



CHINO VALLEY UNIFIED SCHOOL DISTRICT
Facilities/Planning Division

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CITIZENS' BOND OVERSIGHT COMMITTEE
MEETING MINUTES
January 22, 2007

1. Call to Order

Meeting was called to order at 5:00 p.m. Members present were Steven Elie, Julie Allen, Peter Rogers, Roger Larkin, Miles Petroff, Mike Milliner, Roman Nava, Jenny Tate, and Tina Javid. Sandra Chen, Assistant Superintendent, Facilities/Planning; John Grow, Director, Facilities and Construction; and Greg Stachura, Construction Coordinator were present representing the District.

2. Pledge of Allegiance

Mr. Rogers led the group in the Pledge of Allegiance.

3. Introductions and Welcome

Mr. Elie requested the committee to introduce themselves to the newest member, Mr. Peter Rogers, City of Chino Hills council member. Members present introduced themselves giving a brief description of their committee position and experience.

4. Public Comment

No public comment.

5. Approval of Minutes of December 11, 2006 Meeting

Mr. Milliner moved to approve the minutes from the December 11, 2006 meeting, Mr. Nava seconded the motion, and all members approved the motion.

6. Approval of Second Quarter Report of COC

Mr. Elie complimented Mr. Milliner's work on the report. He said the only change would be an update to the positions held by Ms. Orozco and Ms. Tate since Ms. Orozco is now a board member. Ms. Javid made a motion to support the report, Mr. Nava seconded the motion, and all approved.

7. Construction Update/Change Orders

Change orders were previously distributed by email to members. Mr. Elie requested that any questions be forwarded to him by email and he would facilitate response from staff.

Mr. Grow reported regarding the projects as follows:

Measure M Capital Improvements:

- The Walnut Avenue Elementary School new addition is occupied and the last contractors are out.
- The Don Lugo Blue Phase new science addition is also occupied, and the contractors' Notices of Completion are being submitted to the board for approval. The farm and agriculture project is in construction and completion is anticipated in August.

- The Chino High School four portable and site infrastructure project is 99% complete north of the lunch structure. The stadium upgrade project is out for re-bid. The next component for Chino High School is the science and music department upgrade, which will include portable classrooms addition.
- The Cortez and Dickson additions (cafeterias) are occupied. Final change orders and notices of completion are going forward for board approval.
- There were some “quick-start” projects completed at El Rancho, Los Serranos and Newman Elementary Schools, which were shade shelters and parking and driveway upgrades.

Modernization:

- Modernization at Walnut is in final closeout stage.
- Part of the red phase modernization at Don Lugo is complete. The north third and south third of Building A are complete. The modernization of the center of Building A is out for bid.
- Buena Vista High School modernization is about 90% complete. Completion is anticipated by spring break.
- Additional ADA concrete work was completed at Cortez, Dickson and Buena Vista over the winter break.
- Another bid for administration building/old kitchen modernization at Cortez and Dickson will be going out.

New Construction:

- New construction projects at Rhodes, Wickman and Liberty are complete and occupied.
- Another bid is out for low voltage at Woodcrest and Liberty to connect communications between the two campuses.
- Chaparral is complete and occupied. The only contract not closed out is for landscaping, and that issue is being finalized.

8. Field Trip January 26, 2007

Since only three members would be able to attend, it was determined that the field trip would be re-scheduled. Mr. Elie said he would communicate with members by email to determine the date that most members would be available.

9. Presentation by Sandra Chen re: implications of Prop 1D on Measure M Projects

Ms. Chen explained that Prop 1D was the Statewide bond ballot measure for \$10.4 billion for facilities for Kindergarten through University, of which \$7.3 billion is designated for K-12 education. The bond passed on November 7, 2006, with 56.5% approval. The passage of Prop 1D will aid the District in the modernization effort of the second phase of projects, which include seven schools. The seven schools all had some prior modernization work completed under a previous state bond. Some of the buildings on each campus were not eligible at that time, but have since become eligible. The seven schools are Borba Fundamental; El Rancho, Gird, Los Serranos, Marshall, and Newman Elementary Schools; and Ramona Junior High. The passage of Prop 1D will enable the district to move forward with the filing of funding applications for these modernization projects.

10. Rescheduling March 5, 2007 meeting to March 12, 2007

Mr. Elie reported that the March 5th meeting will conflict with the annual Taste of Chino Valley event, so it was decided to re-schedule the meeting to March 12th.

11. COC Member Communications

Discussion was held regarding the implementation of a formal process to address issues brought up by the community to individual committee members. Members can share communications received from the community and the issues will be addressed in the meetings, on the website, and on the community

cable channel. Ms. Chen stated that the district Media Services Department produced a video showcasing on the District's newest school, Chaparral Elementary and made it available on cable TV. It is likely that the next video will showcase the Cortez and Dickson new cafeterias and the modernization of Cortez, Dickson and Buena Vista. Ms. Tate suggested a link to the videos to the website. Ms. Tate requested that the approved minutes and reports be forwarded to her after the meetings so she will be sure to post the correct information.

12. Liaison Committee Meeting with Superintendent Heatley and Sandra Chen

Ms. Allen reported that she and Mr. Elie met with Dr. Heatley and Ms. Chen regarding the following topics:

- The proposal that Ms. Tate replaces Ms. Orozco's term on the committee as the representative who is both a parent and active in a parent organization.
- Rumors circulating within the community will be communicated to Dr. Heatley.
- Continuing open-door policy with liaisons and members and communicating freely on both sides.

Mr. Milliner spoke about his concern for more and frequent communication with the community. Ms. Chen pointed out that the committee's bylaws provide for four reports annually even though the law requires one annual report. Other members supported finding creative ways to expand communication.

13. Other Topics

Mr. Petroff asked what the warranty is on the new schools. Mr. Grow said typically when the agency accepts a building some elements, like carpet, tile, and hardware, have five-, ten-, or fifteen-year warranties, and extended warranties on roofs. If there is a latent defect, the district attempts to work with the supplier to rectify the situation if they are still in business. If not, it may go to insurance. The typical warranty is a year on most items that don't have special warranties as mentioned.

Mr. Petroff asked if the district has a process for background checks on construction workers. Ms. Chen said the district has fingerprint requirements in the contract documents as required by law. The documentation is required prior to commencement of work.

14. Adjournment to Next Meeting

The meeting was adjourned to the next meeting, March 12, 2007.