

DRUMONDE CLASSROOM MATRIX

	BE RESPECTFUL	BE RESPONSIBLE	BE SAFE
VIRTUAL CLASS SESSIONS	<ul style="list-style-type: none"> -Start each virtual class meeting muted, only mute when teacher tells you to do so or calls on you by name -Keep camera on throughout all class or group meetings -be polite & respectful to all people by staying focused on class, work & learning during all meeting types, no music or other distractions, use chat box for learning purposes only, raise your virtual hand 	<ul style="list-style-type: none"> -Log on a few minutes before class meetings -Participate in class meetings -Check sound & video are working correctly & device/s charged or charging -Have all necessary supplies ready to use -Be in a quiet environment whenever possible -Use appropriate language -Wear appropriate clothing 	<ul style="list-style-type: none"> -Do NOT share codes, passwords, student ID, etc. with others -use your district account only for communication -Only use given codes -Use only trustworthy internet links/sites -Use academic language - No pictures or audio/ visual recording without permission
NON- ATTENDANCE DAYS	<ul style="list-style-type: none"> -Email teacher for help as needed but I can only reply during office hours since I'll be teaching live otherwise -Contact classmates during acceptable times (7 am -7 pm) -Be kind & appropriate with peer interaction 	<ul style="list-style-type: none"> - you MUST do attendance assignment each day, even when not in class -Check Google Classroom daily for materials, due dates, assignments, etc. -Turn in all work done by its assigned due date & time 	<ul style="list-style-type: none"> -Use your own words and thoughts on assignments (don't plagiarize) -Use trustworthy or given links & sites for your research and work -Be safe when using social media & limit on-screen time
ASSIGNMENT COMPLETION	<ul style="list-style-type: none"> -turn in your best work, don't settle for the minimum -don't copy classmates' work/ answers or allow classmates to copy yours -use appropriate academic language 	<ul style="list-style-type: none"> -turn in by due date & time through Google Classroom -read directions thoroughly -check with your classmates for clarification on assignments, work, etc. -ask teacher if you need additional help 	<ul style="list-style-type: none"> -Make sure you click twice when turning in work - Double check that needed files are attached -Cite sources & provide references when needed - don't plagiarize
ASSESSMENTS	<ul style="list-style-type: none"> -respect yourself, your peers & teacher by putting in your best effort -respect yourself: get enough rest, eat well & stay hydrated -don't copy classmates' answers & don't allow classmates to copy your answers 	<ul style="list-style-type: none"> - plan your time to give yourself enough time to study before quizzes or tests -read directions thoroughly & follow teacher instructions -ask teacher if you need clarification -turn in by due date & time 	<ul style="list-style-type: none"> -No audio or visual recording or picture taking -Use your own words and thoughts on assignments - Double check that you turned in the work (click twice) & files are attached, if needed -Make sure Device/s charged