

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
Facilities, Planning, and Operations Division**

Michael J. Chapko, Interim Assistant Superintendent
Phone (909) 628-1201, Ext. 1200 ♦ Fax (909) 548-6034

**CITIZENS' BOND OVERSIGHT COMMITTEE
MEETING MINUTES
June 20, 2011**

Call to Order: Mr. Kevin Cisneroz, chairman, called the meeting to order at 5:33 p.m.

Members present were Kevin Cisneroz, Chuck Antuna, Mike Kreeger, Ed Gray, Art Bennett, Sheila Mautz, Valerie James, and Dave Tennies. Michael Chapko and Greg Stachura represented District staff.

Mr. Kreeger led the group in the Pledge of Allegiance.

1. Public Comment: There was no public comment.

2. Approval of minutes from May 16, 2011

Mr. Antuna made a motion to approve the meeting minutes from May 16th, Ms. Mautz seconded the motion and all members approved

3. Approval of Annual Report

Mr. Gray made a motion to approve the Annual Report, Mr. Bennett seconded the motion and all members approved. Mr. Bennett asked for clarification on the members listed and their term expiration dates as he was recently reappointed by the City of Chino Hills. Mr. Cisneroz indicated changes to the member list would be reflected next year.

4. Member Communications: Events mentioned by members include the following:

Mr. Cisneroz – Chino Relay for Life August and City of Chino Concert in the Parks

Mr. Kreeger – Chino Hills Concert in the Parks starts Wednesday

Mr. Tennies – 4th of July Fireworks event @ Field of Dreams @ 11:00 a.m.

Mrs. Mautz – City of Ontario will be having 4th of July Fireworks events.

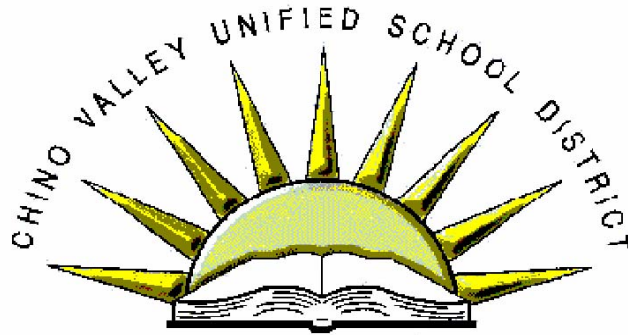
5. Other Topics

Mr. Cisneroz thanked Ms. James for her work on the Annual Report. Mr. Kreeger discussed a new park near Chaparral ES, tentatively named "Bird Farm Park" that will be owned by the District and maintained by the City of Chino Hills. Mr. Gray asked about the Associate Superintendent of Facilities, Planning and Operations position currently being flown. Everyone wished Mr. Chapko the best of luck in being selected for the position. Mr. Gray also mentioned new fire stations to open soon; one is a training facility. Mr. Gray thanked everyone for the opportunity to serve on the committee for two terms. Mr. Cisneroz thanked all two-term members for their service, and the members thanked Mr. Cisneroz for his service.

The next scheduled meeting is August 15, 2011.

The meeting was adjourned at 5:45 p.m.

Attachment: Annual Report Draft



**The Annual Report
of the
Citizens' Oversight Committee
for the
Annual Report 2010/2011 School Year**

June 2011

Annual Report of
The Citizens' Bond Oversight Committee
2010/2011 School Year

Purpose

The Chino Valley Unified School District (District) Citizens' Bond Oversight Committee (referred to as "the Committee" or "CBOC" for the remainder of this document) is charged with informing the public concerning the expenditure of bond proceeds of Measure M. The exact details of the purpose of an oversight committee and its duties are specified in the California Constitution (AB 1908), and are summarized in the Committee's bylaws. The bylaws state that *"The purpose of the Committee as set forth in Prop. 39 is to inform the public at least annually by issuing a written report concerning the expenditure of bond proceeds from Measure M approved by the voters March 5, 2002."* The Committee is required within the annual report to certify, if valid, that CVUSD is in compliance with Article XIII A, Section 1(b)(3) of the California Constitution.

Committee Members and School District Staff

The Committee is currently comprised of 12 members. August 2010 nominations and election of CBOC officers resulted in Kevin Cisneroz being voted as Chairperson, Mike Keeger as Vice Chairperson, and Valerie James as Secretary for the 2010-2011 school year. Five positions will become open when current committee members' terms expire on June 30, 2011.

