



CHINO VALLEY UNIFIED SCHOOL DISTRICT Facilities/Planning Department

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CITIZENS' BOND OVERSIGHT COMMITTEE MEETING MINUTES July 17, 2006

The meeting was called to order at 5:00 p.m. with members Sylvia Orozco, Roger Larkin, Steve Elie, Gary Larson, Christina Gonzales, Jenny Tate, Roman Nava, Julie Allen, Tina Javid, and Glenn Duncan present. Mike Milliner arrived at 5:03 and Miles Petroff at 5:12. District representatives present were Sandra Chen, John Grow, Stefanie Phillips. Steve Bachor from PCM3 and Lisalee Wells from Fulbright & Jaworski were also present.

1. **Approve June 5, 2006 Meeting Minutes**

Steve Elie moved that the minutes be approved, and Roman Nava seconded the motion. All were in favor except Gary Larson who abstained, as he wasn't at the meeting.

2. **Public Comments**

No public comments were given.

3. **Introduction/Welcome of New Members**

Ms. Orozco congratulated Mr. Elie on his re-appointment to the committee and had new members, Ms. Allen, Mr. Nava, and Ms. Gonzales introduce themselves. Ms. Chen distributed CD's to the members containing Citizens' Oversight Committee information.

4. **Presentation by Lisalee Wells, Fulbright & Jaworski**

Ms. Chen introduced Ms. Wells, the district's bond legal counsel, who gave a presentation covering the roles and responsibilities of the Citizen's Bond Oversight Committee members and answered questions.

5. **Nomination of Officers (Vice Chairperson and Secretary) for 2006/2007 term**

Ms. Orozco nominated Mr. Elie for the vice-chairperson, and Mr. Larkin seconded the nomination. There being no other nominations, the members present approved Mr. Elie as vice-chairperson.

After discussion regarding the need for and role of a committee secretary, Ms. Orozco nominated Mr. Milliner, Mr. Larkin seconded, and the members present approved the appointment. It was determined that the secretary will be responsible for compiling drafts for quarterly and annual reports and working with the chairperson to finalize the reports.

6. **Proposed Meeting Schedule**

Ms. Orozco distributed a proposed meeting schedule to coincide with Board of Education meetings so the quarterly and annual reports can be scheduled for presentation to the Board. Due to a vacation day conflict, the February 19, 2007 date was changed to February 26th. With that amendment, Mr. Elie moved to approve the meeting schedule, Mr. Duncan seconded the motion, and members present approved.

7. **Approve Quarterly/Annual Report**

The quarterly report has already been approved. Mr. Milliner will prepare a draft of the annual report for review, discussion and approval at the August 7th meeting.

8. **Construction Update**

The most recent construction update is being reviewed for revisions by district staff and it is estimated that the next report will be available shortly.

9. **Change Orders from May and June Board meetings**

Copies of change orders for Measure M projects approved at the May and June Board of Education meetings were distributed and members will review them and email any questions to the chairperson.

Mr. Bachor from PCM3 reported on upcoming change orders for Buena Vista for modernization for work that needs to be done on the walls due to unforeseen conditions.

10. **Other Topics**

Ms. Tate said she has transferred all of the COC information over to the template to be included on the new district website. She received a biography from Ms. Allen for the website and asked that anyone else who wants to add or update their biography to email her at jennytate@hotmail.com. Ms. Orozco thanked Ms. Tate for her hard work.

Mr. Petroff asked who investigates published comments or articles that are negative to the district and if someone from the district contacts the person. Ms. Chen said that Julie Gobin, from the district's Public Information and Marketing office, is the point of contact to the local newspapers.

Ms. Allen asked if the previous construction update is available for review. The construction updates are available through the link from the Measure M website to PCM3 or from the Facilities/Planning Department.

Ms. Orozco asked if the committee was made aware of the school board recommendation to add two more at-large committee members. Dr. Stefanie Phillips said there was a request from a board member to bring this item forward as additional community interest in committee membership was expressed. The two interested individuals had gone through the process and were identified as eligible, and it was a matter of appointing additional members. Mr. Larkin said that if there is additional interest from the public they should attend the meetings. He objected to making the committee larger than it is currently, because it has been increasingly difficult to obtain a quorum. Members concerns include difficulty in obtaining quorum to make decisions, fairness in competing for positions, and the possibility of diluting the purpose of the committee. Dr. Phillips said according to bond counsel the board has the discretion to add members. Two individuals showed interest and at least one or two board members are interested in entertaining the issue. Mr. Larson pointed out this topic was not on the agenda and discussion is not appropriate under the Brown Act.

Mr. Larkin requested that the topic be added to the next agenda. Mr. Elie requested that communication between the committee and the school board also be added to the next agenda.

Mr. Elie moved to adjourn the meeting, Mr. Larson seconded the motion, and all approved. The meeting adjourned at 6:30 p.m.

The next meeting is scheduled for August 7, 2006, at 5:00 p.m.