the Student Attendance Calendars at this time permits the District to meet with exclusive representatives of the District's certificated and classified employees regarding applicable work year calendars. The Student Attendance Calendar is not intended to constitute the employee work year calendar, which will be negotiated to the extent required by law. This item was presented to the Board of Education on May 15, 2025, as information.

This item was presented to the school site for feedback.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Boys Republic HS and Chino Valley Adult School Student Attendance Calendars for the 2026/2027, 2027/2028, and 2028/2029 school years.

FISCAL IMPACT

None.

NE:LH:gks

Chino Valley Unified School District
2026-2027 STUDENT ATTENDANCE CALENDAR

Boys Republic High School
217 School Days

JULY 2026

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
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AUGUST 2026

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SEPTEMBER 2026

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27	28	29	30			

OCTOBER 2026

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25	26	27	28	29	30	31

NOVEMBER 2026

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DECEMBER 2026

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JANUARY 2027

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FEBRUARY 2027

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MARCH 2027

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APRIL 2027

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MAY 2027

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JUNE 2027

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IMPORTANT DATES

July 3	Independence Day Observed	Jan 18	Martin Luther King Day	<div> <div></div> First Day of School </div> <div> <div></div> Last Day of School </div> <div> <div></div> Legal Holiday </div> <div> <div></div> School Closed </div>
July 7	First Day of School	Feb 8	Lincoln's Birthday	
Sept 7	Labor Day	Feb 15	Washington's Birthday	
Sept 7-11	School Closed	Mar 22-29	Spring Break	
Sept 21	X Teacher Workday (Student Free Day)	May 31	Memorial Day	
Nov 11	Veterans' Day	June 18	Juneteenth Observed	
Nov 23-27	Thanksgiving Break	June 23	Last Day of School	
Dec 18	X Teacher Workday (Student Free Day)	June 24	X Teacher Workday (Student Free Day)	
Dec 18-Jan 5	Christmas/Winter Break			

Chino Valley Unified School District
2027-2028 STUDENT ATTENDANCE CALENDAR

Boys Republic High School
217 School Days

JULY 2027

S	M	T	W	Th	F	S
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AUGUST 2027

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SEPTEMBER 2027

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OCTOBER 2027

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NOVEMBER 2027

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DECEMBER 2027

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JANUARY 2028

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FEBRUARY 2028

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MARCH 2028

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APRIL 2028

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MAY 2028

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JUNE 2028

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IMPORTANT DATES

July 5	Independence Day Observed	Jan 17	Martin Luther King Day	<div> <div></div> First Day of School <div></div> Last Day of School </div> <div> <div></div> Legal Holiday <div></div> School Closed </div>
July 6	First Day of School	Feb 14	Lincoln's Birthday	
Sept 6	Labor Day	Feb 21	Washington's Birthday	
Sept 6-10	School Closed	Mar 27-31	Spring Break	
Sept 20	X Teacher Workday (Student Free Day)	Apr 14	School Closed	
Nov 11	Veterans' Day	May 29	Memorial Day	
Nov 12	School Closed	June 19	Juneteenth	
Nov 22-26	Thanksgiving Break	June 22	Last Day of School	
Dec 17	X Teacher Workday (Student Free Day)	June 23	X Teacher Workday (Student Free Day)	
Dec 17-Jan 3	Christmas/Winter Break			

Chino Valley Unified School District
2028-2029 STUDENT ATTENDANCE CALENDAR

Boys Republic High School
217 School Days

JULY 2028

S	M	T	W	Th	F	S
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AUGUST 2028

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SEPTEMBER 2028

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OCTOBER 2028

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NOVEMBER 2028

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DECEMBER 2028

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JANUARY 2029

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FEBRUARY 2029

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MARCH 2029

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APRIL 2029

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MAY 2029

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JUNE 2029

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IMPORTANT DATES

July 4	Independence Day	Jan 15	Martin Luther King Day	<div> <div></div> First Day of School </div> <div> <div></div> Last Day of School </div> <div> <div></div> Legal Holiday </div> <div> <div></div> School Closed </div>
July 5	First Day of School	Feb 12	Lincoln's Birthday	
Sept 4	Labor Day	Feb 19	Washington's Birthday	
Sept 4-8	School Closed	Mar 26-Apr 2	Spring Break	
Sept 18	X Teacher Workday (Student Free Day)	May 28	Memorial Day	
Nov 10	Veterans' Day Observed	June 19	Juneteenth	
Nov 20-24	Thanksgiving Break	June 22	Last Day of School	
Dec 15	X Teacher Workday (Student Free Day)	June 25	X Teacher Workday (Student Free Day)	
Dec 15-Jan 2	Christmas/Winter Break			

Chino Valley Unified School District
2026-2027 STUDENT ATTENDANCE CALENDAR

Chino Valley Adult School
205 School Days

JULY 2026

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
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AUGUST 2026

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SEPTEMBER 2026

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OCTOBER 2026

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NOVEMBER 2026

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DECEMBER 2026

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JANUARY 2027

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FEBRUARY 2027

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MARCH 2027

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APRIL 2027

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MAY 2027

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JUNE 2027

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27	28	29	30			

IMPORTANT DATES

July 3	Independence Day Observed	Jan 18	Martin Luther King Day	<div> <div></div> First Day of School </div> <div> <div></div> Last Day of School </div> <div> <div></div> Legal Holiday </div> <div> <div></div> School Closed </div>
July 6	First Day of School	Feb 8	Lincoln's Birthday	
Sept 7	Labor Day	Feb 15	Washington's Birthday	
Nov 11	Veterans' Day	Mar 22-29	Spring Break	
Nov 23-27	Thanksgiving Break	May 27	Last Day of School	
Dec 18-Jan 5	Christmas/Winter Break	May 31	Memorial Day	
		June 18	Juneteenth Observed	

Chino Valley Unified School District
2027-2028 STUDENT ATTENDANCE CALENDAR

Chino Valley Adult School
205 School Days

JULY 2027

S	M	T	W	Th	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
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AUGUST 2027

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SEPTEMBER 2027

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OCTOBER 2027

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NOVEMBER 2027

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DECEMBER 2027

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JANUARY 2028

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FEBRUARY 2028

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MARCH 2028

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APRIL 2028

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MAY 2028

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JUNE 2028

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IMPORTANT DATES

July 5	Independence Day Observed	Jan 17	Martin Luther King Day	<div>First Day of School</div> <div>Last Day of School</div>
July 6	First Day of School	Feb 14	Lincoln's Birthday	
Sept 6	Labor Day	Feb 21	Washington's Birthday	<div>Legal Holiday</div>
Nov 11	Veterans' Day	Mar 27-31	Spring Break	
Nov 12	School Closed	Apr 14	School Closed	<div>School Closed</div>
Nov 22-26	Thanksgiving Break	May 26	Last Day of School	
Dec 17-Jan 3	Christmas/Winter Break	May 29	Memorial Day	
		June 19	Juneteenth	

Chino Valley Unified School District
2028-2029 STUDENT ATTENDANCE CALENDAR

Chino Valley Adult School
205 School Days

JULY 2028

S	M	T	W	Th	F	S
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AUGUST 2028

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SEPTEMBER 2028

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OCTOBER 2028

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NOVEMBER 2028

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DECEMBER 2028

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JANUARY 2029

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FEBRUARY 2029

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MARCH 2029

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APRIL 2029

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MAY 2029

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JUNE 2029

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IMPORTANT DATES

July 4	Independence Day	Jan 15	Martin Luther King Day	<div> <div></div> First Day of School </div> <div> <div></div> Last Day of School </div> <div> <div></div> Legal Holiday </div> <div> <div></div> School Closed </div>
July 5	First Day of School	Feb 12	Lincoln's Birthday	
Sept 4	Labor Day	Feb 19	Washington's Birthday	
Nov 10	Veterans' Day Observed	Mar 26-Apr 2	Spring Break	
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Dec 18-Jan 2	Christmas/Winter Break	May 28	Memorial Day	
		June 19	Juneteenth	

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Tracy Freed, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Lisa Madera, Director, Elementary Curriculum and Instruction

SUBJECT: READING DIFFICULTIES RISK SCREENER ADOPTION FOR GRADES K-2

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BACKGROUND

On July 10, 2023, Senate Bill 114 was signed into law adding Education Code 53008, which requires Local Education Agencies (LEAs) to screen students in grades K-2 for reading delays, including dyslexia. On or before June 30, 2025, LEAs serving students in grades K-2 must adopt, at a public meeting, a state-approved screener to identify students at risk of reading difficulties. At the beginning of the 2025/2026 school year (and annually thereafter), school districts must assess each student in grades K-2 using the adopted screening instrument. The state allocated funds to school districts specifically for the Reading Difficulties Risk Screener. This item was presented to the Board on May 15, 2025, as information.

The selection process involved teachers with a vested interest in reading screeners for students in grades K-2. The Department of Elementary Curriculum and Instruction secured state-adopted screeners for review, and they were evaluated using the following criteria: preparation for administration; administration, scoring, and reporting.

The recommended screener, Amira, shall be available for public inspection at the District Samuel R. Burton Professional Development and Media Center and through a posted QR code from May 22, 2025, through June 5, 2025.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the following screener for the Reading Difficulties Risk Screener Adoption for grades K-2:

Amira, published by Amira Learning, serves students in grades K-2, and is offered in English and Spanish.

FISCAL IMPACT

\$107,155.00 increase to the Restricted Fund for Reading Difficulties Risk Screener costs.

NE:TF:LM:rtr

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Tracy Freed, Ed.D., Assistant Superintendent, Curriculum,
Instruction, Innovation, and Support
Eric Dahlstrom, Ed.D., Director, Secondary Curriculum and Instruction

**SUBJECT: COURSE REVISION: INTEGRATED MATHEMATICS 3
HONORS/PRECALCULUS**

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BACKGROUND

The Chino Valley Unified School District routinely revises curriculum guides and develops new courses in accordance with State Content Standards, State Frameworks, and student need. Accordingly, the revision and development of curriculum guides are the results of a collaborative effort of teachers in the related academic areas.

Integrated Mathematics 3 Honors/Precalculus is the third course in a three-course series, which includes all Common Core State Standards from Integrated Mathematics 2 Honors. This course, formerly known as Integrated Mathematics 3 Honors, is being revised to increase the depth of Integrated Mathematics 3 Honors and Precalculus standards. This course meets the UC/CSU “C” criteria, satisfying the Math requirement. This item was presented to the Board on May 15, 2025, as information.

This course was presented to the Curriculum Council and A.C.T. has been consulted.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the course revision for Integrated Mathematics 3 Honors/Precalculus.

FISCAL IMPACT

None.

NE:TF:ED:wrg

Chino Valley Unified School District

High School Course Description

A. CONTACTS	
1. School/District Information:	School/District: Chino Valley Unified School District Street Address: 5130 Riverside Dr. 13461 RAMONA AVENUE, Chino, CA 91710 Phone: (909) 628-1201 Website: chino.k12.ca.us
2. Course Contact:	District Contact: Office of Secondary Curriculum and Instruction Position/Title: Director of Secondary Curriculum and Instruction Site: District Office Phone: (909) 628-1201 X1630
B. COVER PAGE - COURSE ID	
1. Course Title:	Integrated Mathematics 3 Honors/PRECALCULUS
2. Transcript Title/Abbreviation:	Int Math 3H Pre
3. Transcript Course Code/Number:	
4. Seeking Honors Distinction:	Yes
5. Subject Area/Category:	Meets UC/CSU "C" Math Requirement
6. Grade Level(s):	10-12
7. Unit Value:	5 credits per semester/10 total credits-math
8. Course Previously Approved by UC:	Yes
9. Classified as a Career Technical Education Course:	No
10. Modeled after a UC-approved course:	No
11. Repeatable for Credit:	Yes
12. Date of Board Approval:	March 17, 2016
Date of Revision(s):	May 7, 2020
13. Brief Course Description:	Integrated Mathematics 3 Honors/PRECALCULUS is the third course in a three-course series which includes all the Common Core State Standards from Integrated Mathematics 2 Honors. It builds and strengthens students' conceptual knowledge of tools of geometry, similarity through transformations, symmetry, congruence through transformations and trigonometry. Integrated Mathematics 3 Honors also includes CONCEPTS FROM PRECALCULUS INCLUDING linear relations and functions, quadratic functions, systems of equations, polynomial functions, inverse functions, radical functions and relations, exponential and logarithmic functions, trigonometric functions and relations, and a continued study of statistics.
14. Prerequisites:	Integrated Mathematics 2 Honors or equivalent or teacher recommendation.
15. Context for Course:	Daily class work is designed around structured tasks. The lessons involve opportunities for students to work individually and cooperatively, to make sense of problems and persevere in solving them, reason abstractly and quantitatively, construct viable arguments and critique the reasoning of others, model with mathematics, use appropriate tools strategically, attend to precision, look for and make use of structure, and look for and express regularity in repeated reasoning. Students will share their mathematical thinking and develop their ability to think critically, and problem solve. Students will daily use at least one of the eight Standards of Mathematical Practice.

Chino Valley Unified School District

High School Course Description

16. History of Course Development:

This most recent course revision includes standards, concepts, and content necessary for students to successfully matriculate into higher math including, but not limited to, Calculus. The revision is also intended to INCREASE THE DEPTH OF IM3 AND PRECALCULUS STANDARDS to meet the rigorous standards necessary for UC/CSU Honors Distinction.

17. Textbooks:

McGraw-Hill – Integrated Mathematics 3

18. Supplemental Instructional Materials:

C. COURSE CONTENT

1. Course Purpose:

The purpose of Integrated Mathematics 3 Honors/PRECALCULUS is to develop students' ability to think mathematically and develop their conceptual understanding of and procedural fluency in mathematics. Integrated Mathematics 3 Honors will extend the mathematics students learned in earlier grades and continue the development of concepts in number and quantity, algebra, functions, modeling, geometry, Statistics and Probability, and Trigonometry needed for higher level mathematics courses. Extensive use of models/real-world situations, manipulatives, graphs, and diagrams will help students see the connections between different topics which will promote students' view that mathematics is a set of related topics as opposed to a set of discrete topics. In addition, students will learn to solve problems graphically, numerically, algebraically, and verbally and make connections between these representations. Students in this course will learn to use mathematical models to understand real world events and situations and use algebraic and Trigonometric reasoning to manipulate these models for deeper learning. Students who successfully complete this course will advance to Calculus.

2. Course Outline:

Unit 1: Linear Relations and Functions

Learning objectives:

- PRECALCULUS – SOLVE REAL-WORLD PROBLEMS INVOLVING LINEAR OPTIMIZATION AND CONSTRAINTS
- Use expressions and formulas to model and solve real world applications
- Use modeling to solve equations and inequalities
- Explore linear relations and functions including interpreting key features in graphs and tables
- Calculate and interpret average rate of change
- Write and graph linear equations
- Create and analyze linear equations
- Write, graph, and interpret piece wise defined functions, step functions, and absolute value functions
- Identify parent functions and understand the transformations as well as how to graph them
- Solve equations involving absolute value
- Solve systems of equations utilizing elimination, substitution, and graphing
- Factor quadratics
- Solve quadratic equations
- Graph quadratic functions
- Factor the sum and difference of cubes

Chino Valley Unified School District

High School Course Description

Unit 2: Polynomials and Polynomial Functions

Learning objectives:

- PRECALCULUS - EXPLORE COMPLEX CONJUGATE ROOT THEOREM TO ANALYZE POLYNOMIAL ROOTS AND BEHAVIORS
- PRECALCULUS - APPLY DESCARTES' RULE OF SIGNS TO PREDICT THE NATURE OF POLYNOMIAL ZEROS
- Use the laws of exponents to simplify monomial expressions
- Multiply and divide monomial expressions involving exponents
- Add, subtract, and multiply polynomials
- PRECALCULUS - Know and apply the binomial theorem for the expansion of a binomial to a power greater than one using pascal's triangle
- Determine which strategy to use when dividing polynomials
- PRECALCULUS - Use polynomial long division to find the quotient of two polynomials
- PRECALCULUS - Use synthetic division to find the quotient of two polynomials
- PRECALCULUS - Use synthetic substitution to evaluate a function
- PRECALCULUS - Determine the left and right behaviors of a polynomial function
- PRECALCULUS - Use the remainder theorem to find all zeros of a polynomial function
- PRECALCULUS - Use the remainder theorem to determine the value of a function when x is given
- PRECALCULUS - Graph a polynomial function
- PRECALCULUS - Determine the minimum degree of a polynomial function given the graph of the function
- PRECALCULUS - Find the relative maxima and minima of a polynomial function
- Factor polynomial
- Solve polynomial equations by factoring
- Find all zeros of a polynomial function by factoring
- PRECALCULUS - Determine the interval in which the value of a function is increasing, decreasing, constant, positive or negative
- PRECALCULUS - Determine the symmetry of a polynomial function
- PRECALCULUS - Prove polynomial identities
- PRECALCULUS - Use the factor theorem to determine whether a binomial is a factor of a larger polynomial
- PRECALCULUS - Use the fundamental theorem of algebra to determine the number of zeros a function has
- PRECALCULUS - Use the rational zero test to find all possible rational zeros of a polynomial function
- PRECALCULUS - Find all zeros of a function using synthetic substitution
- PRECALCULUS - Find all zeros of a function

