



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**Facilities/Planning Department**

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**CITIZENS' BOND OVERSIGHT COMMITTEE**  
**MEETING MINUTES**  
**September 18, 2006**

Meeting was called to order at 5:01 p.m. Members present: Julie Allen, Glenn Duncan, Steven Elie, Christina Gonzales, Roger Larkin, Gary Larson, Sylvia Orozco, Miles Petroff, Jenny Tate, Alan Wapner. Roman Nava arrived at 5:06pm, Mike Milliner arrived at 5:09 pm, and Tina Javid arrived at 5:20. District representatives present were Sandra H. Chen, Assistant Superintendent, Facilities/Planning, and John Grow, Director, Facilities and Construction.

1. Approve August 7, 2006 Meeting Minutes

Mr. Elie made a motion to approve the meeting minutes, Mr. Duncan seconded the motion, and all agreed.

2. Public Comments

There were no comments.

3. Reminder of NEW meeting dates

Ms. Orozco reminded everyone of the new meeting dates. Ms. Tate requested another copy. It was mentioned that the next meeting was scheduled for October 30<sup>th</sup>.

4. Update of meeting with Dr. Heatley

Mr. Elie provided the oral report. He and Ms. Orozco met with Dr. Heatley and Ms. Chen to discuss issues of communication. The Committee had concerns that actions were being taken by the Board that affected the Committee without notifying the members ahead of time. All parties agreed that there might have been issues in the past with poor communication, but that everyone wanted to move forward in a positive direction in the future.

5. 3<sup>rd</sup> Quarter/Annual Report Presentation

Ms. Orozco provided an oral report. The presentation of the 3<sup>rd</sup> quarter/annual report went well, except that the Board Members received an older version of the report that included information that was stricken from the final version. It created some confusion when the Board members asked about the information.

6. Construction Update

Mr. Grow provided an update of the current construction progress, including a Power Point presentation and slides. The presentation included status reports for completed projects, current construction projects, and one in the bidding phase.

Ms. Chen mentioned that the July construction status report is complete and would be uploaded to the PCM3 website. She also mentioned that the next seven projects were DSA approved and the District will be applying for state funding if Prop 1D is approved by the voters. These projects could be bid in

Spring 2007 if the funding is available. If the Proposition were not approved, the modernization portion of the scope would have to be removed.

Mr. Elie asked about the long-range plans for the remaining 15 projects. Ms. Chen responded that she is in the process of assessing the finances available, which will be followed by further analysis of the prioritization needs of the District. The Committee will be involved in this discussion. The total expected duration for this analysis is 5 to 12 months.

7. Performance audit for 2004/2005

Ms. Chen provided an oral report. The company called "Total School Solutions" was selected to perform the audit of Measure M expenditures for the 04/05 fiscal year as well as the 05/06 fiscal year. The draft audit report for 04/05 will be available the first week in October. The company will be asked to present the draft report either at the October meeting, or the following meeting. The draft report for 05/06 will be complete in November, so it may be more convenient to have both presented at a single meeting.

8. Furniture and equipment for Rhodes Elementary School

Mr. Larkin mentioned that he had concerns about how the furniture and equipment was purchased for Rhodes Elementary School. Specifically, he questioned why Measure M funds were approved after originally being denied, and why the principal took so long to develop a list of necessary furniture and equipment. Ms. Chen mentioned that the purchase was done according to appropriate procedures and it had passed an audit without any problems. She mentioned that the expenditures were in line with other new elementary schools and the District tries to work with the Principal well in advance to make sure the equipment is available before the school opens.

9. Discussion regarding legal case – Committee for Responsible School Expansion v. Hermosa Beach City School District

Mr. Elie shared the recent case with the Committee because the Appeals Court ruled in favor of the school district, in that the information that was contained in back-up documentation for a ballot measure was acceptable for further defining the scope of a construction project and that it did not have to be included in the information that was presented to the voters.

10. Chaparral Dedication, September 29 at 10:00 a.m.

All were invited to attend.

11. Site visits

If more than six members wish to attend, the site visits will be noticed to the public. Arrangements will be made via e-mail with all of the members.

12. Other Topics

Ms. Chen mentioned that the District is proceeding with the steps to issue the balance of the Measure M Bonds, \$50M. If any of the money is not spent within three years of issuance, a penalty will be assessed (arbitrage) for excess interest earnings.

Ms. Chen also mentioned that a public scoping meeting for proposed athletic improvements at Don Lugo High School is planned. It will be held at the school on Wednesday, September 27<sup>th</sup> at 6:30 p.m.

The meeting was adjourned at 6:10 p.m.