



CHINO VALLEY UNIFIED SCHOOL DISTRICT
Facilities, Planning, and Operations Division
Greg Stachura, Assistant Superintendent
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CITIZENS' BOND OVERSIGHT COMMITTEE

Meeting Minutes
October 20, 2014

Call to Order: Chairman Kevin Cisneros called the meeting to order at 5:50 p.m.

Members present were Kevin Cisneros, Glenn Duncan, Jacob Green, Brian Johsz, Mike Kreeger, Al Matta, and Roman Nava. Greg Stachura represented District staff.

Mr. Kreeger led the group in the Pledge of Allegiance.

1. Public Comment

None.

2. Approval of Minutes for January 27, 2014

Mr. Duncan made a motion to approve the minutes for January 27, 2014; Mr. Johsz seconded the motion; the motion passed 7 – 0.

3. Expenditure Report for Period Ending September 30, 2014

Mr. Stachura reviewed the report for expenditures made during the period ending September 30, 2014 (attached). In addition to the bond measure amount of \$150,000,000.00, \$10,421,902.86 interest was earned as of June 30, 2014; \$950,326.03 was transferred from San Bernardino County for construction of county classrooms, for net total receipts of \$161,372,228.09. \$161,255,891.12 has been spent, leaving a balance of \$116,336.97 as of September 30, 2014. Following is the breakdown for Measure M expenditures to date:

Final Costs	\$161,319,033.96
Paid to Date	<u>\$161,255,891.12</u>
Encumbered	\$63,142.84
Cash Balance	<u>\$116,336.97</u>
Fund Balance	\$53,194.13

4. 2013/2014 Annual Report

Mr. Stachura distributed copies of the draft annual report (attached). After discussion, members approved the report and plans were discussed for Mr. Kreeger to present the annual report to the Board of Education at their regular meeting on November 6, 2014.

5. Meeting Dates

After discussion, it was determined that future meeting dates will be set up as needed. Four members whose terms expired in 2014 are eligible and have indicated they would like to continue their membership for another term: Mr. Cisneros, Mr. Johsz, Mr. Matta, and Mr. Yaroma.

6. Planning/Construction Update

Mr. Stachura provided an overview (attached) and reported the status of remaining miscellaneous Measure M projects: the Buena Vista marquee is complete; Cattle's new playground equipment should be complete by November 15th; miscellaneous furniture is being provided to Eagle Canyon; and all remaining funds should be spent by November 20th.

7. Member Communications

None.

8. Other Topics

Mr. Johsz nominated Mr. Kreeger as chairman, Mr. Nava seconded the motion, and all members present agreed. Mr. Johsz nominated Mr. Nava as vice-chairman, Mr. Kreeger seconded the motion, and all members agreed. Mr. Nava nominated Mr. Johsz as secretary, Mr. Kreeger seconded the motion, and all members agreed.

The meeting was adjourned at 5:58 p.m.

Attachments: Expenditure Report for period ending September 30, 2014
 Draft 2013/2014 Annual COC Report
 Construction Update Overview, October 20, 2014