Unit 3: Rational Functions and Relations

- PRECALCULUS - USE LIMIT NOTATION INFORMALLY TO DESCRIBE END BEHAVIOR AND DISCONTINUITIES OF RATIONAL FUNCTIONS
- PRECALCULUS - Simplify rational and complex rational expressions
- PRECALCULUS - Perform operations with rational expressions
- PRECALCULUS - Apply properties of exponents to simplify rational expressions and perform operations
- PRECALCULUS - Graph and interpret rational functions, including determining asymptotes and domain and range
- PRECALCULUS - Apply transformations of parent functions
- PRECALCULUS - Identify and justify end behavior
- PRECALCULUS - Analyze and solve rational equations and inequalities

Chino Valley Unified School District

High School Course Description

Unit 4: Inverses and Radical Functions and Relations

Learning objectives:

- PRECALCULUS - Function operations (add, subtract, divide, and multiply)
- PRECALCULUS - Find composite functions
- PRECALCULUS - Find the inverse of a function or relation
- PRECALCULUS - Determine whether a function is one-to-one
- PRECALCULUS - Formally verify two functions are inverses of each other using composition
- PRECALCULUS - Graph radical functions
- PRECALCULUS - Find the range and domain of radical functions
- Graph radical inequalities
- Solve radical equations
- Determine if a solution to a radical equation is extraneous
- Simplify radicals using the properties of radicals
- rationalize denominators and/or numerators using conjugates
- Use a calculator to approximate the value of a radical
- Use the properties of radicals to simplify a radical expression
- Add, subtract, multiply, and divide radical expressions
- PRECALCULUS - Use rational exponents to simplify expressions
- PRECALCULUS - Rewrite a radical function using rational exponents
- Solve equations involving rational exponents
- Solve inequalities involving rational exponents

Unit 5: Exponential and Logarithmic Functions and Relations

Learning objectives:

- PRECALCULUS - EXPLORE COMPLEX CONJUGATE ROOT THEOREM TO ANALYZE POLYNOMIAL ROOTS AND BEHAVIORS
- PRECALCULUS - APPLY DESCARTES' RULE OF SIGNS TO PREDICT THE NATURE OF POLYNOMIAL ZEROS
- PRECALCULUS - Define logarithmic functions as inverses of exponential functions of the same base
- PRECALCULUS - Evaluate logarithmic expressions
- PRECALCULUS - Graph logarithmic functions using various methods
- PRECALCULUS - Find the range and domain of logarithmic functions
- PRECALCULUS - Use the properties of logarithms to rewrite a single log as the sum or difference of logs
- PRECALCULUS - Use the properties of logarithms to condense the sum or difference of logs to a single statement
- PRECALCULUS - Solve logarithmic equations using the one-to-one property
- PRECALCULUS - Solve logarithmic inequalities using the one-to-one property
- PRECALCULUS - Use the base change formula to evaluate a log of any base
- PRECALCULUS - Use the properties of logarithms to solve logarithmic equations
- PRECALCULUS - Solve exponential and logarithmic functions graphically
- PRECALCULUS - Evaluate natural logarithms
- PRECALCULUS - Solve exponential equations involving the number e
- PRECALCULUS - Use logarithms to solve exponential equations
- PRECALCULUS - Use logarithms to solve applications involving exponential functions
- PRECALCULUS - Solve problems involving the compound interest formulas

Chino Valley Unified School District

High School Course Description

Unit 6: Probability Review

Learning objectives:

- Find the total number of outcomes using a variety of methods (fundamental counting principle, permutations, combinations)
- Compute theoretical and experimental probabilities
- Compute probabilities of compound events
- Find probabilities of independent and dependent events
- Use two-way frequency tables to find conditional probabilities
- Find measures of center, spread, and position

Unit 7: Statistics and Probability

Learning objectives:

- Classify study types
- Design statistical studies
- Use the shapes of distributions to select appropriate statistics
- Use the shapes of distributions to compare data
- Construct a probability distribution
- Analyze a probability distribution and its summary statistics
- Use the empirical rule to analyze normally distributed variables
- Apply the standard normal distribution and z-values
- Find confidence intervals for normally distributed data
- Perform hypothesis tests on normally distributed data

Unit 8: Review right triangle Trigonometry

Learning objectives:

- PRECALCULUS - Trig function evaluation
- PRECALCULUS - Define trig functions as having an input value of angles and output value of a ratio of sides
- PRECALCULUS - Fundamental identities
- PRECALCULUS - Given one function in quadrant 1 or in a right triangle, find remaining trig functions
- PRECALCULUS - Complementary angles in radians
- PRECALCULUS - Trig functions of special right triangles (1st quadrant)
- Applications
- PRECALCULUS - Angles of elevation and depression
- PRECALCULUS - Operations with trig functions
- PRECALCULUS - Solve SSA or ASA triangles using law of sines
- PRECALCULUS - Solve SSA triangles using law of sines (ambiguous case)
- PRECALCULUS - Solve application problems
- PRECALCULUS - Solve SAS triangles using law of cosines
- PRECALCULUS - Solve SSS triangles using law of cosines
- PRECALCULUS - Solve application problems

Chino Valley Unified School District

High School Course Description

Unit 9: The Unit Circle

Learning Objectives:

- PRECALCULUS - DEVELOP RIGOROUS UNDERSTANDING OF RADIAN MEASURE AS RELATED TO REAL NUMBERS THROUGH CIRCULAR MOTION AND ARC LENGTH
- PRECALCULUS - DEMONSTRATE MASTERY OF CONVERTING SEAMLESSLY BETWEEN RADIAN AND DEGREES, INCLUDING JUSTIFICATION OF CHOICE OF MEASUREMENT
- PRECALCULUS - Convert from degrees to radians
- PRECALCULUS - Draw angles in degrees and radians using initial and terminal sides
- PRECALCULUS - Arc length as a definition of radian
- PRECALCULUS - Draw coterminal angles
- PRECALCULUS - Find coterminal and reference angles
- PRECALCULUS - Evaluate trig functions using coterminal and reference angles
- PRECALCULUS - Find all trig functions given a point on the terminal side
- PRECALCULUS - Given one trig function in all quadrants, find the remaining trig functions
- PRECALCULUS - Signs of trig functions in quadrants
- PRECALCULUS - Build unit circle
- PRECALCULUS - Unit circle approach to finding 6 trig functions given a point
- PRECALCULUS - Even-odd properties
- PRECALCULUS - Introduce domain and range of trig functions (discuss further with graphs)

Unit 10: Trigonometric Graphs

Learning Objectives:

- PRECALCULUS - MODEL REAL-WORLD PERIODIC PHENOMENA USING SINUSOIDAL FUNCTIONS AND INTERPRET THEIR KEY CHARACTERISTICS
- PRECALCULUS - FORMALLY ANALYZE SINUSOIDAL FUNCTION TRANSFORMATIONS ALGEBRAICALLY AND GRAPHICALLY, PROVIDING JUSTIFICATION AND VERIFICATION
- PRECALCULUS - Graphs of sine and cosine
- PRECALCULUS - Transformations – vertical and horizontal stretch, compression and reflection
- PRECALCULUS - Amplitude and period
- PRECALCULUS - Write equation of a sinusoidal function given a graph
- PRECALCULUS - Domain and range of trig functions
- PRECALCULUS - Even/odd graphs
- PRECALCULUS - Graphs of tangent, cotangent, secant, cosecant
- PRECALCULUS - Transformations - vertical and horizontal stretch, compression and reflection and vertical translation
- PRECALCULUS - Phase shift of sinusoidal functions (sine and cosine only)
- PRECALCULUS - Graph the form $y = A \sin(Bx - C) + D$

Chino Valley Unified School District

High School Course Description

UNIT 11: Inverse Trig Functions

Learning Objectives:

- PRECALCULUS - JUSTIFY THE DOMAIN AND RANGE RESTRICTIONS NECESSARY FOR INVERSE TRIG FUNCTIONS THROUGH FORMAL ANALYSIS
- PRECALCULUS - SOLVE ADVANCED TRIGONOMETRIC EQUATIONS INVOLVING COMPOSITIONS OF INVERSE TRIGONOMETRIC FUNCTIONS ALGEBRAICALLY AND GRAPHICALLY
- PRECALCULUS - Inverse sine, cosine and tangent – introduce using inverse graphs
- PRECALCULUS - Define inverse trig functions as having an input value of a ratio of sides and an output value of angles
- PRECALCULUS - Domain and range of inverses (sine, cosine and tangent only) when is the inverse undefined?
- PRECALCULUS - Find values of inverse trig functions (sine, cosine and tangent only)
- PRECALCULUS - Compositions of inverse functions
- PRECALCULUS - Find/solve for the inverse of a trig function/equation
- PRECALCULUS - Basic solving using inverses
- PRECALCULUS - Find exact values of inverse sine, cosine, tangent given one function as a ratio of numbers
- PRECALCULUS - Find exact values of inverse sine, cosine, tangent given one function as a ratio of variables

Unit 12: Trigonometric Identities and Equations

Learning Objectives:

- PRECALCULUS - FORMALLY PROVE COMPLEX TRIGONOMETRIC IDENTITIES INVOLVING MULTIPLE STEPS AND ALGEBRAIC MANIPULATIONS
- PRECALCULUS - DERIVE AND JUSTIFY THE SUM, DIFFERENCE, DOUBLE-ANGLE, AND HALF-ANGLE FORMULAS AND APPLY THEM RIGOROUSLY TO PROBLEM-SOLVING SCENARIOS
- PRECALCULUS - EXPLORE AND APPLY TRIGONOMETRIC FORM OF COMPLEX NUMBERS, INCLUDING DE MOIVRE'S THEOREM
- PRECALCULUS - Operations with trig functions
- PRECALCULUS - Fundamental trig identities
- PRECALCULUS - Quotient, reciprocal, even/odd, Pythagorean identities
- PRECALCULUS - Establish identities
- PRECALCULUS - Use algebra to simplify trigonometric expressions
- PRECALCULUS - Sum and difference formulas
- PRECALCULUS - Use formulas to find exact values
- PRECALCULUS - Use formulas to establish identities
- PRECALCULUS - Double angle and half angle formulas
- PRECALCULUS - Use double angle formulas to find exact values
- PRECALCULUS - Use double angle formulas to establish identities
- PRECALCULUS - Use half angle formulas to find exact values
- PRECALCULUS - Solve trig equations
- PRECALCULUS - Solve trig equations by factoring or quadratic formula
- PRECALCULUS - Solve trig equations using identities

Chino Valley Unified School District

High School Course Description

Unit 13: Sequences and Series

Learning objectives:

- PRECALCULUS - FORMALLY INTRODUCE AND EXPLORE THE CONCEPT OF LIMITS ALGEBRAICALLY, GRAPHICALLY, AND NUMERICALLY, CONNECTING IT INTUITIVELY TO INFINITE SEQUENCES AND SERIES
- PRECALCULUS - Sequences as functions
- Write terms of a sequence
- Write terms defined by a recursive formula
- Use summation notation (sigma notation)
- Find the sum of a sequence
- PRECALCULUS - Geometric sequences and series
- Determine if a sequence is geometric and write in sigma notation
- PRECALCULUS - Find the sum of a finite geometric sequence
- PRECALCULUS - Find the sum of an infinite geometric sequence (manipulate the sum of the finite geometric series formula)
- PRECALCULUS – Use mathematical induction to prove statements that hold true for all natural numbers

Unit 14: Polar & Parametric Equations

Learning Objectives:

- PRECALCULUS – GRAPH ORDERED PAIR (r, θ)
- PRECALCULUS – CONVERT POLAR COORDINATES TO RECTANGULAR COORDINATES AND CONVERT RECTANGULAR COORDINATES TO POLAR COORDINATES
- PRECALCULUS – WRITE THE EQUATION OF SPECIFIC CURVES IN POLAR FORM
- PRECALCULUS – GRAPH POLAR CURVES (CIRCLES, CARDIODS, LEMNISCATES, ROSE CURVES, LIMACON AND SPIRALS)
- PRECALCULUS – PLOT PARAMETRIC COORDINATES $(x(t), y(t))$ USING A PARAMETER t
- PRECALCULUS – GRAPH PARAMETRIC EQUATIONS INDICATING DIRECTION ON THE CURVE
- PRECALCULUS – WRITE A PARAMETRIC EQUATION IN RECTANGULAR FORM BY ELIMINATING THE PARAMETER

3. Key Assignments:

Key Assignments

Unit 1: Graph matching activity – Working in groups or pairs, students will utilize their knowledge of parent graphs and transformations to sort graphs into a parent function category and then match the equation of the graph by identifying the transformations

Unit 2: Let's Play Ball – Students will make that connection that given any 3 points they will be able find the equation of a parabolic curve.

Using their knowledge of quadratic functions and systems of equations, students will determine the equation of the parabolic curve created when they shoot a ball into a basketball hoop, given their own personal height, position from the hoop and max height of the ball.

Chino Valley Unified School District

High School Course Description

Unit 3: Graph a Rational Function Like a Pro – In this activity, students will demonstrate their understanding of the process of finding the reciprocal value. Students will be given the graph of a linear or quadratic function and sketch the graph of the reciprocal function, identifying key components such as asymptotes and intercepts. They can check their solutions on a graphing device.

Unit 4: Can You Find My Inverse? – Students will apply their knowledge of Properties of Inverses to find the inverse function for each function in a set of functions. Students will find the inverse function graphically and analytically and determine if the inverse needs to have its domain restricted for it to still be a function.

Unit 5: More Bang for My Buck – Students will use their knowledge of compound interest over time and determine where they should put their money given specific terms of each type of account.

Unit 6: Survey This – Students will create their own survey and collect data. They will then represent their data using two-way frequency tables or box and whisker plot. Students will then be asked questions in regard to their data collected

Unit 7: Survey That – Students will collect data on their classmates such as height, shoe size, hours of sleep, arm length, etc. to create distribution curves. Students will then be asked questions in regard to the type of distribution their data represents and interpret their data.

Unit 8: Students will apply their knowledge of right triangle trigonometry to determine whether to use basic trig ratios, Law of Sines or Law of Cosines to solve an application problem based on the given information

Unit 9: Students will build the unit circle multiple times each time building off a reference angle from the first quadrant. In the process, students will

- identify patterns in the values of the trig ratios
- be able to use the coordinates to determine why trig functions are even or odd
- see the relationship between the sine and cosine values of complimentary angles
- Identify any other patterns that students may see in the unit circle

Unit 10: Riding the Ferris Wheel – Students will put their knowledge of transformations of the sine and cosine graph together to create a function that represents a person's height with respect to time while riding a Ferris wheel.

Unit 11: In section 11-9 students will apply their knowledge of inverse trig functions to solve application problems such as finding the angle of elevation, angle of depression and many other situations.

Chino Valley Unified School District

High School Course Description

Unit 12: In section 12-2, students in pairs or groups will work on a problem of projectile motion given in as a trigonometric model rather than a parabolic model. Students apply their skills and knowledge of trigonometric identities to write a simpler model and use their new model to answer questions about launch angles and the path of the projectile given initial velocity.

Unit 13: Raffle Ticket Roll – Students will apply their knowledge of sequences to determine how many raffle tickets are in a packaged roll without opening the package given dimensions of one ticket and the diameter of the roll.

Unit 14: Students will investigate parent equations of polar curves using a graphing device and then use their findings to predict how the graph o

A variety of instructional strategies will be used throughout Integrated Mathematics 3 Honors. Instructional strategies will be utilized during whole group instruction, small group instruction, partner/pair work, and individual work. The key goal of instruction is to challenge students to think about and discuss mathematics while using the eight Standards for Mathematical Practice (MP).

The standards for mathematical practice emphasize the importance of making sense of problems and persevering in solving them (MP1), reasoning abstractly and quantitatively (MP2), and solving problems that are based upon everyday life, society, and the workplace (MP4). Implicit instruction models such as guided inquiry provide students with the time and support to successfully engage in mathematical inquiry by collecting data and testing hypothesis.

During guided inquiry, the teacher provides the data and then questions students to help them arrive at a solution to the problem. The teacher utilizes this strategy throughout each unit to encourage students to explore and make sense of mathematical situations. Content especially suited to the use of this strategy involves functions with patterns and geometric relationships.

Problem-Based Learning:

In problem-based learning, the teacher poses a problem or question, assists when necessary, and monitors students' methods and solutions. During the use of this strategy students work either individually or in cooperative groups to solve challenging problems with real world applications. Throughout problem-based learning teachers encourage students to think for themselves and show resourcefulness and creativity. When students engage in problem solving, they must be allowed to make mistakes. The teacher creates a classroom environment that recognizes errors and uncertainties as inevitable accouterments of problem solving. Through class discussion and feedback, student errors become the basis of furthering understanding and learning. Problem-based learning will be utilized during the introduction of a concept as well as at the end of a unit of study.

