



Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

Chino Valley Unified School District  
Student Support Services

## **Section 504 MEETING NOTICE**

Date of 504 Plan Meeting \_\_\_\_\_

Student's Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

School Year \_\_\_\_\_

School \_\_\_\_\_

Perm ID # \_\_\_\_\_

Grade \_\_\_\_\_

☐ Annual ☐ Transition ☐ Other \_\_\_\_\_

Dear Parent/Guardian:

This is to inform you a meeting has been scheduled to review your (son's/daughter's) Section 504 Accommodation Plan as follows:

Date	Time	Place

Staff will review relevant documents; i.e., medical history and academic records, that may require your assistance. Your participation at the review meeting is requested to provide input in your (son's/daughter's) education. Please notify me if you are unable to attend this important meeting.

If you have questions or if I can be of further assistance, please contact me.

Sincerely,

School Section 504 Coordinator