

CHINO VALLEY UNIFIED SCHOOL DISTRICT

TRANSPORTATION DEPARTMENT

The Mission of the Transportation Department is to promote the educational process by providing excellence in transportation services for all students, k through 12. Transportation is committed to professionally delivering safe, prompt, dependable, efficient, and cost-effective services in response to the needs of students, staff and the community.

TRANSPORTATION SAFETY PLAN

The Transportation Department is pleased to provide the state required “School Bus Safety Plan.” Many important school bus safety procedures are included. Much of this information is also available in the “School Bus Rider’s Handbook.” Generally busing is provided to students residing beyond the minimum distances outlined below. **(Board Policy 3541)**

Kindergarten	1 ½	miles from school
1 – 6	2	miles from school
7 – 8	3	miles from school
9 – 12	4	miles from school

The “School Bus Safety Plan” serves as a reference guide to achieve a better understanding of appropriate student conduct, bus safety rules, familiarization of the established danger zone and red-light crossing instructions/information, etc.

Walking to and from bus stop

Bus riding students should:

- A. Find and follow the safest route to/from the bus stop, utilizing sidewalks, crosswalks, and traffic signals whenever possible
- B. Never litter, walk on planted areas or disturb the private property of others
- C. Board and exit the bus at their assigned bus stop designated by the district
- D. Not talk to or accept rides from strangers
- E. If approached by a stranger, immediately (ASAP) notify the bus driver and school official

- F. Allow enough time to arrive at the bus stop at least five minutes prior to the scheduled pick-up time
- G. Please be mindful, only students displaying a valid bus pass will be allowed to ride the school buses serving the regular home to school bus route.

At the bus stop or school bus loading zone

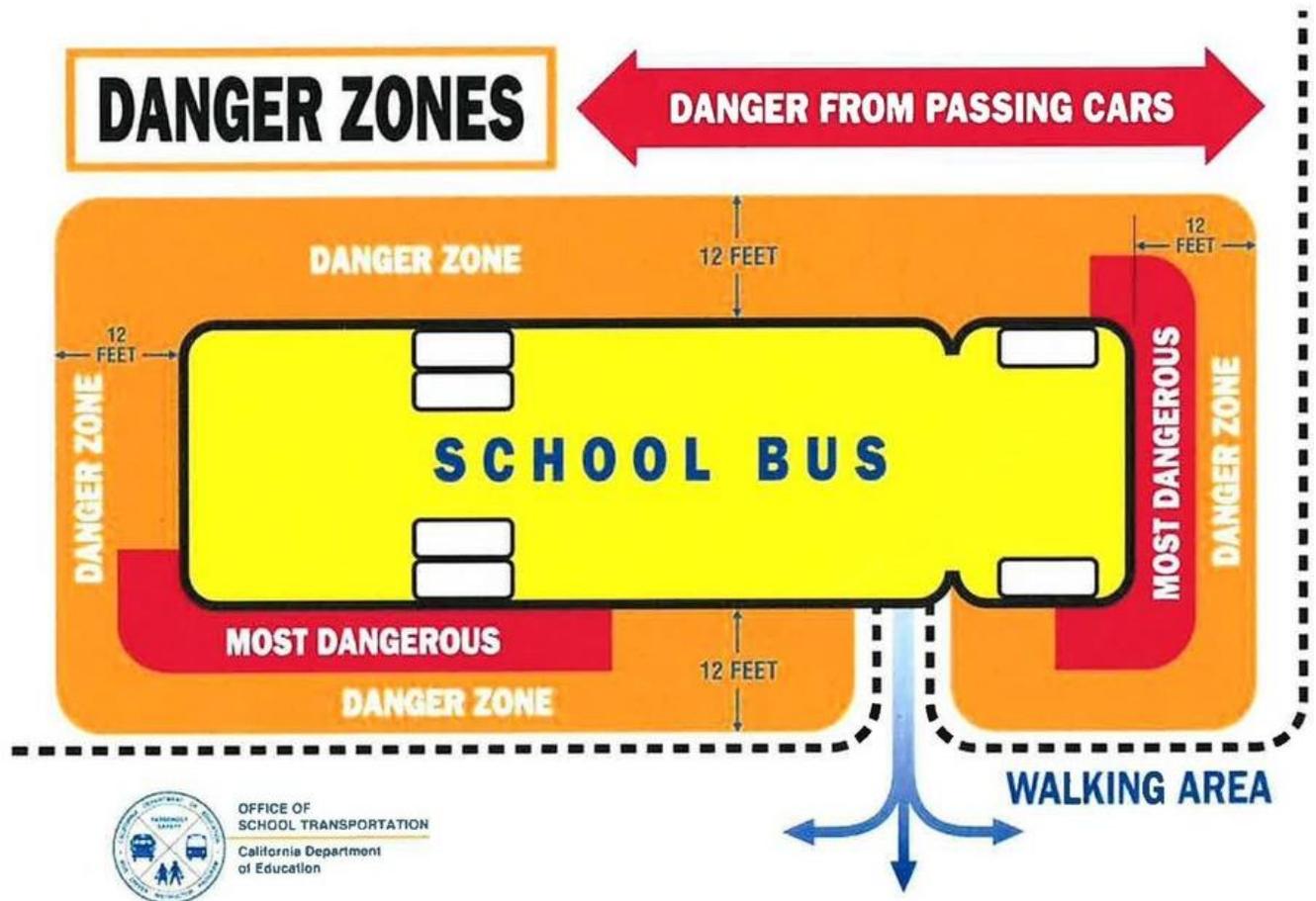
Bus riding students should:

- A. Wait in an orderly fashion at least 12-feet from the edge of the curb as bus approaches, until the bus makes a complete stop and the door has been opened (Do not run toward the bus anytime it is in motion)
- B. Refrain from aggressive or unsafe behavior
- C. Refrain from profane or degrading language and any loud talking
- D. Never play in streets or on neighboring property
- E. Maintain acceptable conduct while waiting for, entering, or exiting from the bus
- F. Enter and exit from the school bus in an orderly manner
- G. Parents who deliver or pick-up student(s) at their bus stop should always park their vehicles on the same side of the street as where the bus stops

The Danger Zone

Although school buses provide the safest form of student transportation available, there are specific steps that children can take to secure their safety around the bus. The diagram below illustrates a hazard area around the school bus known as the “Danger Zone.”

The “Danger Zone” extends out twelve (12) feet away from the bus, all the way around the bus. Students must always stay clear of this area. The driver may not see children present inside this zone, especially around the wheels. **It is extremely dangerous to be in this area.**



School Bus “Flashing Red Lights” Crossing Instructions

The bus stops in the Chino Valley Unified School District are established to eliminate as much as possible, the need for students to cross the roadway to wait for the bus. However, the law stated that when students must cross the highway, the bus driver shall:

- A. Escort all pre-K through 8th grade students across the road whether a parent or adult is present. (CVUSD escorts all grades)

Every effort is made to establish bus stops in the safest available locations. There may be instances when the bus cannot drop off on the appropriate side of the street closest to the student’s home. When this occurs, the following procedure is followed.

- A. If your child is not ready at their designated bus stop when their bus is approaching or arrives and your child needs to cross the roadway, by law the

driver shall escort the student across the roadway. Students must never cross the roadway while the bus is approaching or is parked at the stop, until the bus driver can provide a safe crossover.

- B. Student must always cross the street **between the driver and the front of the bus**, after the driver gives them a verbal command to do so.
- C. When told to cross, students must walk, not run, completely across the roadway.
- D. When the bus is dropping students after school, the procedures for crossing is the same. Students must first remain on the bus and follow the directions of the bus driver. The driver will then safely escort students needing to cross to the opposite side of the roadway.
- E. **IMPORTANT** – Generally, the law requires school bus drivers to activate their red lights whenever the bus stops to load or unload students. This is regardless of whether students need to cross the roadway. The law also requires that all other motorist stop whenever a school bus is flashing its red lights.

School Bus Safety Laws and Information

The Chino Valley Unified School District has procedures that all drivers are required to execute daily, on their assigned bus routes, field trips or other assigned duties to ensure that no child is left unattended on a school bus.

No Student Left Unattended Procedures, SB 1072

Each school bus shall be equipped with an operational child safety alert system. A “child safety alert system” is a device located at the interior rear of a vehicle that requires the driver to either manually contact or scan the device before exiting the vehicle, thereby prompting the driver to inspect the entirety of the interior of the vehicle before exiting. Each school bus driver is required to check their bus after each run/route/trip once finished. This means they will get out of the driver's seat, walk the entire length of the bus checking the entirety of the interior for sleeping students above and below the seats and check for articles that may have been left behind before exiting the vehicle. This report will notify management immediately when

a report is sent. This is pursuant to Senate Bill 1072 which amends Education Code 39831.3(a) which requires the preparation of this Transportation Safety Plan. Drivers are required to physically walk to the back of the bus and complete a Student Check and send a report on the Zonar wand to show that they thoroughly inspected the bus for sleeping students.

Procedures and Standards for a School Pupil Activity Bus (SPAB)

If the District uses an outside contractor/school pupil activity bus (SPAB) to drive a field/sport/activity trip, the SPAB bus is not required to be equipped with an operational child safety alert system if the pupils are accompanied by at least one adult chaperone selected by a school official. If an adult chaperone is not a school employee, the chaperone shall meet the requirements for a school volunteer established by the policies of the school district.

One adult chaperone shall have a list of every pupil and adult chaperone, including a school employee, who is on the SPAB bus at the time of departure. The driver must review all safety and emergency procedures before the initial departure and the driver and adult chaperone have signed a form with the time and date acknowledging that the safety plan and procedures were reviewed.

Immediately before departure from any location, the adult chaperone shall account for each pupil on the list of pupils, verify the number of pupils to the driver, and sign a form indicating that all pupils are present or accounted for. After pupils have exited a school pupil activity bus, and before driving away, the driver shall check all areas of the bus, including, but not limited to, overhead compartments and bathrooms, to ensure that the bus is vacant. The driver shall sign a form with the time and date verifying that all required procedures have been followed. The information required above may be recorded on a single form. These forms shall be retained by the school district, outside contract/SPAB Company for a minimum of two years.

An adult chaperone must be 18 years old or older any may be a parent or school volunteer. No student of the school district may act as a chaperone.

The group leader, (Band Director or Football Coach, etc.) at the school site is responsible for ensuring there is an adult chaperone on each bus utilized for their group/trip. In addition to the district using outside contractors (SPAB Buses/Drivers), the district bus drivers will not depart on a trip without an adult chaperone. The bus drivers have been instructed to call a dispatcher when there is no adult chaperone to accompany the students on a field trips, sport trip, or activity trip. This does not include home to school routes.

Should you have any questions, please do not hesitate to call our office at (909) 628-1201, extension 1525.