Direct Instruction:

Direct instruction is effective for teaching information and basic skills during whole class instruction. In the first phase the teacher introduces, demonstrates, or explains the new concept or strategy, asks questions, and checks for understanding. The second phase is an intermediate step designed to result in the independent application of the new concept or described strategy. In the relatively brief third phase student's work independently and receive opportunities for closure. This phase also often serves in part as an informal assessment of the extent to which students understand what they are learning and how they use their knowledge or skills in the larger scheme of mathematics.

Chino Valley Unified School District

High School Course Description

Cooperative Learning:

The cooperative learning model involves students working either in partners or in mixed ability groups to complete specific tasks. It assists teachers in addressing the needs of the wide diversity of students that is found in many classrooms. The teacher presents the group with a problem or a task and sets up the student activities. While the students work together to complete the task, the teacher monitors progress and assists student groups when necessary. Specific Kagan Cooperative Learning structures that will be used in Integrated Math 3 Honors are as follows:

- Mix-n-Match
- Line-Ups
- Inside Outside
- Circle Rally Coach
- Quiz-Quiz Trade
- Rally Robin
- Stand Up, Hand Up, Pair Up
- Talking Chips
- Timed Round Robin
- All Write Round Robin
- Round Table
- Mix Pair Rally Coach
- Fan-n-Pick

These structures will be utilized within each unit to introduce concepts, practice important skills, and review key content.

Discourse:

Throughout this course the teacher will facilitate classroom discussions to support student understanding. The Standards for Mathematical Practice expect students to demonstrate competence in making sense of problems (MP1), constructing viable arguments (MP3), and modeling with mathematics (MP4). Through discourse in the mathematics classroom, students will be expected to communicate their understanding of mathematical concepts, receive feedback, and progress to deeper understanding. The teacher will use facilitation techniques such as rephrasing student comments, allowing wait time, and asking students to revise peer statements. These discussions will support students as they relate the everyday language of their world to mathematical language and symbols. Mathematical discourse will be an essential component of each unit of study and will provide detailed information to the instructor regarding student understanding and progress.

Visual Representation and Concrete Models:

Visual representation and concrete modeling will be utilized to support student understanding of key content standards. The teacher will model effective use of diagrams, concept maps, graphic organizers, and flow charts to show relationships between concepts and develop deeper understanding. Learning that utilizes different modes of instruction is necessary to promote both student understanding and long-term memory. The mathematical practice standards suggest that students look for and make use of structure (MP7), construct viable arguments (MP3), model with mathematics (MP4), and use appropriate tools strategically (MP5).

Chino Valley Unified School District

High School Course Description

In order to develop these mathematical habits, the teacher will emphasize meaningful relationships that connect concepts, utilize concept maps and graphic organizers to summarize lesson content and objectives, and facilitate student use of models and representations to demonstrate understanding. For example, teachers will use models to demonstrate the Pythagorean Theorem, utilize algebra tiles to demonstrate an algebraic expression, and use angles to demonstrate triangle congruencies.

Supporting Mathematical Practice 1: Make sense of problems and persevere in solving them

In Integrated Mathematics 3 Honors, students will discuss, think, work in groups, and share, which provides a classroom environment for students to make sense of problems, develop strategies, persevere in implementing the strategy, and analyze the results.

As students work collaboratively through problems, they will plan and execute a solution strategy. Each group member has the responsibility to monitor and evaluate the progress of the group, and to make suggestions for changing course, if necessary. Teachers will circulate through the room monitoring students' work, assessing progress, and redirecting with guided questions.

To bring closure and provide summary for each problem, teachers will ask thought-provoking questions that require students to explain their thinking and process. Multiple groups will present their solutions with class discussion centered on alternate solution paths, connections to prior concepts, and generalizations.

Supporting Mathematical Practice 2: Reason abstractly and quantitatively

Throughout the course, scenarios will help students recognize and understand that quantitative relationships seen in the real world are no different than quantitative relationships in mathematics. Some problems begin with real-world context to remind students that the quantitative relationships they already use can be formalized mathematically. Other problems will use real-world situations as an application of mathematical concepts.

Supporting Mathematical Practice 3: Construct viable arguments and critique the reasoning of others

In Integrated Math 3 Honors classrooms, students are active participants in their learning; they are doing the work, presenting solutions, and critiquing each other. The teacher facilitates the discussion and highlights important connections, strategies, and conclusions.

Each lesson ends with the statement "Be prepared to share your solutions and methods." Students are expected to be able to communicate their reasoning and critique the explanation of others. As students explain problem-solving steps or the rationale for a solution, they will internalize the process and reasoning behind the mathematics.

Supporting Mathematical Practice 4: Model with mathematics

Activities throughout the course provide opportunities for students to create and use multiple representations (words, tables, graphs, and symbolic statements) to organize, record, and communicate mathematical ideas.

Manipulatives and various models are incorporated throughout to develop a conceptual understanding of mathematical concepts. These activities provide opportunities for students to develop strategies and reasoning that will serve as the foundation for learning more abstract mathematics. To foster the transfer of student understanding from concrete manipulatives to the abstract procedures, a variety of instructional prompts are used.

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High School Course Description

Supporting Mathematical Practice 5: Use appropriate tools strategically

In Integrated Mathematics 3 Honors, activities throughout the course facilitate the appropriate use of tools including graphing calculators, rulers, protractors, compasses, and manipulatives. Tools are used in a variety of ways to build conceptual understanding, to explore concepts, and to verify solutions. Worked examples are provided as appropriate within lessons to demonstrate how to use various tools.

Supporting Mathematical Practice 6: Attend to precision

Each lesson throughout the course provides opportunities for students to communicate precisely when writing their solutions and then sharing their solutions with their peers. Teachers ensure that students label units of measure and explain their reasoning using appropriate definitions and mathematical language.

Supporting Mathematical Practice 7: Look for and make use of structure

Activities throughout the course provide opportunities for students to analyze numeric, geometric, and algebraic patterns. Accompanying questions help students notice relationships for themselves as opposed to memorization of facts.

Supporting Mathematical Practice 8: Look for and express regularity in repeated reasoning

During activities throughout the course, students are provided opportunities to make observations, notice patterns, and make generalizations. Students are required to communicate their generalizations verbally and symbolically. This understanding will lead to greater transfer and ability to solve non-routine problems. In addition, teachers will facilitate discussions that highlight important connections, efficient strategies, and conclusions.

Assessment Including Methods and/or Tools:

- Daily Student Observation
- Formal Daily Assessment
- Performance Tasks
- End of Unit Test
- Projects
- Quizzes
- Semester Final Exam

A combination of both informal, formal, informative and summative assessments will be used to evaluate student progress towards students' ability to think mathematically, developing students' conceptual understanding of mathematics, and developing students' procedural fluency in mathematics.

Daily Student Observation:

Daily student observations are in class observations of students working on mathematics tasks, either independently or in groups. Walking around the room, actively listening to students, asking questions, directing discourse, and helping where needed are all forms of informal assessment. The instantaneous feedback to students about where to go next, what question they may want to ask themselves to gain insight into a problem, or simply correcting computational errors, results in this practice being a form of formative assessment. Teachers may use notes, or they may focus their observations using checklists based on specific skills and concepts. In addition to notes and checklists, teachers may also use student whiteboards, Thumbs Up/Thumbs Down, or Fist to Five, to informally determine student understanding of the concept being taught.

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High School Course Description

Formal Daily Assessment:

Formal Daily Assessments are both in classroom and out of classroom assessments that teachers use to check for understanding. These assessments are typically done at the end of a lesson to see how much the students have learned. Examples of formal daily assessments are homework, class work, and Ticket out the Door. These types of assessments are formative because teachers use these assessments to gauge student understanding of the concept, procedure, or skill. Based on student results teachers modify lessons to meet the needs of their students.

Performance Tasks:

Performance Tasks consist of problems or scenarios that demand students engage in thinking about a problem, encourage them to justify their thinking, and often require students to engage with other students. Administered to individual students or to groups, performance tasks are often complex problem-solving activities that require students to apply prior knowledge in a given situation or to extend current knowledge in new directions.

Both closed tasks and open tasks are used in Performance Tasks. Closed tasks will ask students to provide one correct answer and usually there is only one correct way to reach that answer. In Integrated Math 3 Honors, closed tasks will be used to evaluate student procedural fluency in mathematics. Open tasks will come in two forms, open-middle tasks and open-ended tasks. Open-middle tasks require one correct answer; however, students may provide different paths to the answer. Open-middle tasks are effective in assessing how students solve problems and think about mathematics. They reveal students' thinking throughout the problem-solving process, and they give students the opportunity to develop and use their own strategies and to solve problems in ways that are most comfortable to them. Open-ended tasks have many correct answers and many correct routes to getting those answers. They include tasks that require students to make conjectures, solve non-routine problems, and justify their answers. Open-ended tasks often pose questions based on real situations, thereby giving the students a chance to see how mathematics is used outside the classroom. They often require students to make many decisions about using mathematics and sometimes require students to make assumptions and add pertinent information. They provide teachers with the opportunity to see how their students make problem-solving decisions and how they use the mathematics they have learned. Open-ended tasks also give students the opportunity to be creative and use their own ideas for solving problems. In Integrated Math 3 Honors, open tasks will be used to assess students' problem-solving ability and conceptual understanding.

Performance tasks will be given at the conclusion of units 3, 6, 9, and 12. The Performance tasks will be evaluated according to unit goals and objectives and scored with a Four-Point rubric shown below.

Got It: Evidence shows that the student essentially has the target concept or idea.

- Score of 4 Excellent: Full Accomplishment

Strategy and execution meet the content, process, and qualitative demands of the task. Communication is judged by effectiveness, not length. May have minor errors.

- Score of 3 Proficient: Substantial Accomplishment

Could work to full accomplishment with minimal feedback. Errors are minor, so the teacher is confident that understanding is adequate to accomplish objective.

Not Yet: Student shows evidence of major misunderstanding, incorrect concept or procedure, or failure to engage in task.

- Score of 2 Marginal: Partial Accomplishment

Chino Valley Unified School District

High School Course Description

Part of the task is accomplished, but there is a lack of evidence of understanding or evidence of not understanding. Direct input or further teaching is required.

- Score of 1 Unsatisfactory: Little Accomplishment

The task is attempted, and some mathematical effort is made. There may be fragments of accomplishment but little or no success.

End of Unit Test:

End of unit tests measures student learning of the content and skills in a unit. Such tests are linked to the specific learning goals of each unit (see course outline), the California Common Core Mathematics Standards for Integrated Mathematics 3 Honors and utilizing the Standards for Mathematical Practice. To effectively assess such goals, such tests should include various types of assessment items, including multiple choice, selected response, short answer, and both closed-tasks, and open-middle tasks (see Performance Tasks above). End of unit tests will be given at the end of each unit.

Projects:

Projects are another form of formal assessment that will be used in Integrated Mathematics 3 Honors. Projects are typically extended open-ended tasks. Like open-ended tasks, projects have many solutions with many routes to the solutions, but they require many more decisions from students, and projects typically will require students to work for a week or more. Projects focus on situations outside of school that require students to use different types of mathematics, such as algebra, geometry, or probability in the same task. Also, they connect mathematics to other subjects, such as language arts, science, social studies, art, or music.

Projects allow students to see mathematics in action outside the classroom by giving students a chance to connect mathematics with real situations and other subject areas. They also allow teachers to assess how students think, how our students persevere, and how they connect ideas. If presentations are part of the project, teachers are also able to see how students communicate mathematics orally.

Projects will be evaluated according to unit goals and objectives and scored with a Four-Point rubric shown below and will be given after units 2, 10, and 14.

Got It: Evidence shows that the student essentially has the target concept or idea.

- Score of 4 Excellent: Full Accomplishment

Strategy and execution meet the content, process, and qualitative demands of the task. Communication is judged by effectiveness, not length. May have minor errors.

- Score of 3 Proficient: Substantial Accomplishment

Could work to full accomplishment with minimal feedback. Errors are minor, so teacher is confident that understanding is adequate to accomplish objective.

Not Yet: Student shows evidence of major misunderstanding, incorrect concept or procedure, or failure to engage in task.

- Score of 2 Marginal: Partial Accomplishment

Chino Valley Unified School District

High School Course Description

Part of the task is accomplished, but there is a lack of evidence of understanding or evidence of not understanding. Direct input or further teaching is required.

- Score of 1 Unsatisfactory: Little Accomplishment

The task is attempted, and some mathematical effort is made. There may be fragments of accomplishment but little or no success.

Quizzes:

In Integrated Mathematics 3 Honors, quizzes are used as formative assessments as part of a unit of study. Quizzes are linked to specific subset of learning goals within a unit of study, the California Common Core Mathematics Standards for Integrated Mathematics 3 Honors and pays attention to the Standards for Mathematical Practice. To effectively assess such goals, quizzes should include various types of assessment items, including multiple choice, selected response, short answer, and both closed-tasks and open-middle tasks (see Performance Tasks above). A minimum of two quizzes will be given per unit.

Semester Final Exams:

Semester final exams are summative assessments designed to measure student learning of the content and skills learned in a semester. Such exams are linked to the specific learning goals of each unit taught in the semester, the California Common Core Mathematic Standards for Integrated Mathematics 3 Honors, and the Standards for Mathematical Practice. To effectively assess such goals, these tests will include various types of assessment items, including multiple choice, selected response, short answer, and both closed-tasks and open-middle tasks (see Performance Tasks above).

Semester final exams will be given twice a year, at the end of both fall and spring semesters.

4. Instructional methods and/or strategies:

- No-opt out student engagement strategies
- Direct instruction
- Construction of viable arguments and critiquing of others
- Modeling
- Task analysis
- Guided discovery
- Self-discovery
- Cooperative learning
- Real-world problem analysis and solutions
- Mathematical discourse

5. Assessment Including Methods and/or Tools:

The evaluation of student progress and evaluation will be based on the following criteria outlined inboard policy:

- Assessments: 60-75% of the final grade
- Assignments and class discussions: 25-40% of the final grade

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Tracy Freed, Ed.D., Assistant Superintendent, Curriculum,
Instruction, Innovation, and Support
Eric Dahlstrom, Ed.D., Director, Secondary Curriculum and Instruction

**SUBJECT: RENEWAL OF THE SECONDARY DISTRICT PLAN APPLICATION
FOR THE WORK EXPERIENCE EDUCATION PROGRAM**

=====

BACKGROUND

Work Experience Education (WEE) is a course of study which may be established by the governing board of any school district or other specified Local Educational Agency (LEA) in accordance with the provisions of the California Education Code Section 51760 and the California code of Regulations, Title 5, Section 10071.

Each LEA that elects to conduct a WEE program must submit a plan to the California Department of Education for approval. The operational plan of the WEE program combines an on-the-job component with related classroom instruction designed to maximize the value of on-the-job experience. The program includes both paid and non-paid experience which links the academic core curriculum with the world of work. The overall purpose is to promote students' school-to-career transition. This application for a three-year renewal includes an updated WEE program plan that includes Exploratory WEE and Career Technical Education WEE through 2028. Additionally, the updated plan includes the collection of data for the newest career measures collected for the College/Career Indicator.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the renewal of the Secondary District Plan Application for the Work Experience Education program.

FISCAL IMPACT

None.

NE:TF:ED:wrg

California Department of Education

Secondary District Plan And Application for the Work Experience Education (WEE) Program

(Per EC 51775, a review of the secondary district plan must be reviewed every three years.)

<u>Chino Valley Unified School District</u> Local Educational Agency (LEA) / District / School	<u>San Bernardino County</u>	
<u>13461 Ramona Avenue</u> Street Address	<u>Chino</u>	<u>91710</u>

Place an "X" in the appropriate box (es) to identify the conditions under which WEE will operate.

