



## CHINO VALLEY UNIFIED SCHOOL DISTRICT Facilities/Planning Department

Stefanie P. Phillips, Ed.D., Associate Superintendent ♦ Phone (909) 628-1201 Ext. 1200 ♦ Fax (909) 548-6034

---

---

### CITIZENS' OVERSIGHT COMMITTEE MEETING MINUTES June 5, 2006

The meeting was called to order at 5:07 p.m. with members Gerald Bruce, Jenny Tate, Sylvia Orozco, Roger Larkin, Alan Wapner, Steve Elie, Michael Payne, and Miles Petroff present. Mike Milliner arrived at 5:15 p.m. Mr. Wapner left at 6:01 p.m. Sandra Chen and John Grow from the Facilities/Planning Department and Dr. Stefanie Phillips, Associate Superintendent of Business Services, represented District staff. Mr. Dempsey, PCM3, and Jim DiCamillo, WLC Architects, also attended. During the meeting, Mr. Bruce introduced Mr. Petroff, the business representative, to the other committee members.

1. Approve April 24, 2006 Meeting Minutes

Mr. Elie made a motion to accept the minutes "as amended," Mr. Larkin seconded the motion, and all the members were in favor.

2. Public Comments

No public comments.

3. Approve Quarterly Report

Mr. Bruce moved that the references in the second paragraph starting at, "The Committee also feels that the work at Chino Hills High..." be stricken from the report. He said the issue could be discussed at a later time. Mr. Larkin suggested putting it on the next meeting's agenda. There was another change made to correct the term of service for Ms. Orozco. Mr. Larkin moved to approve the quarterly report "as amended," Ms. Orozco seconded the motion, and all the members were in favor. Mr. Bruce said the presentation of the report is tentatively scheduled for July 15<sup>th</sup>.

4. Nomination of Chairperson and Vice Chairperson for 2006/07 Term

Mr. Wapner nominated Ms. Orozco, vice-chairperson, as the next chairperson, Mr. Payne seconded the motion, and all were in favor. After discussion, it was decided that the vice-chair position be filled at the next meeting after the new members have been appointed.

5. Committee Vacancies

Mr. Bruce said he was concerned about the visibility of the openings and wanted to discuss it. He saw it was advertised in the Champion Newspaper the past weekend. Mr. Milliner asked if his selection to fill the last three months of Mr. Calta's term constituted an entire two-year term, which would preclude Mr. Milliner from serving another full term. The answer was not available and will have to be researched.

6. Construction and Change Order Issues

- a. Chaparral phone system authorized by Change Order No. 37(19-3) dated April 6, 2006, for Champion Electric. Mr. Bruce thought there might have been a problem with the installation of the Alcatel system similar to problems at Woodcrest. It was confirmed that the Alcatel system was installed at Chaparral. Mr. Milliner had questions regarding the phone/data system installed at Woodcrest.
- b. Explanation of Don Lugo Change Order No. 3(3-1) dated March 16, 2006 for JBH Concrete. Mr. Bruce had a question about the term "surcharge." Mr. Jeff Cosme of Bernard's CM, explained that it is a construction term that refers to a "line of resolution." Mr. Bruce thought it referred to an overcharge issue that could have been avoided. Mr. DiCamillo from WLC and Mr. Grow gave further explanation.
- c. Progress being made toward correcting the drainage issue at Woodcrest. Associated Engineering completed this project at their cost with help from the City of Ontario by putting in a 21" pipe north to south

in the front parking lot, with the exception of the re-slurry of the parking lot. Mr. Grow thanked Mr. Wapner for his help in getting the project completed.

- d. Mr. Milliner asked about the standing gas pipe he had mentioned before at Woodcrest and Mr. Grow said that is a normal occurrence.

7. Spreadsheet showing budget spent, committed on each school for Measure M projects

Sandra Chen, Director, Planning, presented the updated report for the third quarter ending March 31, 2006. The fourth quarter update will be presented at the August meeting.

8. Other Topics

Ms. Tate is concerned about insurance and bonding of a contractor for the Woodcrest project who had gone out of business but had additional work to complete. Mr. Grow said the contractor is required to keep insurance and bonds and warranties for an extended period of time.

Mr. Bruce said he noticed that there were two new positions approved by the board at the most recent board meeting and asked if those positions will be funded by Measure M. Dr. Stefanie Phillips said it is possible. Mr. Elie requested that question be addressed at the next meeting.

Mr. Larkin notified everyone about the Walnut rededication scheduled on Friday.

Mr. Elie, on behalf of the committee and community, commended and thanked Mr. Bruce for his service on the committee for the past four years.

The next meeting is scheduled for July 17, 2006.

Mr. Elie made a motion to adjourn, Mr. Petroff seconded the motion, and all were in favor.