



CHINO VALLEY UNIFIED SCHOOL DISTRICT  
Facilities/Planning Division

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CITIZENS' BOND OVERSIGHT COMMITTEE  
MEETING MINUTES  
January 14, 2008

**Call to Order:** Ms. Allen called the meeting to order at 5:07 p.m.

Members present were Julie Allen, Jamie Harwood, Peter Rogers, David Black, Tom Haughey, Ed Gray, Steve Elie, Kevin Cisneroz, Tina Javid, and Roman Nava. Sandra Chen, Iris Chu, Michael Chapko, Iris Chu, and Laurie Trimbach represented District staff. Ms. Chen introduced Mr. Chapko, the new Director of Maintenance, Operations, and Construction, to committee members.

1. Pledge of Allegiance

Mr. Haughey led the group in the Pledge of Allegiance.

2. Public Comment

None.

3. Approval of Minutes of December 3, 2007 Meeting

Mr. Black made a motion to approve the minutes from December 3, 2007. Mr. Rogers seconded the motion and all members present were in favor.

4. Review of Quarterly Expenditure Report

The expenditure report for the second quarter as of November 30, 2007, was distributed to committee members and reviewed by Ms. Chen. As of November 30, \$107.9 million has been expended, leaving a balance with interest of \$49.1 million, most of which has been encumbered.

5. Performance Audit

Mr. Royce Townsend of Vavrinek, Trine, Day & Co., LLP, presented the procedures and findings of the Performance Audit for the 2006/2007 fiscal year. It was noted that the audit report included no exceptions. Members were provided a copy of the audit report. The audit report will be presented to the Board of Education as information on January 24, 2008.

6. Review and Approval of Second Quarterly Report, October – December 2007

Mr. Elie moved to approve the Second Quarterly Report, Mr. Haughey seconded the motion, and all members approved. After discussion about member attendance, Mr. Black moved to amend the report and add a member attendance sheet. Mr. Haughey seconded the motion and all members approved. Ms. Allen will present the report to the Board of Education on February 7, 2008.

7. Construction Update/Change Orders

Mr. Chapko provided an overview of the projects under construction. He informed the committee that projects at Chino High School stadium, Don Lugo modernization, Cortez, Dickson and Buena Vista modernizations are in closeout and scheduled for board approval in the upcoming months. Bid opening for the Marshall and Ramona Measure M work is scheduled for January 31, 2008. Bid opening for the

renovation work at Chino High School is scheduled for February 20, 2008. Construction for both bids will follow shortly after bids have been approved by the Board.

Change orders were distributed via email. Members were encouraged to forward questions to the committee chairperson, Ms. Allen.

8. COC Member Communications

None.

9. Status of Members

The committee discussed member attendance and reviewed an attendance sheet. Members decided to add the attendance sheet as part of the quarterly report.

10. Other Topics

The next meeting is scheduled for February 25, 2008.

Mr. Elie moved to adjourn, Mr. Nava seconded the motion, and all members agreed. The meeting was adjourned at 5:38 p.m.