	Exploratory WEE	General WEE	Career Technical WEE
Regular School	x	x	x
Summer School	x	x	x

In addition to complying with appropriate federal and state laws, California *Labor Code*, California *Education Code*, and California *Code of Regulations*, Title 5, the LEA agrees to the following assurances:

- District Plan:** The district plan for Work Experience Education (WEE) has been approved and adopted by the local governing board and is attached in the enclosed copy of Board Approving Minutes. (EC § 51762 & CCR, T5 § 10070)
- Responsibility for District Plan:** The WEE teacher-coordinator shall implement and/or comply with the assurances contained herein. The school district administration is responsible for those assurances outside the requirements of the WEE teacher-coordinator. (e.g. Assurances 14, 15, 17, and 18)
- Credential:** The WEE teacher-coordinator shall possess a valid secondary-level credential, have two years of occupational experience outside the field of education, and have knowledge of the educational purposes, standards, laws, and regulations regarding WEE. (EC § 51762 & CCR, T5 § 10075)
- Enrollment in WEE:** The WEE teacher-coordinator approves students for enrollment in WEE. (EC § 51760)
 - At the time of enrollment, students are at least 16 years of age. (EC § 51760.3(a))
 Exceptions:
 - Students in grade 11 or higher. (EC § 51760.3)

- Students enrolled in Exploratory WEE may be less than 16 years of age and in the middle school. (CCR, T5 § 10071 (c))
 - Principal may certify exemption. (EC § 51760.3)
 - WEE may be identified on the Individualized Education Program. (EC § 51760.3)
 - The pupil is at least 14 years of age and the principal in the school in which the pupil is enrolled certifies that it is necessary for the pupil's participation in a career technical education program. (EC § 51760.3)
5. **Minimum Day:** The minimum day for students is four periods totaling at least 180 minutes in duration (including WEE). (EC § 46144)
 Exceptions:
 - Continuation high school students. (EC § 46145)
 - Graduating WEE students in the last semester of their senior year. (EC § 46147)
 6. **Pupil/Teacher-Coordinator Ratio:** The pupil/teacher-coordinator ratio in WEE does not exceed 125 pupils per one full-time equivalent certificated WEE teacher-coordinator. Only duties and time directly related to the operation of WEE are considered when determining the pupil/teacher-coordinator ratio. (EC § 46300(b))
 Exceptions:
 - Ratio may be waived by the State Board of Education. (EC § 46300(b))
 7. **Related Classroom Instruction:** The WEE teacher-coordinator is responsible for preparing and conducting related classroom instruction. (EC § 51760, § 51762.5(b) & CCR, T5 § 10073)
 - a. Related classroom instruction or guidance for each semester and type of WEE is conducted by the WEE teacher-coordinator a minimum equivalent of one instructional period per week offered in sessions scheduled intermittently throughout the semester. (EC § 51760.3(b))
 8. **Course Description:** The WEE course description, with major units of instruction for each semester and for each type of WEE offered is attached in the enclosed course description with units of instruction per semester. (CCR, T5 § 10073)
 9. **Work Sites:** The WEE teacher-coordinator identifies, selects, and/or approves work sites. (EC § 51762.5(a) & CCR, T5 § 10072)
 - a. A minimum of two on-site contacts per semester with a work site supervisor at each work site and minimum of one on-site contact during the summer school session is mandated for completion by the WEE teacher-coordinator. (CCR, T5 § 10074)
 10. **Student Training Agreement:** A written formal training agreement identifying the responsibilities of the school district, employer, parent/guardian, and student is developed for each WEE student and is attached in the enclosed copy of Student Training Agreement. (EC § 51762.5 & CCR, T5 § 10071)

The following are found on the Student Training Agreement:

- a. Student objectives to be accomplished at the work site. (CCR, T5 § 10071)
 - b. The work site offers a reasonable probability of continuous employment for the student during the period for which the student is enrolled in WEE. (EC § 51760 & § 51762.5)
 - c. The employer has adequate equipment, materials, and other facilities to provide appropriate learning opportunities. (EC § 51760 & CCR, T5 § 10072)
 - d. Work conditions will not endanger the health, safety, welfare, or morals of the student. (EC § 49116, § 51762 & CCR, T5 § 10072)
 - e. The employer provides adequate adult supervision to ensure that:
 - (1) The Exploratory WEE student is provided opportunities to observe and sample a variety of conditions of work to ascertain his/her interests and suitability for occupations being explored.
 - (2) The General WEE student is provided opportunities to gain occupational skills.
 - (3) The Career technical WEE student is provided opportunities to reinforce and extend the job skills and knowledge learned through the school career/vocational education instructional program. (CCR, T5 § 10071 & § 10072)
 - f. The employer, as required by law, provides Workers' Compensation Insurance coverage whenever there is an employee/employer relationship. Students enrolled in Exploratory WEE are provided Workers' Compensation Insurance through the local school district. (EC § 51768, § 51769 & CCR, T5 § 10071)
 - g. The employer maintains student's hourly work records and cooperates in rating his/her achievement at the work site. (EC § 51762.5 & CCR, T5 § 10072)
 - h. The employer assures the district that he/she does not discriminate based on race, creed, color, gender, sexual orientation, disability, political affiliation, or religion. (EC § 51760.3(c) & CCR, T5 § 10071)
11. **Work Permits:** All work permits for students enrolled in WEE are issued or verified by the WEE teacher-coordinator or authorized designee in writing per the enclosed Letter of Authorization to issue work permits. (The document needs **original signature** of the District Superintendent or designee.) (EC § 49110 (b))

12. **Exploratory WEE:** For each student enrolled in Exploratory WEE, a limit on the number of hours of observation is established at each observation site. (CCR, T5 § 10071(c))
13. **Granting Credit:** The procedure for granting school credit for WEE is found in enclosure (4). A student satisfactorily completing the WEE program requirements may earn a maximum of 40 semester credits made up of one or a combination of two or more of the following:
 - (1) Exploratory WEE - Ten (10) semester credits for each semester with a maximum of twenty (20) semester credits.
 - (2) General WEE - Ten (10) semester credits for each semester with a maximum of forty (40) semester credits.
 - (3) Career Technical WEE - Ten (10) semester credits for each semester with a maximum of forty (40) semester credits. (EC § 51760.3, § 51762.5(b)(f) & CCR, T5 § 1635)
14. **Professional Development:** A provision is made for WEE professional development for new and continuing teacher-coordinators and other support personnel in WEE, to ensure the quality of the WEE program. (EC § 51762)
15. **Clerical Services & Records:** A provision is made for clerical services to assist the professional in meeting the goals and objectives of WEE and to assure the accuracy, completeness, and quality of the records.

The district shall maintain records including:

- a. Type of WEE in which each student is enrolled, where the student is employed, the type of job held or observation sites and hours of rotation. (EC § 51762.5)
 - b. Work permit issued, if applicable. (EC § 49110) Note: Not required for Exploratory WEE.
 - c. Employer's report of student's hourly work record and performance on the job. (EC § 51762.5)
 - d. Report of employer consultations. (EC § 51762.5 & CCR, T5 § 10074)
 - e. Ratings of each student, including his/her grade. (EC § 51760.3 & § 51762.5)
 - f. Formal training agreement for each employer and student that describes the responsibilities of the employer, student, school, and parent/legal guardian. (EC § 51762.5 & CCR, T5 § 10071)
16. **Summer School:** WEE during the summer is conducted in the same time period as the rest of the approved summer school and conforms to all appropriate federal and state laws, California *Labor Code*, California *Education Code*, and California *Code of Regulations*, Title 5 rules and regulations applicable to WEE.

17. **Civil Rights Act:** WEE covered by this plan shall comply with Title VI and Title VII of the Civil Rights Act of 1964 and with Title 5 of the *California Code of Regulations*. (EC § 51762)
18. **Nondiscrimination:** WEE covered by this plan shall comply with Title IX (Nondiscrimination on the Basis of Sex) of the Education Amendments of 1972. (EC § 51762)

I hereby certify that to the best of my knowledge, the provisions for WEE outlined in this Secondary District Plan meet all California Department of Education requirements.

District Superintendent or Designee

Date

Date Local Governing Board Approved: _____

Person Preparing Application:

Name: Eric Dahlstrom, Ed.D. E-mail: eric_dahlstrom@chino.k12.ca.us

Title: Director, Secondary Curriculum and Instruction Phone: (909)628-1201, ext. 1630

This Secondary District Plan and application for a WEE program must include the **original signature** of the district superintendent or designee along with the following required enclosures:

- Enclosures:
- (1) Copy of Board Approving Minutes
 - (2) Course Description w/units of Instruction per semester
 - (3) Copy of Student Training Agreement
 - (4) Letter of Authorization to Issue Work Permits (**original signature** of the district superintendent or designee)
 - (5) Description of WEE's procedure for granting school credit (Only if expanded from minimum description provide on #13)

Submit this Secondary District Plan and application along with all of the enclosures to:

Erle Hall, MS
Education Programs Consultant
CTE Leadership and Instructional Support Office
California Department of Education
1430 N Street, Suite 4202
Sacramento, CA 95814
ehall@cde.ca.gov
916-323-2564

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning
and Operations
Kathy Casino, Director, Purchasing

SUBJECT: PURCHASE ORDER REGISTER

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BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$1,603,456.96 to all District funding sources.

NE:GJS:KC:cb

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning
and Operations
Kathy Casino, Director, Purchasing

SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

=====

BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

NE:GJS:KC:cb

BUSINESS SERVICES	FISCAL IMPACT
B-2526-001 School Services of California, Inc. To provide consulting services for school legislation services 2025/2026 fiscal year. Submitted by: Business Services Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: \$4,920.00 Funding source: General Fund

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2526-048 Cengage Learning, Inc. To provide digital access to AP Comparative Government and AP Calculus BC textbooks. Submitted by: Secondary Curriculum Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: \$19,250.00 Funding source: LCAP
CIIS-2526-049 JAMF Software, LLC. To provide JAMF Cloud Seat for JAMF Pro for MacOS and iOS. Submitted by: Technology Duration of Agreement: July 1, 2025 - July 1, 2028	Contract amount: \$31,050.00 Funding source: General Fund
CIIS-2526-050 City of Chino (TYKES). To provide case management support services for District students and families with children 0-5. Submitted by: Health Services/TYKES Program Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: \$147,000.00 Funding source: First 5 San Bernardino
CIIS-2526-051 Bonterra Tech LLC. To provide licenses for Penelope Case Management database for intervention programs. Submitted by: Special Education Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Special Education
CIIS-2526-052 CDW, LLC. To provide subscription for GoGuardian Admin license and GoGuardian Teacher license. Submitted by: Technology Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: \$222,623.08 Funding source: General Fund
CIIS-2526-053 City of Chino (HOPE Program). To provide case management support services for District students and families. Submitted by: Health Services/HOPE Program Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: \$375,000.00 Funding source: LCAP
CIIS-2526-054 City of Chino (CARE Program). To provide case management support for McKinney-Vento identified students and families. Submitted by: Health Services/McKinney-Vento CARE Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: \$215,000.00 Funding source: Title I
CIIS-2526-055 City of Chino (LCAP Counseling/Health). To provide school-based counseling services for elementary and teen aged students. Submitted by: Health Services/Child Development Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: \$104,097.00 Funding source: LCAP

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2526-056 CDW, LLC. To provide licenses - Little SIS Web for large District and Little SIS for classroom. Submitted by: Technology Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: None Funding source: N/A
CIIS-2526-057 CDW, LLC. To provide licenses - Chrome Gopher Premium. Submitted by: Technology Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: None Funding source: N/A
CIIS-2526-058 StudentNest, Inc. To provide tutoring services for CVUSD McKinney-Vento identified students. Submitted by: Health Services/McKinney-Vento CARE Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: \$50,000.00 Funding source: LCAP
CIIS-2526-059 Left Coast Scales, LLC dba LCS-Training. To provide training for new data technician and SEIS/Calpads professional development and technical assistance. Submitted by: Special Education Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: LEA/MAA
CIIS-2526-060 Achilles Bardos dba Edumetrisis. To provide online assessment licenses utilized by the Behavior Intervention program. Submitted by: Special Education Duration of Agreement: August 1, 2025 - July 30, 2026	Contract amount: Per Rate Sheet Funding source: Special Education
CIIS-2526-061 Coffee & Fun, LLC. To provide software - Helperbird Pro. Submitted by: Special Education Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Special Education
CIIS-2526-062 Curriculum Associates, LLC. To provide online standards-based practice and assessments, teacher resources, and professional development. Submitted by: Hidden Trails ES Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: \$33,206.00 Funding source: Title I
CIIS-2526-063 Aeries Topco, LP dba Aeries Software, LLC. To provide Aeries Communications and Smart Sites (multi-site) - Parent Square. Submitted by: Technology Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: \$192,059.22 Funding source: General Fund
CIIS-2526-064 Macmillan Holdings LLC dba MPS, c/o Bedford, Freeman & Worth Publishing Group LLC. To provide digital databases for AP Calculus AB, AP Language & Composition, AP American History, AP Economics, and AP Psychology. Submitted by: Secondary Curriculum Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: \$141,400.00 Funding source: LCAP

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2526-065 Sidepath, Inc. To provide hardware support renewal for old District office - 6 host VxRail Cluster. Submitted by: Technology Duration of Agreement: June 17, 2025 - June 16, 2026	Contract amount: \$50,550.36 Funding source: General Fund

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-2526-004 Mission Landscape Companies, Inc. To provide District-wide tree trimming/remediation, slope remediation, and mulch blowing service. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: General Fund
F-2526-005 Varsity Brands, Inc. dba BSN Sports, LLC. To provide repairs and inspections for wall padding/screens, mechanical sports equipment, and gymnasium bleachers. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: General Fund
F-2526-006 AdvancedGeo, Inc. To provide stormwater testing to assist with the stormwater pollution prevention plan. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: General Fund
F-2526-007 AAA Container Sales & Rentals. To provide rentals and moving of storage containers. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: General Fund
F-2526-008 Inland Empire Fire & Safety Enterprises. To provide District-wide inspection and repair the fire sprinkler system. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: General Fund
F-2526-009 William T. Cass Jr. dba Bill's Hydroseed. To provide District-wide hydroseeding. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: General Fund
F-2526-010 Firetect, Inc. To provide cleaning and fire-retardant services to stage curtains and drapes. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: General Fund
F-2526-011 Contribute, LLC dba Progress Adviser, Facility Adviser To provide software - FIT Solution for annual FIT reports. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: General Fund
F-2526-012 Executive Elevator, Inc. To provide District-wide inspection and repair of wheelchair lifts and elevators. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: General Fund

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-2526-013 Patriot Environmental Lab Service, Inc. To provide AHERA asbestos abatement TEM clearance air sampling & analysis, visual asbestos abatement clearance, and lead abatement wipe clearance with sample analysis. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: General Fund
F-2526-014 Sports Facilities Group, Inc. To provide mechanical sports equipment and gymnasium bleacher inspections. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: General Fund
F-2526-015 Hasa, Inc. To provide repairs, inspections, and maintenance for swimming pools. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: General Fund
F-2526-016 Allegiant Mechanical, Inc. To provide HVAC & Air Balance surveys and reports. Submitted by: Facilities, Planning, and Operations Duration of Agreement: June 1, 2025 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: Capital Facilities Fund 25

HUMAN RESOURCES	FISCAL IMPACT
HR-2526-004 Norma Yacoub dba Universal Psychological Services, Inc. To provide pre-employment psychological evaluations. Submitted by: Risk Management Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: General Fund
HR-2526-005 Docusign, Inc. To provide eSignature software for electronic forms. Submitted by: Human Resources Duration of Agreement: June 22, 2025 - June 21, 2026	Contract amount: Per Rate Sheet Funding source: General Fund
HR-2526-007 Swing Education, Inc. To provide substitute services for certificated and classified vacancies. Submitted by: Human Resources/Health Services Duration of Agreement: July 1, 2025 - June 30, 2026	Contract amount: Per Rate Sheet Funding source: General Fund

MASTER CONTRACTS	FISCAL IMPACT
MC-2526-004 Main Event Entertainment, Inc. To provide event and field trip venue. Submitted by: Woodcrest JHS Duration of Agreement: July 1, 2025 - June 30, 2028	Contract amount: Per Rate Sheet Funding source: Various

SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS	FISCAL IMPACT
SBCSS 25/26-0122 San Bernardino County Superintendent of Schools To provide transportation for District students served by county transportation in the WESELPA region (West End Special Education Local Plan Area). Submitted by: Facilities, Planning, and Operations Duration of Agreement: June 16, 2025 – October 1, 2026	Contract amount: \$1,475,905.93 Funding source: General Fund

APPROVED CONTRACTS TO BE AMENDED	AMENDMENT
CIIS-2425-140 Everway. To provide student software. Submitted by: Special Education Duration of Agreement: January 18, 2025 - June 30, 2026 Original Board Approval: January 16, 2025	Contract amount: Per Rate Sheet Name change from Texthelp, Inc. to Everway, and extend terms through June 30, 2026. Funding source: Special Education
F-2223-054 Leading Edge Air Conditioning and Heating. To provide consultant and project oversight services on HVAC projects. Submitted by: Maintenance & Operations Duration of Agreement: June 1, 2023 - June 30, 2026 Original Board Approval: June 1, 2023	Contract amount: Per Rate Sheet Extend end date from June 30, 2025 to June 30, 2026. Funding source: Various
RFP SUPER 01-24 Gold Star Foods To provide Super Co-Op JPA Administrative services & USDA direct delivery. Submitted by: Nutrition Services Duration of Agreement: January 1, 2024 - June 30, 2026 Original Board Approval: December 13, 2023	Contract amount: Per Rate Sheet Extension of RFP Super 01-24 contract terms July 1, 2025, through June 30, 2026. Funding source: Nutrition Services

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning,
and Operations
Kathy Casino, Director, Purchasing

SUBJECT: SURPLUS/OBSOLETE PROPERTY

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BACKGROUND

The Board of Education recognizes that the District may own personal property, which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Items not picked up for public auction may be sold through a private sale, donated to charitable organization, or disposed of in the local public dump in accordance with Education Code Section 17546.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

NE:GJS:KC:cb



CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST


Purchasing Use Only

Board Approval Date

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working condition. When the form has been completed and signed, KEEP A COPY, and forward the approved form to Kathy.Casino@chino.k12.ca.us. Equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus/dispose. A work order should be submitted via School Dude for surplus to be scheduled for pick up. Items over \$500 and purchased with Restricted Funds should be marked with an asterisk (*).