ACTIVE CAPITAL FACILITIES PROJECT LIST - Measure M Funded
Prepared: 09/2014

		Measure M	OPSC&OTHER		C O M B I N E D	
Project	Facilities Assessment Report Estimates	Budget / Contracted	Received	Contracted	As of 6/30/14 Expended	Balance
MEASURE M GENERAL EXPENSE						
1. Program Manager - PCM3		2,227,780.32			2,227,780.32	0.00
2. Bond Performance Audit		196,062.36			196,062.36	0.00
3. Bond Misc. Cost		95,028.40			95,028.40	0.00
4. Legal Fees		12,573.23			12,573.23	0.00
5. CVUSD Payroll		903,030.49			903,030.49	0.00
SUBTOTAL	0.00	3,434,474.80			3,434,474.80	0.00
NEW CONSTRUCTION - Measure M Match						
1. CHHS	0.00					
2. Preserve	0.00					
3. Rhodes ES	12,400,000.00	6,444,257.23	8,416,259.96	8,416,259.96	14,860,517.19	0.00
4. Chaparral ES	12,000,000.00	8,811,832.00	7,544,362.14	7,544,362.14	16,356,194.14	0.00
5. Woodcrest JH	17,200,000.00	14,372,387.28	12,331,223.09	12,331,223.09	26,703,610.37	0.00
6. Liberty ES	14,500,000.00	9,921,394.06	9,701,147.76	9,701,147.76	19,622,541.82	0.00
7. Wickman ES	12,200,000.00	5,940,956.37	9,023,621.76	9,023,621.76	14,964,578.13	0.00
8. Super-Wickman Addition	2,000,000.00	417,127.40	1,487,802.82	1,487,802.82	1,904,930.22	0.00
	70,300,000.00	45,907,954.34	48,504,417.53	48,504,417.53	94,412,371.87	0.00
MODERNIZATION PHASE I - Measure M Match						
1. Glenmeade ES	0.00					
2. Magnolia JH	0.00					
3. Don Lugo HS (Red Ph & Bldg A) DM	1,900,000.00	4,249,923.18	6,026,899.42	6,026,899.42	10,276,822.60	0.00
4. Walnut ES	1,200,000.00	2,286,011.74	2,922,350.88	2,922,350.88	5,208,362.62	0.00
5. Cortez ES	1,100,000.00	1,375,765.25	3,388,274.16	3,388,274.16	4,764,039.41	0.00
6. Dickson ES	1,400,000.00	2,009,604.13	2,336,324.51	2,336,324.51	4,345,928.64	0.00
7. Buena Vista HS	500,000.00	2,799,908.01	1,260,573.10	1,260,573.10	4,060,481.11	0.00
	6,100,000.00	12,721,212.31	15,934,422.07	15,934,422.07	28,655,634.38	0.00
MODERNIZATION PHASE II - Measure M Match						
1. Borba ES	0.00	986,159.90	1,474,834.77	1,474,834.77	2,460,994.67	0.00
2. El Rancho ES DM	400,000.00	798,456.07	1,463,120.66	1,463,120.66	2,261,576.73	0.00
3. Gird ES DM	500,000.00	747,371.75	1,540,085.98	1,540,085.98	2,287,457.73	0.00
4. Los Serranos ES DM	400,000.00	696,474.66	1,132,004.22	1,132,004.22	1,828,478.88	0.00
5. Marshall ES DM	300,000.00	552,244.27	1,094,206.21	1,094,206.21	1,646,450.48	0.00
6. Newman ES DM	300,000.00	530,914.71	1,166,105.50	1,166,105.50	1,697,020.21	0.00
7. Ramona JH	700,000.00	1,240,626.94	1,215,466.85	1,215,466.85	2,456,093.79	0.00
8. Don Lugo HS (Yellow Phase) DM	0.00	1,953,525.26	4,357,195.67	4,357,195.67	6,310,720.93	0.00
	2,600,000.00	7,505,773.56	13,443,019.86	13,443,019.86	20,948,793.42	0.00
SUBTOTAL - Projects w/ State Funding	79,000,000.00	66,134,940.21	77,881,859.46	77,881,859.46	144,016,799.67	0.00
MEASURE M WORK - Fully Measure M Funded						
1. Ayala HS	8,380,361.00	8,727,149.28			8,727,149.28	0.00
2. Walnut ES	6,367,503.00	6,207,567.41	431,428.18	431,428.18	6,638,995.59	0.00
3. Buena Vista HS (MM added to Mod)	1,385,280.00	662,061.40			638,790.29	23,271.11
4. Cortez ES	1,760,587.00	2,735,866.27			2,735,866.27	0.00
5. Dickson ES	1,464,875.00	2,928,918.17			2,928,918.17	0.00
6. Don Lugo HS (Blue Phase + Ag)	15,541,162.00	22,470,704.51	767,981.46	767,981.46	23,238,685.97	0.00
7. Borba ES	2,179,726.00	21,178.72			21,178.72	0.00
8. El Rancho ES	2,485,974.00	99,391.66			99,391.66	0.00
9. Gird ES	1,509,084.00	232,086.95			232,086.95	0.00
10. Los Serranos ES	1,289,896.00	197,389.12			197,389.12	0.00
11. Newman ES	2,055,455.00	358,463.41			358,463.41	0.00
12. Marshall ES	5,297,450.00	3,385,574.04			3,385,574.04	0.00
13. Ramona JHS (Phase II Mod) Msr M	7,885,431.00	2,707,249.60	829,565.00	829,565.00	3,536,814.60	0.00
14. Chino HS	6,438,165.00	13,829,876.50	9,077.62	9,077.62	13,838,954.12	0.00
15. Dickey ES	2,023,655.00	1,031,456.08	1,567,365.72	1,567,365.72	2,598,821.80	0.00
16. Canyon Hills JH	3,990,600.00	2,676,880.97			2,676,880.97	0.00
17. Cattle ES	1,236,125.00	3,839,247.56	932,573.00	732,287.08	4,531,732.91	39,801.73
18. Townsend JH	1,509,041.00	1,800,965.42			1,800,965.42	0.00
19. Briggs FS	1,414,025.00	3,700,612.26	3,900,708.37	2,146,160.05	5,846,772.31	0.00
20. Butterfield ES	946,998.00	380,688.11			380,688.11	0.00
21. Eagle Canyon ES	1,151,450.00	453,825.12			453,825.12	0.00
22. Country Springs	1,927,884.00	936,579.08			936,579.08	0.00
23. Glenmeade + (CHS Mod Reimb)	600,533.00	2,709,304.88	620,755.92	620,755.92	3,330,060.80	0.00
24. Hidden Trails	194,900.00	210,521.04			210,521.04	0.00
25. Litel	685,937.00	640,113.13			640,043.13	70.00
26. Magnolia JH+(CHS Mod Reimb)+CFD4+State	3,298,958.00	196,509.75	1,877,838.28	1,877,838.28	2,074,348.03	0.00
27. Oak Ridge ES	1,398,046.00	387,741.16			387,741.16	0.00
28. Rolling Ridge ES	1,736,100.00	735,318.54			735,318.54	0.00
29. Woodcrest JH	1,334,950.00	0.00			0.00	0.00
30. Chino Hills HS	2,205,000.00	7,486,378.81			7,486,378.81	0.00
					0.00	0.00
SUBTOTAL	89,695,151.00	91,749,618.95	10,937,293.55	8,982,459.31	100,668,935.42	63,142.84
TOTAL MEASURE M BOND PROJECTS						
	168,695,151.00	161,319,033.96	88,819,153.01	86,864,318.77	248,120,209.89	63,142.84
x						

