



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**Facilities/Planning Division**

Sandra H. Chen, Assistant Superintendent ♦ Phone (909) 628-1201 Ext. 1200 ♦ Fax (909) 548-6034

**CITIZENS' BOND OVERSIGHT COMMITTEE**  
**MEETING MINUTES**  
**March 12, 2007**

**1. Call to Order**

Meeting was called to order at 5:04 p.m. Members present were Steve Elie, Julie Allen, Roger Larkin, Miles Petroff, Peter Rogers, Mike Milliner, Roman Nava, and Jenny Tate. Sandra Chen, John Grow, and Iris Chu represented district staff.

Mr. Elie requested that Mr. Petroff inform the committee about an award he received, which was the San Bernardino Schools Education Medal of Honor award.

**2. Pledge of Allegiance**

Ms. Allen led the committee in the Pledge of Allegiance.

**3. Welcome and Introduction**

Ms. Chen introduced Iris Chu, the District's new Director of Planning.

**4. Public Comment**

No public comment.

**5. Approval of Minutes of January 22, 2007 Meeting**

Mr. Larkin made a motion to approve the January 22<sup>nd</sup> meeting minutes, Mr. Rogers seconded the motion, and all approved.

**6. Field Trip March 16, 2007**

Mr. Elie said that the members who plan to attend the field trip with him are Mr. Larkin, Ms. Tate, Ms. Gonzales, and Mr. Wapner. Ms. Javid will follow in her car. They will meet in the front of the district offices and take a bus. A 72-hour notice will be posted in case of quorum.

The tour will include Dickson Elementary, Don Lugo High, Chaparral Elementary, Woodcrest Junior High, and Walnut Elementary. Maps and itinerary will be distributed, and the group will walk the sites to view some newly constructed and modernized facilities. Mr. Nava asked if any photos or materials would be made available for review by the other members who could not attend. Ms. Chen said copies of the field trip packet would be made available. Mr. Milliner asked if Buildings F and C at Don Lugo are part of the tour to get a "before" picture. Ms. Chen confirmed that those buildings are included.

**7. Construction Update/Change Order**

Recent change orders were distributed to members via email. Ms. Chen said an updated change order spreadsheet would be available at the next meeting. She said that overall the change order standing is very good compared to past projects. Mr. Milliner asked if news reporters regularly approach the district for information regarding the projects and change orders. Mr. Grow said that information is available in the board agendas. He reported that the overall modernization change orders are between 4 and 5%. He

said with Bernard's assistance, change orders on the Don Lugo new science addition were kept under half a percent.

Mr. Milliner said he'd like to highlight this information for the public. Mr. Elie suggested having the topic covered in the next quarterly report. Mr. Elie said he's committed during his term as chairperson to improving all lines of communication with the public, the district and the committee. He commented that the improved change order status is due in part to the committees' influence, and he agreed that the information should be reported to the public. Ms. Chen reminded the committee to be cognizant of the fact that construction contract amounts do exceed the original FAR estimates for the projects. After bids are awarded, staff and construction managers are keeping the change orders to a minimum, but the bids still exceed the FAR estimates.

Mr. Grow reported the following:

- Walnut Avenue Elementary School addition and modernization projects are complete and occupied.
- Don Lugo High School science building addition is complete and occupied.
- Don Lugo High School agriculture complex is in progress.
- Don Lugo High School modernization of the center of Building A was bid and the apparent low bid is K.A.R. Construction.
- Don Lugo High School modernization of Buildings F and C are out to bid at this time.
- Chino High School stadium project has kicked off in full gear and the visitor side bleachers are demolished. The project is to be completed by graduation.
- Cortez and Dickson Elementary Schools new cafeteria buildings are complete and occupied.
- The "Next 7" projects are packaged into three groups: 1, Borba, El Rancho and Gird; 2, Los Serranos and Ramona; and 3, Newman and Marshall. These projects are in various stages of the bidding process to move forward for approval as summer projects.

#### 8. Quarterly Expenditure Report

Ms. Chen reported that Measure M expenditure as of December 31, 2006, is approximately \$90 million, with approximately \$65 million remaining. The detailed report is attached.

#### 9. Website Committee Report

Ms. Tate said that she has been posting the minutes and quarterly reports on the website as they are completed. A suggestion has been made to include pictures from the field trip and any other available pictures or Power Point presentations. Ms. Chen said the PCM3 monthly reports include information and photos of the individual projects. Mr. Elie reminded members to give Ms. Tate their biographical information. Ms. Tate said she doesn't have time to create presentations, but she'll be glad to post information forwarded to her.

#### 10. COC Member Communications

No comments were given.

#### 11. Other Topics

Mr. Elie asked Ms. Chen to address an article in the Chino Champion that discussed Measure M expenditures. Ms. Chen said the article reported that costs for the Chino Hills High School work would come from the Measure M school bond fund. She clarified once more for the committee that zero dollars from Measure M is being contributed to Chino Hills High School. She said that Ms. Julie Gobin is the district's link to the media and Ms. Gobin has been alerted to the issue.

Ms. Brenda Dunkle, the educational reporter from the Chino Champion Newspaper, said she is having difficulty getting background information on the projects. Mr. Elie said he would help if she will contact him. She had requested a tour of the science wing at Don Lugo but didn't get assistance so she went to the site on her own and took pictures of the science wing but didn't get to see the weight room or the cheer room.

## 12. Adjournment

Mr. Elie said that he and Ms. Allen would both be unavailable for the April 16<sup>th</sup> meeting, and asked if Mr. Milliner would be available to chair the meeting. After discussion, Mr. Elie said he would email everyone to see if a quorum will be available on the 16<sup>th</sup>. If not, another date will be arranged.

Mr. Larkin made a motion for adjournment, Mr. Nava seconded the motion and all agreed. The meeting was adjourned at 6:01 p.m.