School Site/Department	Rolling Ridge ES	Date Submitted:	5/13/25
Site Contact & Extension	Maria Parker x8371		

Adobe E-signature is acceptable

Department Head/Principal Approval:	
Technology Review:	

THIS FORM MUST BE TYPED

Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition
AV Equipment	POE 3	62898 09050P	31484	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Choose an item.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	<input type="checkbox"/>
Description <i>REQUIRED</i>	Model #	Serial #	CVUSD Asset Tag	Good Working Condition

**Technology Department
Surplus & Obsolete Equipment List
5/6/2025**

Item	Model	Serial No.	Asset Tag
Aruba Switch	S2500-24P	BY0015355	49397
Aruba Switch	S2500-24P	BY0015340	49585
Aruba Switch	S2500-24P	BY0015461	49584
Aruba Switch	S2500-24P	BY0015422	49583
HP Server	Agency Series ES1020	EA08LP932G	N/A
UPS	SU1000XLNET	WS0111011031	N/A
Aruba Networks WAP	APIN0225	CT0794940	52572
Aruba Networks WAP	APIN0225	CT0690300	49568
Aruba Networks WAP	APIN0225	CT0690620	49565
Aruba Networks WAP	APIN0225	CT0336767	46879
Aruba Networks WAP	APIN0225	CT0692353	49020
Aruba Networks WAP	APIN0225	CT0692310	49012
Aruba Networks WAP	APIN0225	CT0691580	52319
Aruba Networks WAP	APIN0225	CT0689844	49569
Aruba Networks WAP	APIN0225	CT0692327	49019
Aruba Networks WAP	APIN0225	CT0692228	49053
Aruba Networks WAP	APIN0225	CT0695289	50598
Aruba Networks WAP	APIN0225	CT0690655	49551
Aruba Networks WAP	APIN0225	CT0690578	49555
Aruba Networks WAP	APIN0225	CT0692319	49005
Aruba Networks WAP	APIN0225	CT0692273	49010
Aruba Networks WAP	APIN0225	CT0692389	49018
Aruba Networks WAP	APIN0225	CT0691604	52392
Aruba Networks WAP	APIN0225	CT0690575	49554
Aruba Networks WAP	APIN0225	CT0692421	49006
Aruba Networks WAP	APIN0225	CT0692380	49021
Aruba Networks WAP	APIN0225	CT0690679	49553
Aruba Networks WAP	APIN0225	CT0689895	49570
Aruba Networks WAP	APIN0225	CT0690697	49561

Surplus/Obsolete Equipment List

Technology Department - DATE: 04/30/2025			
Description	Model Number/ Destiny Label	Asset Tag	Serial Number
Computer Equipment	X7284127	73437	p207bcjbp2n0b9b2800z
Computer Equipment	x7305602	106967	PF2SFZK3
Computer Equipment	X7315887	115366	PF2QDYVJ
Computer Equipment	R0007402	96561	PF2QTAJD
Computer Equipment	X7309818	106480	PF2RHYNC
Computer Equipment	R0006173	94555	PF2SC2WT
Computer Equipment	X7291851	70383	p207zjvx
Computer Equipment	X7293360		p207zzb1
Computer Equipment	X7292728	70839	p207zv5t
Computer Equipment	X7291416	68592	p207pljl
Computer Equipment	X7322073	74422	p203z6rdp2n0b9302003
Computer Equipment	X7288421	84282	p207zyrc
Computer Equipment	X7293821	83667	p207zsv4
Computer Equipment	X7293300	84845	p2080fbx
Computer Equipment	X7273629	80698	p206drvnp2n0b980900e
Computer Equipment	x7290482	85271	
Computer Equipment	X7292904	70909	p207zsnp
Computer Equipment	X7291669		p207zzsb
Computer Equipment	X7291573	69025	p207zsd6
Computer Equipment	x7293207	84757	p207zz0v
Computer Equipment	x7293870	84059	p2080dlf
Computer Equipment	x7316087	115465	PF2QERMR
Computer Equipment	X7288928	69644	p207zjr7
Computer Equipment	X7288790	84379	p207ybwpp
Computer Equipment	X7291788	70287	p208003d
Computer Equipment	X7284109	73440	p207b8m1p2n0b9b29002
Computer Equipment	X7292749	70807	p207zzx8
Aruba Switch	S2500-24P	46556	BY0010336
Computer Equipment	x7290468	85257	p207zzbw
Computer Equipment	X7288041	70604	p203z72np2n0b9302003
Computer Equipment	X7322068	74390	PF4B0C0P
Computer Equipment	X7305721	107086	PF2QE033
Computer Equipment	X7290343	85132	
Computer Equipment	X7305358	107650	PF2SBQPF
Computer Equipment	X7309824	93843	PF2SCEC9
Computer Equipment	X7305875	107514	PF2SCA08
Computer Equipment	X7305991	106706	PF2RX5WA
Computer Equipment	X7306392	110393	PF2QY73A
Computer Equipment	X7316197	115639	PF2QFH62
Computer Equipment	X7316173	115628	PF2QENJH

Surplus/Obsolete Equipment List

Technology Department - DATE: 04/30/2025			
Description	Model Number/ Destiny Label	Asset Tag	Serial Number
Computer Equipment	X7316232	115695	PF2QEC46
SLOT IN	ECD68A21B909	64627	
	ECD68A7E0646		
Aruba Switch	S2500-48P	48596	BZ0008445
Aruba Switch	S2500-48P	46344	BZ0008638

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning
and Operations
Kathy Casino, Director, Purchasing

**SUBJECT: RESOLUTION 2024/2025-71, 2024/2025-72, 2024/2025-73,
2024/2025-74, AND 2024/2025-75, AUTHORIZATION TO UTILIZE A
PIGGYBACK CONTRACT**

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BACKGROUND

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$114,500.00 to the lowest responsible bidder.

Notwithstanding, PCC 20111, PCC 20118 and Administrative Regulation 3311 state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolution to provide authorization for the District to participate by piggyback in contract as itemized below:

Resolution	Contract	Contractor(s)	Description	Term
2024/2025-71	Super Co-Op Lead Agency: San Mateo-Foster City School District RFP SUPER-01-24	Gold Star Foods, Inc.	Distribution of Direct Delivery USDA Foods	01/1/2024-6/30/2026

Resolution	Contract	Contractor(s)	Description	Term
2024/2025-72	State of California Participating Addendum 7-20-70-47-06 Amendment 1	Palo Alto Networks, Inc.	Data Communications Products	07/16/2020-06/05/2025
2024/2025-73	San Bernardino County Superintendent of Schools Bid 23/24-0005	CN School & Office Solutions, Inc.	Furniture: System and Stand Alone	7/1/2023-6/30/2026
2024/2025-74	California Multiple Award Schedule (CMAS) 4-20-75-0049C	ODP Business Solutions, LLC	Office and Instructional Supplies	10/19/2020-04/08/2030
2024/2025-75	California Multiple Award Schedule (CMAS) 3-22-09-1057	ODP Business Solutions, LLC	Information Technology – General Provision Non-Cloud Goods and Services	09/28/2022-04/08/2030

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2024/2025-71, 2024/2025-72, 2024/2025-73, 2024/2025-74, and 2024/2025/-75, Authorization to Utilize a Piggyback Contract.

FISCAL IMPACT

Unknown.

NE:GJS:KC:cb

**Chino Valley Unified School District
Resolution 2024/2025-71
Authorization to Utilize the Super Co-Op Lead Agency:
San Mateo-Foster City School District RFP SUPER-01-24
For the Distribution of Direct Delivery USDA Foods
With Gold Star Foods, Inc.**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists for the Distribution of Direct Delivery USDA Foods.

WHEREAS, Super Co-Op Lead Agency: San Mateo-Foster City School District currently has a piggyback contract, RFP SUPER-01-24, in accordance with Public Contract Code 20118 with Gold Star Foods, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires; and

WHEREAS, the Board of Education of a school district, without advertising for bids if the Board has determined it to be in the best interests of the District, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the District in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor; and

WHEREAS, the Board of Education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the District to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the Distribution of Direct Delivery of USDA Foods and related items through the piggyback contract procured by the RFP SUPER-01-24.

NOW, THEREFORE BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Recitals. All of the recitals set forth above are true and correct.

Section 2. Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the Distribution of Direct Delivery of USDA Foods and related items through the piggyback contract originally procured by the RFP SUPER-01-24, is in the best interest of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of Distribution of Direct Delivery of USDA Foods and related items in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Super Co-Op Lead Agency: San Mateo-Foster City School District RFP SUPER-01-24.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of January 01, 2024, for the term ending June 30, 2026.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 5th day of June 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2024/2025-72
Authorization to Utilize the State of California Participating Addendum
7-20-70-47-06 Amendment 1 With Palo Alto Networks, Inc.
to Purchase Data Communication Products
Through the Piggyback Contract**

WHEREAS, the governing board of a school district under Public Contract Code section 10290 *et seq.* may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements, including agreements with entities outside the state or other agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the school district to take advantage of this competitive bidding exception;

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure Data Communication Products for the District;

WHEREAS, the District's Board has determined that it is in the best interest of the District to authorize the purchase of Data Communication Products through the piggyback contract procured by contract 7-20-70-47-06 Amendment 1, in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding through the State of California Participating Addendum (SCPA);

WHEREAS, SCPA currently has a piggyback contract, 7-20-70-47-06 Amendment 1, in accordance with Public Contract Code 20118 with Palo Alto Networks, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through SCPA. Pursuant to Public Contract Code section 10290 *et seq.* and Public Contract Code section 12100 *et seq.*, that authorizing the purchase of Data Communication Products through SCPA contract 7-20-70-47-06 Amendment 1, is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of Data Communications Products in accordance with Public Contract Code 20118 through the

piggyback contract originally procured by SCPA contract 7-20-70-47-06 Amendment 1.

Section 4. Other Actions. The District desires by a majority of the vote of the Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 16, 2020, for the term ending September 30, 2026.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 5th day of June 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2024/2025-73, Authorization to Utilize the
San Bernardino County Superintendent of Schools
Bid No. 23/24-0005 With CN School & Office Solutions, Inc.
To Purchase Furniture: Systems and Stand Alone
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure Furniture: Systems and Stand Alone for the District;

WHEREAS, San Bernardino County Superintendent of Schools currently has a piggyback contract, Bid No. 23/24-0005, in accordance with Public Contract Code 20118 with CN School & Office Solutions, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this competitive bidding exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of Furniture: Systems and Stand Alone through the piggyback contract procured by the San Bernardino County Superintendent of Schools, Bid No. 23/24-0005.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of Furniture: Systems and Stand Alone through the piggyback contract originally procured by the San Bernardino County Superintendent of Schools, Bid No. 23/24-0005 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of technology equipment and peripherals in accordance with Public Contract Code 20118 through the piggyback contract originally procured by San Bernardino County Superintendent of Schools, Bid No. 23/24-0005.

Section 4. Other Actions. The District desires by a majority of the vote of the Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2023, for the term ending June 30, 2026.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 5th day of June 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2024/2025-74
Authorization to Utilize the California Multiple Award Schedule (CMAS)
4-20-75-0049C With ODP Business Solutions, LLC
to Purchase Office and Instructional Supplies
Through the Piggyback Contract**

WHEREAS, the governing board of a school district under Public Contract Code section 10290 *et seq.* may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements, including agreements with entities outside the state or other agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the school district to take advantage of this competitive bidding exception;

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure office and instructional supplies for the District;

WHEREAS, the District's Board has determined that it is in the best interest of the District to authorize the purchase of office and instructional supplies through the piggyback contract procured by contract 4-20-75-0049C in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding through the State of California Department of General Services Procurement Division under California Multiple Award Schedules (collectively, "CMAS");

WHEREAS, CMAS currently has a piggyback contract, 4-20-75-0049C, in accordance with Public Contract Code 20118 with ODP Business Solutions, LLC, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through CMAS. Pursuant to Public Contract Code section 10290 *et seq.* and Public Contract Code section 12100 *et seq.*, that authorizing the purchase of office and instructional supplies through CMAS contract 4-20-75-0049C is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of office and

instructional supplies in accordance with Public Contract Code 20118 through the piggyback contract originally procured by CMAS contract 4-20-75-0049C.

Section 4. Other Actions. The District desires by a majority of the vote of the Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of October 9, 2020, for the term ending April 8, 2030.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 5th day of June 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

Chino Valley Unified School District
Resolution 2024/2025-75
Authorization to Utilize the California Multiple Award Schedule (CMAS)
With ODP Business Solutions, LLC.
to Purchase Information Technology – General Provisions Non-Cloud Goods and
Services Through the Piggyback Contract

WHEREAS, the governing board of a school district under Public Contract Code section 10290 *et seq.* may, without competitive bidding, contract with suppliers that have been awarded contracts, master agreements, multiple award schedules, cooperative agreements or other types of agreements, including agreements with entities outside the state or other agreements that leverage the state's buying power, for acquisitions authorized under Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the school district to take advantage of this competitive bidding exception;

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure information technology – general provisions non-cloud goods and services for the District;

WHEREAS, the District's Board has determined that it is in the best interest of the District to authorize the purchase of procure information technology – general provisions non-cloud goods and services through the piggyback contract procured by contract 3-22-09-1057 in accordance with Chapter 2 (commencing with Section 10290) and Chapter 3 (commencing with Section 12100) of the Public Contract Code, without competitive bidding through the State of California Department of General Services Procurement Division under California Multiple Award Schedules (collectively, "CMAS");

WHEREAS, CMAS currently has a piggyback contract, 3-22-09-1057, in accordance with Public Contract Code 20118 with ODP Business Solutions, LLC., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through CMAS. Pursuant to Public Contract Code section 10290 *et seq.* and Public Contract Code section 12100 *et seq.*, that authorizing the purchase of information technology – general provisions non-cloud goods and services through CMAS contract 3-22-09-1057 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of information technology – general provisions non-cloud goods and services in accordance with Public

Contract Code 20118 through the piggyback contract originally procured by CMAS contract 3-22-09-1057.

Section 4. Other Actions. The District desires by a majority of the vote of the Board and pursuant to Education Code section 17604 and similar statutes, to delegate authority to the Superintendent or his designee, who are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of September 28, 2022, for the term ending April 8, 2030.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 5th day of June 2025 by the following vote:

Cervantes	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning
and Operations
Tony Nequette, Director, Maintenance and Operations

**SUBJECT: CHANGE ORDERS AND NOTICES OF COMPLETION FOR CUPCCAA
PROJECTS**

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BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

CUPCCAA Project	Project Description	Contractor	Original Bid	Change Order	Total	Fund	Completion Date
CC2025-21	Liberty ES - Refrigeration Equipment Replacement	Refrigeration Control Company	\$24,624.04	NA	\$24,624.04	01	December 19, 2024
CC2025-57	Ayala HS Pool Heater Replacement	Horizon Mechanical Contractors of California	\$21,285.83	N/A	\$21,285.83	01	May 7, 2025
CC2025-61	Ramona Walk-In, Chaparral Kitchen and Rhodes Epoxy Flooring	Moore United Construction	\$70,073.10	N/A	\$70,073.10	01	April 2, 2025

CUPCCAA Project	Project Description	Contractor	Original Bid	Change Order	Total	Fund	Completion Date
CC2025-68	Rolling Ridge ES Fun Club HVAC Replacement	Carver Air Conditioning and Heating	\$18,695.00	N/A	\$18,695.00	01	May 6, 2025
PO# 251311	Spectrum Service-Fiber Ethernet Install-Old District Office	Charter Communications	\$38,028.95	N/A	\$38,028.95	25	September 13, 2024

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Carlos Camarena, Maintenance Supervisor; Jonathan Campbell, Maintenance Supervisor; Alex Rivera, Maintenance Supervisor; and Tony Nequette, Director, Maintenance and Operations.

Staff recommends approval of the Change Orders and Notices of Completion for these projects.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Orders and Notices of Completion for CUPCCAA Projects.

FISCAL IMPACT

\$134,677.97 to Fund 01

\$38,028.95 to Fund 25

NE:GJS:TN:cb

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning & Operations
William Cary, Director, Transportation

SUBJECT: SCHOOL BUS PASS FEE ADJUSTMENT

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BACKGROUND

On February 27, 2003, the Board of Education approved the fee supplemented, home-to-school transportation program. Since that time, the school bus pass fee has been adjusted for inflation, rising fuel costs and overall increased transportation costs. The current fee is \$325.00 per bus pass.

To help offset these cost increases, it is recommended to increase the annual fee by \$25.00 for a total fee of \$350.00 per bus pass, effective July 1, 2025.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the school bus pass fee adjustment.

FISCAL IMPACT

Estimated \$16,000.00 reduction to the General Fund encroachment in the 2024/2025 school year.