	Measure M	149,999,999.20	Bonds Issued
Final Costs	161,319,033.96	10,421,902.86	Interest Earned 6/30/14
Paid to Date	161,255,891.12	950,326.03	Walnut SDC & Campaign
Encumbered(Committed)	63,142.84	161,372,228.09	Total Receipts
Cash Balance	116,336.97	161,255,891.12	Total Expended
Fund Balance	53,194.13	116,336.97	Cash Balance
		116,336.97	as of 9/30/14
			(0.00)



**The Annual Report
of the
Citizens' Oversight Committee
for the
2013/2014 School Year**

November 6, 2014

Annual Report of
The Citizens' Oversight Committee
2013/2014 School Year

Purpose

The Citizens' Bond Oversight Committee (referred to as "the Committee" or "CBOC" for the remainder of this document) is charged with informing the public concerning the expenditure of bond proceeds of Measure M. The exact details of the purpose of an oversight Committee and their duties are specified in the California Constitution (AB 1908), and are summarized in the Committee's bylaws. The bylaws state that *"The purpose of the Committee as set forth in Proposition 39 is to inform the public at least annually by issuing a written report concerning the expenditure of bond proceeds from Measure M which was approved by the voters March 5, 2002."* The Committee is required within the annual report to certify, if valid, that CVUSD is in compliance with Article XIII A, Section 1(b)(3) of the California Constitution.

