



## CHINO VALLEY UNIFIED SCHOOL DISTRICT Facilities/Planning Department

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### CITIZENS' OVERSIGHT COMMITTEE MEETING MINUTES February 27, 2006

The meeting was called to order at 5:03 p.m. with members Gerald Bruce, Sylvia Orozco, Jenny Tate, Tina Javid, Mike Milliner, Roger Larkin, Gary Larson, and Steven Elie in attendance. District staff, Dr. Paul Andersen, and Steve Bachor and Larry Fugal from PCM3 were also present.

1. Approval of the January 23, 2006 Minutes

Mr. Milliner moved to approve the January 23, 2006 meeting minutes, Mr. Elie seconded the motion, and all approved. Mr. Larson abstained.

2. Public Comments

There were no public comments.

3. Quarterly Report

Mr. Bruce said the report is about 50% completed. He said he would complete the report and email it to the members. After discussion, another brief meeting was scheduled on Tuesday, March 7<sup>th</sup> at 6:15 p.m. for the purpose of approving the report.

4. Construction Update, and 5. Change Orders

The February monthly update was distributed to the members. Member questions and concerns are as follows:

Walnut

- Mr. Larkin asked about the keys for the existing teachers' lockable cabinets. Mr. Fugal from PCM3 said it was on the punch list.
- Mr. Larkin asked about the 1<sup>st</sup> graders having to use the restrooms in the new addition while the other restrooms are being modernized. At this time the noise due to the doors slamming is disrupting the classrooms around the restrooms. He suggested future plans place the restrooms on the interior wall as opposed to a wall that backs up to classrooms. Mr. Fugal said simple sound attenuation options could be explored and that would be addressed in construction meetings.
- Mr. Larkin said phone jacks were placed just inside the doors in the renovated classroom and the jacks by the teacher's desks aren't connected. Three teachers that Mr. Larkin talked to said they would much prefer to be able to use the phones by their desk as opposed to on the opposite side of the room.

Woodcrest

- Mr. Milliner asked if the members could receive an update regarding the Woodcrest storm drain; what are the issues and obstacles involved. Mr. Bachor directed the members to the monthly report that says that Associated Engineers have come up with a plan to abate storm water, it's scheduled to be worked on during spring break and Associated is paying the cost. Currently, they are using sandbags to defer the water away from the school, and staff is looking at using a pumping system to relieve some of the flooding.
- There was discussion regarding a claim filed by Stolo Cabinets for storage fees for storing materials that was not approved by the district.
- Mr. Milliner asked if the district had received contact regarding the standing gas pipe on the west (curb) side of the gym. He said there is a strong odor coming from the pipe. Mr. Bachor said there would be an odor because of the methane management system at Woodcrest. Mr. Milliner thought it smelled like natural gas.
- Mr. Elie asked about the telephone system costs and if there had been an equal credit for the specified phone system. He asked about the 14-month delay in the project.
- Mr. Milliner again asked about the standing pipe in the gym that he feels is a hazard,

### Chaparral

Mr. Bruce asked about change order No. 21(6-3), board approved on 10/6/05 for West-Helm. Justification stated is to provide a means of egress from staff courtyard for \$1380.

Mr. Milliner said references were made to punch lists, and wondered if the committee members could receive copies.

### 6. Chaparral Elementary School Survey

Dr. Andersen explained that there is a survey being circulated to the parents of children living within the Chaparral attendance area to see how many 5<sup>th</sup> graders will exercise their option to stay at Wickman for their 6<sup>th</sup> grade year, and how many other grade levels will attend Chaparral or seek transfers to other schools so a more accurate enrollment could be determined.

### 7. April 24<sup>th</sup> Meeting Location

Dr. Andersen explained that there is a conflict for the boardroom at the next meeting. After discussion, Mr. Larson moved to hold the meeting in the business conference room at 6:15 p.m. on April 24th, Mr. Elie seconded the motion, and all members agreed.

### 8. Membership Information

Dr. Andersen explained that board members would select a business community member at the March 2<sup>nd</sup> board meeting. He said that new applications are going to be solicited for the next year because three member-at-large positions and one parent of a child attending a school within the district will be expiring. The representative positions from the three cities within the district will also require new or continued appointments. He said the district would probably start the application process in April.

### 9. Other Topics

Mr. Bruce requested that information regarding member positions be emailed to him to include in the quarterly report. Mr. Elie suggested that this information be included in the committee reports.

Mr. Elie moved for adjournment, and Mr. Larson seconded the motion. The meeting was adjourned at 5:58 p.m.