NE:GJS:WC:cb

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Deputy Superintendent
Vanessa Acuña, Ed.D., Director, Human Resources
Joseph Durkin, Director, Human Resources

SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

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BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:GP:VA:JD:jw

CERTIFICATED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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CERTIFICATED MANAGEMENT PERSONNEL**RETIREMENT**

BUSS, Stephen (26 years of service)	Principal	Cattle ES	06/13/2025
VEGA-JETER, Patricia (4 years of service)	Principal	Oak Ridge ES	06/30/2025

HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2025/2026 SCHOOL YEAR

ARCHULETTA, Alina	TK Teacher	Dickson ES	07/29/2025
LAM, Kenny	Secondary Teacher	Chino HS/BST	07/29/2025
LEON SHEPHERD, Michael	Secondary Teacher	Chino HS/BST	07/29/2025
YBARRA, Maya	Secondary Teacher	Chino HS/BST	07/29/2025
ZHAO, Joanna	Secondary Teacher	Chino HS/BST	07/29/2025
ZUBIATE, Aaron	Secondary Teacher	Chino HS/BST	07/29/2025
BUCHROEDER, Patric	Secondary Teacher	Don Lugo HS	07/29/2025

RETIREMENT

HANLON, Denise (32 years of service)	Elementary Teacher	Chaparral ES	07/01/2025
ALBARES, Noelle (28 years of service)	Elementary Teacher	Liberty ES	06/30/2025
BADER, Lisa (22 years of service)	Secondary Teacher	Briggs K-8	05/24/2025
DI JAY, Carol (35 years of service)	Secondary Teacher	Canyon Hills JHS	05/24/2025
LEWIS, KERRY (25 Years of service)	Secondary Teacher	Magnolia JHS	06/30/2025
HARRISON, David (30 years of service)	Secondary Teacher	Woodcrest JHS	06/01/2025
ERTURK, Florence (20 years of service)	Secondary Teacher	Ayala HS	08/31/2025
CARDENAS-ISLEY, Adriana (42 years of experience)	Secondary Teacher	Chino HS	05/24/2025
MENDOZA, Norma (25 years of service)	Instructional Coach	Elem. Curriculum	06/30/2025

RESIGNATION

RIEDEL, Carrie	Elementary Teacher	Cal Aero K-8	06/30/2025
CARRILLO SERRATO, Jasmine	Elementary Teacher	Legacy K-8	06/27/2025

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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RESIGNATION (cont.)

CARLS, Allison	Secondary Teacher	Townsend JHS	05/23/2025
LOPEZ, Daissy	School Nurse	Health Services	05/23/2025

LEAVE OF ABSENCE

BIXLER, Jenna	Elementary Teacher	Chaparral ES	2025/2026
TORRES, Jacqueline	Elementary Teacher	Chaparral ES	2025/2026
MOTT, Jenny	School Nurse 20%	Health Services	2025/2026
QUINTO, Jennifer	SLP 40%	Special Education	2025/2026

APPOINTMENT – SUMMER SCHOOL TEACHERS – EXTENDED SCHOOL YEAR

MOORE, Barbara	MS/AUTISM 3 rd – 6 th Grade	Litel ES	05/27/2025
LANDEROS, Daniel	SAI 4 th – 6 th Grade	Rhodes ES	05/27/2025
RUBESHAU, Estela	SAI Kinder – 3 rd Grade	Rhodes ES	05/27/2025

APPOINTMENT – SUMMER SCHOOL TEACHERS

CARTHAN, Alyssa	Health	Ayala HS	05/27/2025
MARTY, Megan	English 9CP	Chino HS	05/27/2025
STUBBLEFIELD, Sydney	Bio Living Earth	Don Lugo HS	05/27/2025

APPOINTMENT – EXTRA DUTY – SPORTS - SUMMER

FERRERAS, Emma (NBM)	Band (B)	Canyon Hills JHS	06/06/2025
ZHANG, Alvina (NBM)	Band (B)	Canyon Hills JHS	06/06/2025
NIEVAES, Andrea (NBM)	Band (B)	Townsend JHS	06/06/2025
ARGUMOSA, Dina	Women's Volleyball (B)	Ayala HS	06/06/2025
COBO, Carolina (NBM)	Cross Country (B)	Ayala HS	06/06/2025
COBO, Carolina (NBM)	Track & Field (B)	Ayala HS	06/06/2025
DICHOSA, Joseph (NBM)	Flag Football (B)	Ayala HS	06/06/2025
GAYTON III, Charles (NBM)	Football (B)	Ayala HS	06/06/2025
HATLEY, Lawrence (NBM)	Football (B)	Ayala HS	06/06/2025
MORALES, Joel-Maximiliano (NBM)	Band (B)	Ayala HS	06/06/2025
SAIZ, Manny	Women's Golf (B)	Ayala HS	06/06/2025
SMITH, Deron (NBM)	Football (B)	Ayala HS	06/06/2025
SMITH, Terrance (NBM)	Football (B)	Ayala HS	06/06/2025
WILEY, Jason (NBM)	Football (B)	Ayala HS	06/06/2025
GREEN, Deon (NBM)	Women's Basketball (B)	Chino HS	06/06/2025
RODGERS, Eric	Women's Golf (B)	Chino HS	06/06/2025

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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APPOINTMENT – EXTRA DUTY – SPORTS – SUMMER (cont.)

CARDIEL, Andrew (NBM)	Football (B)	Chino Hills HS	06/06/2025
FERRERAS, Emma (NBM)	Band (B)	Chino Hills HS	06/06/2025
TASHIMA, Matthew (NBM)	Band (B)	Chino Hills HS	06/06/2025
BERRUECOS, George	Football (B)	Don Lugo HS	06/06/2025
GUTIERREZ, Frank	Football (B)	Don Lugo HS	06/06/2025
GUTIERREZ, Frank	Wrestling (B)	Don Lugo HS	06/06/2025
GUTIERREZ, Frank	Baseball (B)	Don Lugo HS	06/06/2025
MARKER, Carissa (NBM)	Women's Volleyball (B)	Don Lugo HS	06/06/2025
PLUNKETT, Noah (NBM)	Men's Water Polo (B)	Don Lugo HS	06/06/2025
SWIFT, Micah	Women's Soccer (B)	Don Lugo HS	06/06/2025
THOMPSON, Lisa	Softball (B)	Don Lugo HS	06/06/2025

APPOINTMENT – EXTRA DUTY – SPORTS – 2025/2026 SCHOOL YEAR

FERRERAS, Emma (NBM)	Band (B)	Canyon Hills JHS	07/01/2025
ZHANG, Alvina (NBM)	Band (B)	Canyon Hills JHS	07/01/2025
NIEVAES, Andrea (NBM)	Band (B)	Townsend JHS	07/01/2025
ARGUMOSA, Dina	Women's Volleyball (GF)	Ayala HS	07/01/2025
COBO, Carolina (NBM)	Cross Country (GF)	Ayala HS	07/01/2025
COBO, Carolina (NBM)	Track & Field (BGF)	Ayala HS	07/01/2025
DAHL, Shannon (NBM)	Softball (GF)	Ayala HS	07/01/2025
DAHL, Shannon (NBM)	Women's Volleyball (B)	Ayala HS	07/01/2025
DICHOSA, Joseph (NBM)	Flag Football (GF)	Ayala HS	07/01/2025
GAYTON III, Charles (NBM)	Football (GF)	Ayala HS	07/01/2025
HATLEY, Lawrence (NBM)	Football (GF)	Ayala HS	07/01/2025
MORALES, Joel-Maximiliano (NBM)	Band (B)	Ayala HS	07/01/2025
NGUYEN, Vincent (NBM)	Men's Tennis (GF)	Ayala HS	07/01/2025
NGUYEN, Vincent (NBM)	Women's Tennis (GF)	Ayala HS	07/01/2025
SMITH, Terrance (NBM)	Football (GF)	Ayala HS	07/01/2025
WOLF, David (NBM)	Men's Water Polo (GF)	Ayala HS	07/01/2025
BATISTA, Louis (NBM)	Men's Soccer (GF)	Chino HS	07/01/2025
GREEN, Deon (NBM)	Women's Basketball (GF)	Chino HS	07/01/2025
RODGERS, Eric	Women's Golf (GF)	Chino HS	07/01/2025
BORJA, Luis (NBM)	Women's Soccer (GF)	Chino Hills HS	07/01/2025
BRONOWICKI, Stephanie (NBM)	Women's Soccer (GF)	Chino Hills HS	07/01/2025
CARDIEL, Andrew (NBM)	Football (GF)	Chino Hills HS	07/01/2025
FERRERAS, Emma (NBM)	Band (B)	Chino Hills HS	07/01/2025
GAMBLIN, Tyler, (NBM)	Women's Basketball (GF)	Chino Hills HS	07/01/2025
REDWOOD, Michael (NBM)	Men's Basketball (GF)	Chino Hills HS	07/01/2025
TASHIMA, Matthew (NBM)	Band (B)	Chino Hills HS	07/01/2025
BECK, Kyle (NBM)	Track & Field (GF)	Don Lugo HS	07/01/2025

CERTIFICATED PERSONNEL (cont.)**APPOINTMENT – EXTRA DUTY – SPORTS – 2025/2026 SCHOOL YEAR** (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
BERRUECOS, George	Football (B)	Don Lugo HS	07/01/2025
GUTIERREZ, Frank	Football (B)	Don Lugo HS	07/01/2025
GUTIERREZ, Frank	Women's Wrestling (GF)	Don Lugo HS	07/01/2025
GUTIERREZ, Frank	Baseball (GF)	Don Lugo HS	07/01/2025
MARKER, Carissa (NBM)	Women's Volleyball (GF)	Don Lugo HS	07/01/2025
PAK, Jayden (NBM)	Swim (GF)	Don Lugo HS	07/01/2025
PLUNKETT, Noah (NBM)	Men's Water Polo (GF)	Don Lugo HS	07/01/2025
SWIFT, Micah	Women's Soccer (GF)	Don Lugo HS	07/01/2025
TAVARES, Oscar (NBM)	Men's Tennis (GF)	Don Lugo HS	07/01/2025
TAVARES, Oscar (NBM)	Women's Tennis (GF)	Don Lugo HS	07/01/2025
THOMPSON, Lisa	Softball (B)	Don Lugo HS	07/01/2025

TOTAL: \$128,622.00

APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2025, THROUGH JUNE 30, 2026

ACEVES, Sergio	ADAMS, Nicholas	AIRTH, Isaiah
AKABORI, Ling	ALAMILLA HERNANDEZ, Ellen	ALEXANDER, Shana
ALI, Aya	ALVAREZ, Sherry	AMANCIO, Eric
ANDERSON, Joanne	ANTUNA, Charles	APODACA, Daisy
APTEKAR, Nicole	ARAIZA, Solmyra	ARGUETA, Brianna
ARREY, Jason	AVILA, Jessica	AXTON, Amanda
AYALA, Laura	AZPEITIA, Wendy	BABUNDO, Christopher
BAEZA, Veronica	BAHL, Sunita	BAO, Han
BARAJAS, Danielle	BARBOSA, Kaitlynn	BARRANS, Jennifer
BARRY, Jaden	BATISTA, Louis	BAYER, Jessica
BELLINGER, Jessica	BELLOSO, Amy	BENITEZ, Janine
BETEINBER, Jacques	BLACK, Carrie	BLANCO TABAREZ, Eder
BLANK, Charles	BOGOSIAN, Marine	BONILLA HAYES, Laura
BRICENO, Raymond	BRYANT, Liam	BRZOZOWSKI, Stephanie
BUENCONSEJO, Tina	BURK, Daniel	BUTORAC, Jordan
CAMORLINGA, Vanessa	CAMPOS, Maria	CAMPOS, Michael
CANTOR-MARTINEZ, Shea	CARASIK, Breanna	CARRILLO, Amanda
CASAS, Maria	CASILLAS, Leslie	CASSARO, Kelly
CASTRO, Maritza	CAVALIER, Julie	CERVANTES, Michael
CHAMBERLAIN, Kristi	CHAN, Olivia	CHAN-BALATBAT, Caleb
CHANEY, Robin	CHANGELA, Shreena	CHAVEZ, Francisco
CHAVEZ, Maria	CHI, Hsing	CICCARELLI, Glory
CICHIRILLO, Daniel	COCKS, David	COSTELLO, Valerie

CERTIFICATED PERSONNEL (cont.)

APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2025, THROUGH JUNE 30, 2026 (cont.)

COVARRUBIAS, Ashley	COVARRUBIAS, Mayela	COX, Jeanie
CRUZ, Edna	CRUZ, Osvaldo	CSABANE, Maria
DALY, Nanette	DAN, Scott	DANIEL, Lauren
DARWIN, Lisa	DAVIS, Brianna	DE BOERS, Diana
DE LA TORRE, Matthew	DE VILLEZ, Susan	DELGADO MUNOZ, Kathia
DESOUKI, Suzanne	DHAMMAPALA, Shariya	DILLINGHAM, Dawn
DINNEWETH, Melanie	DINSMOOR, Danielle	DOAN, Andrew
DROZD, Alice	DUENAS, Felisa	DUPREY, Joy
ELLIS, Shiloh	ENRIQUEZ, Andrea	ERTURK, Aydin
ESCOBAR, Jessica	ESPARZA, Alyssa	ESPINOZA, Stephanie
ESPINOZA, Zachariah	ESTRADA, Isabel	ESTRADA, Zenia
EZZEDDINE, Angela	FARNSWORTH, Cole	FAVELA, Karen
FEHR, Leslie	FERNANDEZ, Jacqueline	FERRER, Ashley
FIELDS, Lidiana	FISHER, Matthew	FLANAGAN, Karen
FOX, Kathryn	FRANCO, Lissett	GALECKAS, Mariana
GALINDO, Benjamin	GAMBOA, Jose	GARCIA, Ashley
GARCIA, Melinda	GARDNER, Gayla	GIRONAS, Katiana
GODINHO, Seth	GOMEZ, Kristin	GOMEZ, Poulette
GONZALES, Patricia	GONZALEZ, Anjelica	GONZALEZ, Jessica
GONZALEZ, Valerie	GONZALEZ GONZALEZ, Carmen	GONZALEZ HERNANDEZ, Jasmin
GOR, Anna	GORDON, Glen	GORDON, Rebecca
GORSAGE, Sabrina	GOVEA, Rebecca	GRAHAM, Debra
GREENWOOD, Joyce	GUILAS, Joshua	GUTIERREZ, Arely
HACHEY, Karen	HAGGETT, Janelle	HAMZA, Jacqueline
HARBAUGH, John	HARGROVE, Stephanie	HARRINGTON, Linda
HARTE-PARKER, Denise	HAZAMA, Tara	HENRY, Linda
HERNANDEZ, Leticia	HERNANDEZ, Veronica	HICKS, Angela
HILAK, Deborah	HILDEBRAND, Makenna	HIM, Holly
HOLMES, Sean	HOOTON, Christopher	HOWARD, Carole
IBARRA, Miranda	INGRAM, Carol	IRONS, Liz
JOHN, Jacob	JOHN, Justin	JOHNSON, Blake
JOHNSON, Faith	JOHNSON, Jeff	JOHSZ, Elizabeth
JONES, Trenton	JOW, Richard	JUN, Edward
JUN, Jung	KAHN, Lorraine	KERA, Antoinette
KIM, Cory	KIM, Dabin	KREUTZER, Jenifer
KUNISHIMA, Kyle	LACHICA, Ezella	LACKEY, Teresa
LAURIN, Jennifer	LAZZERI, Heather	LEE, Jung Lim
LEE, Lauren	LEMOINE, Luisa	LICHTHART, Meagan
LIEBESMAN, Amanda	LIU, Nathan	LIZARDI, Jonathan
LOERA, Jessica	LOMASNEY, Michelle	LOPEZ, Daniel
LOYD, Trevor	LUJAN, Samantha	LUSTRO, Sharon
MAAS, Jacquelyn	MABRIE, Leilani	MACCHIA, Anthony

CERTIFICATED PERSONNEL (cont.)

APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2025, THROUGH JUNE 30, 2026 (cont.)