Committee Members and School District Staff

For the 2013/2014 school year, the Committee was comprised of thirteen (13) members. September 2013 nominations and election of CBOC officers resulted in Kevin Cisneros being voted as Chairperson, Brian Johsz as Vice Chairperson, and Roman Nava as Secretary for the 2013-2014 school year. Meetings were held on September 30, 2013 and January 27, 2014 (minutes are attached).

The School District (District) was represented by Mr. Greg Stachura, Assistant Superintendent of Facilities; Mr. Michael Chapko, Director of Maintenance, Operations and Construction, and Mr. Bill Childress, Construction Coordinator, with support from Ms. Laurie Trimbach.

We would like to thank all current and past Committee members for their dedication and commitment to the school district's construction program. Each of them has provided a valuable service to the community.

Performance Audits

Mr. Royce Townsend, California Certified Public Account and a partner with Vavrinek, Trine, Day & Co., LLP addressed the committee regarding the Measure M bond performance and financial audits for the District. The audit report disclosed no instances of non-compliance with the terms of Proposition 39 or the terms of the Bond measure as approved by the District voters.

Bond Funds

Mr. Stachura distributed to the committee and reviewed the Expenditure Report at every meeting with adjusted figures reflected for applicable quarters. In addition to the bond measure amount of \$150 million, \$10,421,742.89 was earned in interest as of March 31, 2014; \$950,326.03 was transferred from San Bernardino County for construction of county classrooms, bringing the net total to \$161,372,068.12. Of this amount, \$161,239,411.72 has been spent, leaving a cash balance of \$132,656.40, as of June 30, 2014.

School Site Visits/Re-Dedications

The CBOC did not visit any school sites during the 2013/2014 fiscal year. All members were invited to attend the State of the District Address, Measure M Presentation in November 2013.

Communications with the School District

Meeting minutes were submitted quarterly to the Board as an information item, requiring no formal presentation.

Construction Update

Mr. Stachura, Mr. Chapko and/or Mr. Childress gave a presentation and construction update at every meeting providing information on the status and progress of each site. The following projects were completed or are in progress as noted:

1. Chino Hills HS Path of Travel Upgrade – completed

Respectfully submitted,

The Citizens Bond Oversight Committee

DRAFT

Citizens' Bond Oversight Committee Members
2013/2014

<u>Member</u>	<u>Position</u>	<u>Term Expires</u>
Kevin Cisneros	Chairman /At Large	6/30/2014
Brian Johsz	Vice Chairman / At Large	6/30/2014
Roman Nava	Secretary / At Large	6/30/2015
Patti Arlt	Chamber of Commerce	6/30/2015
Art Bennett	City of Chino Hills	6/30/2015
Brett Benson	Senior Citizen	6/30/2015
Virginia Curry	Senior Citizen	6/30/2015
Glenn Duncan	City of Chino	6/30/2015
Jacob Green	City of Ontario	6/30/2015
Mike Kreeger	Parent/Guardian/PTA	6/30/2015
Al Matta	At Large	6/30/2014
Paul Rodriguez	At Large	6/30/2015
Nick Yaroma	Parent/Guardian/PTA	6/30/2014
Vacant	Taxpayer Organization	



Citizen's Oversight Committee Meeting
Construction Update Overview, October 20, 2014
(Updates since January 27, 2014 meeting are in Bold)

Chino Hills HS Path of Travel Upgrade (related to pool project)

Project is 100% complete and the Notice of Completion was approved by the Board of Education on June 26, 2014.

Buena Vista HS Electronic Marquee

Installation is complete and the new marquee is operational. Board of Education approval of the Notice of Completion is scheduled for November 6, 2014.



Howard Cattle ES Kindergarten Playground Equipment Replacement

Equipment has been ordered and is expected to be installed and completed by November 15, 2014, with Board of Education approval of the Notice of Completion scheduled for November 20, 2014.

Cattle ES - Kindergarten
Chino Valley USD

