Club Name: _________________________
Meeting Date: ________________________
Location: ___________________________

1.0 Meeting called to order by: ___________________ @ __________

2.0 Attendance- (attach copy of attendance sheet)

3.0 Old Business

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

4.0 New Business

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

5.0 Fundraisers Submitted

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

6.0 Finance Report
The following check requests were approved: (list below). Please attach a copy of the check request to this form.

<table>
<thead>
<tr>
<th>Vendor/reason</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.____________</td>
<td>$________</td>
</tr>
<tr>
<td>2.____________</td>
<td>$________</td>
</tr>
</tbody>
</table>

Motion by: ___________ Seconded by:__________
Approved: YES or NO

6.0 Meeting adjoined by ___________________ @ ________

Club Secretary Signature ___________________________ Date _____

Club President Signature ___________________________ Date _____

Club Advisor Signature ___________________________ Date _____

**Club Points will be given when attached to the Post Activity Form**