MACIAS, Jacqueline	MACIAS Jr., Paul	MACKAY, Clinton
MADRID, Hanna	MALEY, Michael	MALOUF, Grant
MANURUNG, Wendy	MARKS, Felicia	MARSH, Charlotte
MARTINEZ, Marissa	MARTINEZ, Roselle	MARTINEZ HAMILTON, Michael
MATA, Victoria	MATTHEWS, Michelle	MAURER, Rachel
MAXWELL, Tasnim	MAYFIELD, Christopher	MCGRATH, Ana
MCLEOD, Danielle	MCVAY, Zackery	MEDINA, Marisol
MENDOZA Jr., George	MESERVE, Judith	MESTA, Jessica
METOYER, James	MILTON, Carey	MITCHELL, Susan
MONCAYO, Alexandra	MONCAYO, Andrew	MONTOYA, Anthony
MOORE, Jessica	MORA, Joshua	MORA-GUZMAN, Barbara
MORALES, Elsa	MORALES, Melissa	MORAN, Cynthia
MORENO SANDOVAL, Denise	MORRIS, Makena	MORTIMER, Kristen
MURRAY, Adam	NAPOLES, Marianne	OCHOA, Sophia
OLAVER, David	OLIVER, Resa	OLIVER, Veronica
ONG, Janelle	OSORNIO, Cruz Fernando	PADILLA, Rocio
PAIZ, Maria	PALMER-STONES, Nya	PARRA, Maribel
PAXTON, Lupe	PENAFLO, Angela	PENNER, Sadie
PEREZ, Kassaundra	PEREZ ROSS, Cristo	PIRES, Betty
PONNALURI, Sirisha	PRESCOTT, Janet	PROVENS, Jon
QUINTERO, Fabian	RAMIREZ, Alexander	RAMIREZ, Erika
RAMIREZ, Fabian	RAMIREZ AREVALO, Lesly	RAMIREZ GARCIA, Julieta
RAMIREZ Jr., Renan	RAMOS, Dalinda	REAZA, Rain
REDDY, Cynthia Rajashekar	REHFELDT, Joshua	RHO, Minnie
RICHARD, Teresa	RIGHETTI, Laurel	RIGO, Lisa
RIVAS, Mireya	RODRIGUEZ, Matthew	RODRIGUEZ, Matthew
ROJAS, Edaid	ROMERO, Evelyn	ROSAS, Monica
ROSELL, Michael	ROSEREN, Vanessa	RUIZ, Ana
RUIZ, Cameron	SALES, Cheryl	SAMAAN, Sandra
SANCHEZ, Blanca	SANCHEZ OLEA, Dulce	SANDOVAL, Ana
SANDOVAL, Charles	SANDS, Carmen	SAULAT, Eman
SCANE, Marjorie	SCHMIDT, Lydia	SCHROEDER, Lori
SCHULTE, Danielle	SEVILLA, Sheri	SHIGENAGA, Dana
SILVA, Sheyla	SIMS, Melvin	SMITH, Eugene
SNIDER, Olga	SOLIS, Vanessa	SOLORIO, Antoinet
SOLORZANO, Mayra	SOTO, Edward	SPRATLEY, Charles
STANGELAND, Dennis	STOKES, Maria	SUJARIT, Wendy
TAN, Gailyn	TERAN, Ana	THOMPSON, Stephanie
TILLET, Gordon	TIM, Tatiana	TORRES, Margarito
TORRES, Tammy	TOURNIE, Nicholas	TOVAR, Fabio
TRAN, Tuong My	TRAN TRUONG, Nhat Phuong	TRIVEDI, Namrata
TUMMINELLI, August	TURLEY, Colleen	USCANGA, Joshua

CERTIFICATED PERSONNEL (cont.)

**APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2025, THROUGH
JUNE 30, 2026** (cont.)

VAKIL, Aalia
VARGAS, Jazz
VASQUEZ, Danitza
VILLA, Lyzette
VOTH, Dahlia
WEN, Nicholas
WILEY, Jeffrey
YI, Christina
ZENDEJAS-LUGO, Claudia

VALDEZ, Lucia
VARNER, Kelsea
VASQUEZ, Priscilla
VINCENT, Patrick
WANG, Boyen
WENGER, Steven
WOODWARD Jr., Steven
ZAMORA, Amanda
ZHANG, Yanming

VAN STEENWYK, Trina
VASHISHT, Ruchika
VERDUGO, Daisy
VOLINSKI, Mary Joy
WELLS, Naomi
WHELAN, Mary
YARDLEY, Alexis
ZEMPLICKA, Riley

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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CLASSIFIED MANAGEMENT PERSONNEL**RETIREMENT**

NEQUETTE, Anthony (1 year of service)	Director (RMA)	Maint. & Operations	08/31/2025
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE**APPOINTMENT**

ODDO, Alexandria	Paraprofessional II (SELPA/GF)	Borba ES	08/04/2025
KWAI, Tai Hwa	IA/Elementary Grade Level (GF)	Litel ES	08/04/2025
KIM, May	Playground Supervisor (GF)	Rolling Ridge ES	08/04/2025
HERNANDEZ, Christopher	Custodian I (GF)	Woodcrest JHS	06/06/2025
LEZAMA, Daniel	IA/Secondary Grade Level (C)	Boys Republic	06/06/2025
SOSA, Adam	Warehouse Delivery Worker (GF)	Purchasing	06/06/2025

PROMOTION

AVITIA, Jonathan	FROM: Maint. II-Carpenter (RMA) 8.0 hrs./261 contract days TO: Maint. III-Carpenter (RMA) 8.0 hrs./261 contract days	Maintenance Maintenance	06/06/2025
OLIVEIRA, Arnie	FROM: Groundswoker II (GF) 8.0 hrs./261 contract days TO: Maintenance III-Locksmith 8.0 hrs./261 contract days	Maintenance Maintenance	06/06/2025
AYENTO, Kevin	FROM: Computer Oper. Tech. I (GF) 8.0 hrs./261 contract days TO: Network Support Technician (GF) 8.0 hrs./260 contract days	Technology Technology	06/06/2025

CHANGE OF ASSIGNMENT

RAMIREZ, Viridiana	FROM: IA/Elem. Grade Level (GF) 3.5 hrs./175 work days TO: IA/Elem. Grade Level (GF) 3.5 hrs./180 work days	Liberty ES Wickman	07/01/2025
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CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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CHANGE OF ASSIGNMENT (cont.)

MENDEZ, Nadia	FROM: Playground Supervisor (GF) 1.75 hrs./180 work days TO: IA/Elementary Grade Level 3.5 hrs./180 work days	Briggs K-8 Briggs K-8	08/04/2025
BENSON, Lorraine	FROM: Acct Clerk III/Fac. & Plann (C) 8.0 hrs./261 contract days TO: Typist Clerk II (SELPA/GF) 8.0 hrs./261 contract days	Facilities & Planning Special Education	07/01/2025

ADDITIONAL ASSIGNMENT

VARGAS, David	Playground Supervisor (GF)	Rolling Ridge ES	08/04/2025
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PLACED ON 39-MONTH RE-EMPLOYMENT LIST

PALACIOS, Virginia	Nutrition Services Manager I (NS)	Borba ES	05/08/2025
LARA BECERRA, Michelle	Paraprofessional II (SELPA/GF)	Liberty ES	05/14/2025

RE-HIRE FROM THE 39-MONTH RE-EMPLOYMENT LIST

GRIJALVA, Rennee	IA/Bilingual-Biliterate (C)	Chino HS	05/05/2025
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LEAVE OF ABSENSE

MACHADO, Monica	Typist Clerk I (GF)	Ayala HS	05/08/2025 through 06/06/2025
MURILLO, Kimberly	Bus Driver (GF)	Transportation	05/20/2025 through 05/23/2025
RAMIREZ, Maria Regina	Bus Driver (GF)	Transportation	05/20/2025 through 05/23/2025

CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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APPOINTMENT – SUPPLEMENTAL INSTRUCTION – SUMMER SCHOOL

LO, Wai Yin	Nutrition Services Manager I	CVLA	05/27/2025
LEE, Joung	Licensed Vocational Nurse	Health Services	06/03/2025
MENDIOLA, Marycarmen	Licensed Vocational Nurse	Health Services	06/03/2025
GARCIA-RAMOS, Lourdes	Paraprofessional II	Special Education	05/28/2025
GONZALEZ, Byron	Paraprofessional II (SS)	Special Education	05/28/2025
GUAJARDO, Brittney	Paraprofessional II (SS)	Special Education	05/28/2025
HOLENDOR, Amber	Paraprofessional II (SS)	Special Education	05/28/2025
HORTA-BARSAMIAN, Sandra	Paraprofessional II (SS)	Special Education	05/28/2025
RIOS, Rosemarie	Paraprofessional II (SS)	Special Education	05/28/2025

RESIGNATION

RIVAS, Amber	Playground Supervisor (GF)	Wickman ES	05/06/2025
WOLF, Tamatha	Paraprofessional I (SELPA/GF)	Cal Aero K-8	06/30/2025
ARRIETA, Steven	Paraprofessional II (SELPA/GF)	Townsend JHS	05/24/2025
KLEPPE, Aspen	Paraprofessional I (SELPA/GF)	Ayala HS	06/04/2025
MONTOYA, Carlos	Campus Security Officer II (GF)	Chino HS	05/08/2025
SORIANO, Micaela	Counseling Assistant (GF)	Chino Hills HS	06/12/2025
DE LA TORRE, Maria	IA/Childhood Education (C)	Child Development	06/30/2025

RETIREMENT

FALLS, Peggy (33 years of service)	Typist Clerk II (GF)	Ayala HS	06/07/2025
MILVERSTED, Dana (9 years of service)	Paraprofessional II (SELPA/GF)	Ayala HS	07/09/2025
MENENDEZ, Nora (30 years of service)	Nutrition Services Professional (NS)	Chino HS	05/30/2025
WAKE, Jill (16 years of service)	Paraprofessional I (SELPA/GF)	Chino HS	06/30/2025

APPOINTMENT OF SHORT-TERM EMPLOYEES EFFECTIVE JUNE 05, 2025, THROUGH JUNE 30, 2025

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
ESTUDILLO, Esteban	Visual & Performing Arts Specialist (C)	Chino Hills HS
CARTER, Sanlyn	Visual & Performing Arts Specialist (C)	Rolling Ridge ES

CLASSIFIED PERSONNEL (cont.)**APPOINTMENT OF SHORT-TERM EMPLOYEES EFFECTIVE JULY 1, 2025, THROUGH JUNE 30, 2026**

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
DE ARCOS, Samantha	Visual & Performing Arts Specialist (C)	Cortez ES
CARTER, Sanlyn	Visual & Performing Arts Specialist (C)	Rolling Ridge ES
ANOCIBAR, Nicholas	Visual & Performing Arts Specialist (C)	Townsend JHS
BANKER, Michelle	Visual & Performing Arts Specialist (C)	Townsend JHS
BRYANT, Liam	Visual & Performing Arts Specialist (C)	Townsend JHS
NIEVES, Andrea	Visual & Performing Arts Specialist (C)	Townsend JHS
SMITH, Callum	Visual & Performing Arts Specialist (C)	Townsend JHS
YOUNG, Hannah	Visual & Performing Arts Specialist (C)	Townsend JHS
YOUNG, Joanne	Visual & Performing Arts Specialist (C)	Townsend JHS
YOUNG, Michael	Visual & Performing Arts Specialist (C)	Townsend JHS
YOUNG, Victoria	Visual & Performing Arts Specialist (C)	Townsend JHS
RUPE, Jason	Visual & Performing Arts Specialist (C)	Chino Hills HS

APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2025, THROUGH JUNE 30, 2026

ADAMJEE, Shaheen	ANDERSON, Anastecia	BAKER, Susana
BALTAZAR, Daniel	BARBA, Yexenia	BASLINGAPPA, Shylaja
BONANNI, Sonia	BRANDYBERRY, Lillian	BURTON, Leah
CALLAHAN, Judy	CARROLL, Kari	CASTILLO, Angel
CASTRO, Damian	CHAMPION, Eloy	CHAMPION, Jonathan
CHAVEZ, Francine	CORREA BLANCAS, Claudia	CORTEZ, Jeannie
DE LA TORRE, Maria	DELGADO, Linda	DESAI, Shaili
DIAZ, Ignacio	DIAZ, Madison	DURAN, Andrea
DYAS, Julie	EMERY, Jennifer	FARAJ, Wansa
FAUSTO, Maribel	FELIX, Gabriel	FENDER, David
FERNANDEZ, Marc	FLORES, Simone	FRANCO, Desiree
GALAZ, Jacqueline	GARCIA, Ailene	GATICA, Isabella
GILBERT, Alysia	GOMEZ, Mary	GONZALES, Raven
GORSAGE, David	GUARACHA, Erma	GUZMAN, Christina
HALEY, Frederick	HAUSER, Jaime	HERRERA, Alain
HERRERA, Jacob	HERRERA, Joseph	HERRERA, Susana
HERRING, Raylene	HOENISCH, Susan	HOUDETSANAKIS, Andrea
HOWARD, Kimberly	HUIZAR LUNA, Gloria	JOHNSON, Chad
JONES, Andrew	JASPREET, Kaur	LOPEZ, Enrique
LARIOS, Edgar	LEE, Olivia	LLAMAS, Martin John
LOZA, Daisy	MACANAS, Maileen	MADRIGAL, Alicia
MACIAS, Sergio	MAKOROW, Margaret	MALDONADO, Jeannette
MALEY, Rylee	MARTINEZ, Bryon	MAZZUCA, Samantha
MCGREGOR, Devin	MEHAFFIE, Jordyn	MEHANDIRATTA, Sanjana

CLASSIFIED PERSONNEL (cont.)

APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2025, THROUGH JUNE 30, 2026 (cont.)

MELENDEZ, Eryca
MOHLMAN, Danielle
MORALES, Javier
MOYA, Jonathan
NAGARAJU, Manjulatha
NIXON, Mia
OCHOA, David
PALMER, Anne
PATIL, Smita
PHANBUH, Wandalin
PROUDFIT, Karlee
QUIROS, Natalie
RENTERIA, Maria
RINIE, Clayton
RUIZ, Gloria
SANCHEZ, Kimberly
SARENANA, Stella
SHIPLEY, Chance
SOLIS-PHELPS, Jeanette
SOTO, Alex
TAPIA, Yolanda
VILLAFANA, Monica
WARNER, David
YELLOWBIRD, Audrey

MEZA, Richard
MOHLMAN, Janice
MORENO, Angela
MUNGUIA, Alexandra
NARANJO, Cathleen
NUNEZ, Lizzie
ORONA, Delores
PATEL, Avni
PEREIRA, Gisele
PINSKY, Lacy
PROUDFIT, Linda
RAUF, Anjum
REYES, Felipe
RODRIGUEZ, Matthew
RUIZ, Yadarine
SANCHEZ, Maria
SCHMITT, Evangelina
SIGNH, Neetu
SONGCO, Margarita
SUBER, Dominic
TORRES, Oscar
VIOLI, Inara
WILLIAMS, Nanette

MIRANDA, Lorena
MOHLMAN, Michael
MORENO, Rosalie
MUNOZ, Oscar
NIXON, Damon
OCAMPO-BARRAGAN, Martha
ORTEGA, Ericka
PATEL, Charu
PETRIE, Phyllis
PRESCOTT, Deanna
RAMIREZ, Elisa
RAUF, Sadaf
REYNA, Yolanda
ROLDAN, Michael
SANCHEZ, Alejandro
SANFORD, Michelle
SEIBERT, Shirley
SLEGERS, Gwenda
SORENSEN, Deborah
TAFOYA, Darlene
TRUJILLO, Sophia
VU, Christopher
WINDING, Tiara

(504) = Federal Law for Individuals with Handicaps
(ABG) = Adult Education Block Grant
(ASB) = Associated Student Body
(ASF) = Adult School Funded
(ATE) = Alternative to Expulsion
(B) = Booster Club
(BTSA) = Beginning Teacher Support & Assessment
(C) = Categorically Funded
(CDF) = Child Development Fund
(CVLA) = Chino Valley Learning Academy
(CWY) = Cal Works Youth
(E-rate) = Discount Reimbursements for Telecom.
(G) = Grant Funded
(GF) = General Fund
(HBE) = Home Base Education
(MAA) = Medi-Cal Administrative Activities
(MG) = Measure G – Fund 21
(MH) = Mental Health – Special Ed.

(NBM) = Non-Bargaining Member
(ND) = Neglected and Delinquent
(NS) = Nutrition Services Budget
(OPPR) = Opportunity Program
(PFA) = Parent Faculty Association
(R) = Restricted
(RMA) = Ongoing Major Maintenance
(ROP) = Regional Occupation Program
(SAT) = Saturday School
(SB813) = Medi-Cal Admin. Activities Entity Fund
(SELPA) = Special Education Local Plan Area
(SOAR) = Students on a Rise
(SPEC) = Spectrum Schools
(SS) = Summer School
(SWAS) = School within a School
(VA) = Virtual Academy
(WIA) = Workforce Investment Act

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Grace Park, Ed.D., Deputy Superintendent
Jaime Ortega, Director, Risk Management and Human Resources

SUBJECT: REJECTION OF CLAIMS

=====

BACKGROUND

Claim 25.05.20 was submitted on May 1, 2025, by Justin Ramos, parent of a student at Dickson ES. The claimant alleges injury after falling on the playground. The claimant seeks reimbursement for medical expenses in an amount that is to be determined.

Claim 25.05.21 was submitted on May 15, 2025, by Roy Sapiens, parent of a student at Magnolia JHS. The claimant alleges that his son received a burn injury from his wheelchair, while outside at school. The claimant seeks reimbursement for expenses in an amount that is to be determined.

Claim 25.05.22 was submitted on May 15, 2025, by Lizbeth Navarro, parent of a student at Magnolia JHS. The claimant alleges that her son suffered emotional distress from staff neglect and burn injury at school. The claimant seeks reimbursement for expenses in an amount that is to be determined.