The District was represented by Assistant Superintendent of Business Services, Ms. Sandra Chen, Interim Assistant Superintendant, Facilities, Planning and Operations, Mr. Michael Chapko, and Interim Director of Maintenance, Operations and Construction, Greg Stachura, with support from Ms. Iris Chu, Director of Planning, and Ms. Laurie Trimbach.

We would like to thank all exiting Committee members for the dedication and commitment to the school district's construction program. Each of them has provided a valuable service to the community.

Performance Audits

Ms. Shilo Gorospe, Audit Manager at Vavrinek, Trine, Day & Co., LLP addressed the committee regarding the Measure M bond performance and financial audits for the District. The audit report disclosed no instances of non-compliance with the terms of Proposition 39 or the terms of the Bond measure as approved by the District voters.

Bond Funds

Ms. Chen and/or Mr. Chapko distributed to the committee and reviewed the Expenditure Report at every meeting with final figures reflected ending March 31, 2011. In addition to the bond measure amount of \$150 million, \$10,230,594.82 was earned in interest as of December 31,

2010; \$950,326.03 was transferred from San Bernardino County for construction of county classrooms, bringing the net total to \$161,180,920.05. Of this amount, \$140,485.335.76 has been spent, leaving a cash balance of \$20,695,584.29 as of March 31, 2011.

School Site Visits/Re-Dedications

The CBOC did not visit any school site during this fiscal year.

Communications with the School District

In November 2010, the Committee clarified the intent regarding communications to the Board, as previously approved in October 2009. One written report, the annual report, will be provided to the Board incorporating presentations in May/June to provide a preview of awarded summer projects and a review of those projects in September/October.

Construction Update

Mr. Chapko and/or Mr. Stachura gave a presentation and construction update at every meeting providing information on the status and progress of each site. The following projects were completed:

1. Woodcrest Junior High: Marquee sign installed.
2. Country Springs and Eagle Canyon Elementary: Playground Sand Replacement
3. Canyon Hills and Townsend Junior High
 - a. Library Expansion Project
 - b. Asphalt Paving
4. Chino High: Building L renovation and Fencing
5. Butterfield Ranch, Country Springs and Rolling Ridge Elementary: Misc. Alterations and Improvements
6. Litel Elementary: Parking Lot Expansion
7. Levi Dickey Elementary:
 - a. Playground Equipment Replacement
 - b. Exterior Painting
8. Newman Elementary: Exterior Painting
9. Butterfield Ranch, Cattle, Eagle Canyon, Litel, and Oak Ridge Elementary and Townsend Junior High: Data Cabling for VOIP Phone System
10. Oak Ridge and Rolling Ridge Elementary: Skylight Replacement
11. Buena Vista High: Portable Science Lab Project
12. Los Serranos, Oak Ridge and Rolling Ridge Elementary: Landscaping/Slope Stabilization
13. Glenmeade Elementary, Townsend Junior High and Chino High: Concrete Replacement
14. Eagle Canton, Litel, Oak Ridge Elementary; Canyon Hills and Townsend Junior High, Ayala and Don Lugo High: Exterior Lighting Replacement
15. Country Springs and Oak Ridge Elementary and Ayala HVAC Equipment Replacement
16. Cattle and Dickey Elementary and Chino Valley Learning Academy: Restroom Partition Upgrades
17. Country Springs Elementary: ADA Access Ramp

Construction commenced on the following projects June 13, 2011 with completion expected before August 13, 2011:

1. Ayala High School: HVAC (Phase II)
2. Rolling Ridge Elementary School: HVAC (Phase II)

Respectfully submitted,

The Citizens Bond Oversight Committee

**Citizens' Bond Oversight Committee Members
2010/2011**

Charles Antuna	Parent	6/30/2012
Patti Arlt	Chamber of Commerce	6/30/2011
Art Bennett	City of Chino Hills	6/30/2011
David Black	Taxpayer Organization	6/30/2011
Kevin Cisneroz	At Large	6/30/2011
Edgar Gray Jr.	Senior Citizen	6/30/2011
Jaime Harwood	Business	6/30/2011
Tom Haughey	City of Chino	6/30/2011
Valerie James	Parent/PTA	6/30/2011
Mike Kreeger	At Large	6/30/2012
Sheila Mautz	City of Ontario	6/30/2012
David Tennies	At Large	6/30/2012