The Board is requested to reject claims against the District to allow the insurance carriers to investigate the claims and make recommendations regarding their dispositions.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education reject the claims and refer them to the District's insurance adjuster.

FISCAL IMPACT

Unknown at present.

NE:GP:JO:lag

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations

**SUBJECT: REVISION OF ADMINISTRATIVE REGULATION 1330 COMMUNITY
RELATIONS – USE OF SCHOOL FACILITIES**

=====

BACKGROUND

Board policies, administrative regulations, and bylaws are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Revision of Administrative Regulation 1330 Community Relations – Use of School Facilities is updated to reflect new language regarding fees/direct costs for non-profit community groups and organizations. Policy also adds new section on the use of district facilities after instructional hours and liability insurance shall be required from all user groups. Regulation updated to more directly reflect the Board's approved terms and conditions for Facilities Use and Fee Schedule and names of certified individuals that would be present at facility pools at all times.

New language is provided in UPPER CASE while old policy language is ~~lined through~~.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Administrative Regulation 1330 Community Relations – Use of School Facilities.

FISCAL IMPACT

None.

NE:GJS:cb

USE OF SCHOOL FACILITIES**Application for use of Facilities**

Any person applying for the use of any school facilities or grounds on behalf of any society, group, or organization shall present written authorization from the group or organization to make the application.

Persons or organizations applying for the use of school facilities or grounds shall apply and be approved for a facilities use permit and agree to the District's board approved terms and conditions for Facilities Use and fee schedule and agree that they will uphold the state and federal constitutions and do not intend to use school premises or facilities to commit unlawful acts.

Civic Center Use

Subject to District policies and regulations, school facilities and grounds shall be available to citizens and community groups as a civic center for the following purposes: (Education Code 38131, 38132)

1. Public, literary, scientific, recreational, education or public agency meetings.
2. The discussion of matters of general or public interest.
3. The conduct of religious services for temporary periods, on a one-time or renewable basis, by any church or religious organization.
4. Childcare programs to provide supervision and activities for children of preschool and elementary school age.

(cf. 5148 - Child Care and Development)

(cf. 5148.2 - After School Programs)

(cf. 5148.3 - Preschool/Early Childhood Education)

5. The administration of examinations for the selection of personnel or the instruction of precinct board members by public agencies.
6. Supervised recreational activities including, but not limited to sports league activities that are arranged for and supervised by entities, including religious organizations or churches, and in which youths may participate regardless of religious belief or denomination.
7. A community youth center.

USE OF SCHOOL FACILITIES (cont.)

8. Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

9. A ceremony, patriotic celebration, or related educational assembly conducted by a veterans' organization

A veterans' organization means the American Legion, Veterans of Foreign Wars, Disabled American Veterans, United Spanish War Veterans, Grand Army of the Republic, or other duly recognized organization of honorably discharged soldiers, sailors, or marines of the United States, or any of their territories. (Military and Veterans Code 1800)

10. Other purposes deemed appropriate by the Board.

Direct Costs/Fair Rental Value

Groups whose activities are covered by the Civic Center Act will be charged a direct cost not to exceed:

1. The cost of a school employee's presence during the organization's use of the facilities if that employee would not otherwise be present as part of his/her normal duties.
2. The cost of custodial/maintenance/grounds, security service if the services are necessary and would not have otherwise been performed as part of normal duties.
3. The cost of food service personnel.
4. The cost of utilities directly attributable to the organization's use of facilities.
5. The cost of supplies directly attributable to the organization's use of facilities.

Any private groups, organization, or individual whose activities are not covered by the Civic Center Act and charge a fee to their participants shall be charged appropriate rental fees and shall be responsible for all direct costs. Applications for such activities shall be approved only upon specific authorization of the Board. Rental fees shall be in conformance with the schedule adopted by the Board of Education. This schedule is subject to be adjusted on an annual basis.

USE OF SCHOOL FACILITIES (cont.)**Restrictions**

The District may exclude certain school facilities from nonschool use for safety or security reasons.

School facilities or grounds shall not be used for any of the following activities:

1. Any use by an individual or group for the commission of any crime or any act prohibited by law.
2. Any use which is inconsistent with the use of the school facilities for school purposes or which interferes with the regular conduct of school or school work.
3. Any use which involves the possession, consumption, or sale of drugs, alcoholic beverages or any restricted substances, including tobacco.

(cf. 3513.3 - Tobacco-Free Schools)

4. Due to safety and security reasons, use of facilities such as classrooms, labs, libraries, and offices can be restricted.
5. The use of school facilities for private parties, showers or receptions honoring individuals and the like, is not deemed to serve a public purpose and such use is prohibited.
6. No District site may be used for car washes or rummage sales.
7. Due to safety/security reasons, activities such as, but not limited to, kite flying contests, swap meets, and model rocket launching are not permitted at school District sites.
8. Animals shall not be allowed on District property at any time during use of facilities with exception of police dogs, seeing-eye dogs, and dog obedience classes sponsored by county or city organizations.
9. The use of open flames such as candles is forbidden. Decorations must be flameproof and shall be erected and taken down in a manner not destructive to school property.
10. Use of school facilities for the filming of commercial films, including feature movies, are considered to be outside the scope of the Civic Center Act (Education Code 38130-38136). As such, use of school facilities for filming purposes is permissible only with the approval of the Board of Education. Uses

USE OF SCHOOL FACILITIES (cont.)

will be permitted only under circumstances that do not create disruption to the educational program. The Board of Education affirms its right to deny permission to film certain movies based solely upon their content.

The District may exclude certain school facilities from nonschool use for safety or security reasons.

Provisions for Facility Use

1. An employee shall be on duty whenever a facility is being used.
2. Use of cafeteria/kitchen facilities requires the supervision of Nutrition Services personnel. Use must be arranged with the Nutrition Services Department at the time of application.
3. Facilities are available during vacation periods only if the use does not conflict with cleaning and renovating activities and if necessary personnel are available for supervision.
4. Organizations shall not use any facility or equipment not approved in the permit.
5. Use of facilities shall not extend beyond the time specified in the permit. Parking shall be included as part of the permit process and will be limited to existing space in each facility's regular parking lot. Overflow parking on asphalt play area or grass fields is prohibited.

Damage and Liability

Groups, organizations, or persons using school facilities or grounds shall be liable for any property damage caused by the activity. The District may charge the amount necessary to repair the damages and may deny the group further use of school facilities or grounds. (Education Code 38134)

Any group or organization using school facilities or grounds shall be liable for any injuries resulting from its negligence during the use of district facilities or grounds. The group shall bear the cost of insuring against this risk and defending itself against claims arising from this risk. (Education Code 38134)

Groups or organizations shall provide the District with evidence of insurance against claims arising out of the group's own negligence when using school facilities.

(Education Code 38134)

USE OF SCHOOL FACILITIES (cont.)

As permitted, the Superintendent or designee may require a hold harmless agreement and indemnification when warranted by the type of activity or the specific facilities being used.

(cf. 3515.21 - Unmanned Aircraft Systems (Drones))

Field/Athletic Use

The use of school athletic facilities will be determined on a priority basis. The highest priority will be reserved for school activities. The next priority will go to those activities controlled by county and city organizations based within the district boundaries and will be given priority over those from other areas. The District will determine time periods that facilities/fields will be made available.

All applications for the use of school athletic facilities shall be filed with the city recreation department sponsoring the event. Applications in accord with priorities established by the sports committee shall be directed to the site administrator and the Superintendent or designee for approval based upon site availability. The recreation department shall be responsible for informing the organization of approval and monitoring the usage of school athletic facilities.

School athletic facilities include: all field areas located at elementary, junior high and high school campuses, and all tennis courts, handball courts, gymnasiums and swimming pools.

Other facilities at a specific site may be defined as athletic facilities for the purpose of this policy only with the concurrence of the District's site administrator. All athletic facilities are subject to closure as determined necessary by the District.

Tennis courts will be available for use after school hours with priority given to school site requests. Use of tennis courts after dark will result in a charge for lights.

All facility use requests for use of District pools must include the name of the Red Cross CPR/Lifeguard certified individual(s) that will be present the entire time the pool is in use in the "event description" area. ONE RED CROSS CPR/LIFEGUARD CERTIFIED INDIVIDUAL PER TWENTY-FIVE SWIMMERS (1:25) IS MANDATORY AT ALL TIMES THE POOL IS IN USE. Copies of the certification must be attached to the facility use request upon submission. Requests for use of district pools that do not include this information will not be approved.

Any field/athletic user group must comply with terms and regulations set forth in any existing Joint Use Agreement between the district and the cities.

USE OF SCHOOL FACILITIES (cont.)**Application Requirements**

1. Any group or organization wishing to use district facilities shall apply using the district's online facilities use application process. Any group wishing to use district fields must apply at the respective city recreation department.
2. Only applications originating with established and responsible organizations shall be considered. Individuals must have sponsorship by a qualifying organization.
3. All groups qualifying for use must adhere to the rules and regulations set forth by the Board of Education. Each group will be held accountable for damages, and withdrawal of consideration upon subsequent request.

Construction by Community Group on School Property

Under no circumstances is a user group to build, modify, and/or renovate any district athletic facility. This is to include erecting storage buildings, making irrigation repairs or modifications, sod removal, changing backstops or adding to backstops. A group wishing to improve athletic facilities must get written permission from the district Maintenance Department before making any changes.

Requests to construct facilities on school property shall be evaluated by the Superintendent or designee, the Director of Maintenance, Operations, and Construction, and the appropriate site administrator. All such recommendations shall consider the compatibility of the request with the site's master plan and educational program. The district may stipulate conditions as determined necessary to ensure such compatibility. Requesting groups or organizations may be required to consent to contractual obligations for this purpose. Such obligations may include the eventual removal of the facilities in question.

Chino Valley Unified School District

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Revised: June 27, 2013

Revised: December 19, 2024

REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: June 5, 2025

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations

SUBJECT: **REVISION OF ADMINISTRATIVE REGULATION 3311.3 BUSINESS AND NONINSTRUCTIONAL OPERATIONS – DESIGN-BUILD CONTRACTS**

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BACKGROUND

Board policies, administrative regulations, and bylaws are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Revision of Administrative Regulation Business and Noninstructional Operations - Design-Build Contracts is updated to reflect new language regarding fees/direct costs for non-profit community groups and organizations. Policy also adds new section on the use of district facilities after instructional hours and liability insurance shall be required from all user groups. Regulation updated to more directly reflect the Board's approved terms and conditions for Facilities Use and Fee Schedule and names of certified individuals that would be present at facility pools at all times.

New language is provided in UPPER CASE while old policy language is ~~lined through~~.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Administrative Regulation 3311.3 Business and Noninstructional Operations – Design-Build Contracts.

FISCAL IMPACT

None.

NE:GJS:cb

Business and Noninstructional Operations

DESIGN – BUILD CONTRACTS

The Board of Education may approve a contract with a single entity for both design and construction of any school facility in excess of \$1,000,000, awarding the contract to either the low bid or the best value as determined by evaluation of objective criteria. (Education Code 17250.20)

ADDITIONALLY, UNTIL JANUARY 1, 2029, THE BOARD MAY APPROVE AN ALTERNATIVE DESIGN-BUILD CONTRACT WITH A SINGLE ENTITY FOR BOTH DESIGN AND CONSTRUCTION OF ANY SCHOOL FACILITY IN EXCESS OF \$5,000,000. SUCH CONTRACTS MAY BE AWARDED TO THE LOWEST BIDDER OR THE BEST VALUE, TAKING INTO CONSIDERATION, AT A MINIMUM, DESIGN COST, GENERAL CONDITIONS, OVERHEAD, AND PROFIT AS A COMPONENT OF THE PROJECT PRICE, TECHNICAL DESIGN AND CONSTRUCTION EXPERTISE, AND LIFE-CYCLE COSTS. THE DISTRICT'S DETERMINATION OF PRICE SHALL BE BASED ON THE OPEN BOOK EVALUATION OF CONSTRUCTION SUBCONTRACTS. THE CONTRACT MAY BE SUBJECT TO FURTHER NEGOTIATIONS OR AMENDMENT AND MAY BE TERMINATED BY THE DISTRICT IF THE DISTRICT AND THE DESIGN-BUILD ENTITY ARE UNABLE TO REACH AN AGREEMENT. (Education Code 17250.61, 17250.62, 17250.65)

(cf. 3311 - Bids)

(cf. 3312 - Contracts)

(cf. 7110 - Facilities Master Plan)

(cf. 7140 - Architectural and Engineering Services)

Design-build documents shall not include provisions for long-term project operations, but may include operations during a training or transition period. (Education Code 17250.25)

PROCEDURES FOR AWARDING THE CONTRACT

The procurement process for design-build AND ALTERNATIVE DESIGN-BUILD projects shall be as follows: (Education Code 17250.25, 17250.35, 17250.62, 17250.65; PUBLIC CONTRACT CODE 2600)

1. PERFORMANCE SPECIFICATIONS: The District shall prepare a set of documents setting forth the scope and estimated price of the project. The documents may include, but are not limited to:
 - a. The size, type, and desired design character of the project.

DESIGN – BUILD CONTRACTS (cont.)

- b. Performance specifications that cover the quality of materials, equipment, and workmanship.
- c. Preliminary plans or building layouts.
- d. Any other information deemed necessary to describe adequately the District's needs.

The performance specifications and any plans shall be prepared by a design professional who is duly licensed and registered in California.

2. **QUALIFICATIONS:** The District shall prepare and issue a request for qualifications in order to prequalify, or develop a short list of, the design-build entities whose proposals shall be evaluated for final selection. The request for qualifications shall include, but is not limited to, all of the following elements:
 - a. Identification of the basic scope and needs of the project or contract, the expected cost range, the methodology that will be used by the District to evaluate proposals, the procedure for final selection of the design-build entity, and any other information deemed necessary by the District to inform interested parties of the contracting opportunity.
 - b. Significant factors that the District reasonably expects to consider in evaluating qualifications, including technical design and construction expertise, acceptable safety record, and all other non-price-related factors.
 - c. A standard template request for statements of qualifications prepared by the District, which shall contain all of the information required pursuant to Education Code 17250.25 or 17250.62.
 - d. A NOTICE THAT THE PROJECT IS SUBJECT TO THE SKILLED AND TRAINED WORKFORCE REQUIREMENTS SPECIFIED IN PUBLIC CONTRACT CODE 2600-2603.

The District also may identify specific types of subcontractors that must be included in the statement of qualifications and proposal.

3. **REQUEST FOR PROPOSALS:** The District shall prepare a request for proposals (RFP) that invites prequalified or short-listed entities to submit competitive sealed proposals in a manner prescribed by the District. The RFP shall include the information identified in items #2a and 2b above and the relative importance or weight assigned to each of the factors. If the

DESIGN-BUILD CONTRACTS (cont.)

District uses a best value selection method for a project, the District may reserve the right to request proposal revisions and hold discussions and negotiations with responsive proposers, in which case the District shall so specify in the request for proposals and shall publish separately or incorporate into the request for proposals applicable procedures to be observed by the District to ensure that any discussions or negotiations are conducted in good faith.

4. **SELECTION BASED ON LOW BID:** For those projects utilizing low bid as the final selection method, the bidding process shall result in lump-sum bids by the prequalified or short-listed design-build entities, and the contract shall be awarded to the lowest responsible bidder.
5. **SELECTION BASED ON BEST VALUE:** For those projects utilizing best value as a selection method, the following procedures shall be used:
 - a. Competitive proposals shall be evaluated using only the criteria and selection procedures specifically identified in the request for proposals. Criteria shall be weighted as deemed appropriate by the District and shall, at a minimum, include price, unless a stipulated sum is specified; technical design and construction experience; and life-cycle costs over 15 or more years. THE PROPOSAL FOR AN ALTERNATIVE DESIGN-BUILD PROJECT, AS SPECIFIED IN 17250.62, SHALL, AT A MINIMUM, INCLUDE DESIGN COST, GENERAL CONDITIONS, OVERHEAD, AND PROFIT AS A COMPONENT OF THE PROJECT PRICE, UNLESS A STIPULATED SUM FOR THE PROJECT IS SPECIFIED; TECHNICAL DESIGN AND CONSTRUCTION EXPERTISE; AND LIFE-CYCLE COSTS OVER 15 OR MORE YEARS.
 - b. Following any discussions or negotiations with responsive proposers and completion of the evaluation process, the responsive proposers shall be ranked on a determination of value provided, provided that no more than three proposers are required to be ranked.
 - c. The contract shall be awarded to the responsible entity whose proposal is determined by the District to have offered the best value to the public.
 - d. The District shall publicly announce the contract award, identifying the entity to which the award is made and the basis of the award. This statement and the contract file shall provide sufficient information to satisfy an external audit.

DESIGN – BUILD CONTRACTS (cont.)

Legal Reference:

EDUCATION CODE

17250.10-17250.55 Design-build contracts

Management Resources:

WEBSITES

California School Boards Association: www.csba.org

California Association of School Business Officials: www.casbo.org

California Department of Education, Facilities: www.cde.ca.gov/ls/fa

Chino Valley Unified School District

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REVISED: