



## **AGENDA**

Hidden Trails Elementary PTA Board Meeting

Date: November 5, 2024

### **Board Members**

President - Stephanie Yutan

Secretary - Jill Reeder

Treasurer -

Historian -

VP of Fundraising - Breona Orduno

Parliamentarian - May Evangelista

Teacher Representative - Mrs. Hofmeyer

Auditor- Mrs. Wong-Chan

VP of Programs-

1. Call to Order at: 2:48
2. Attendance/Introduction : Mrs. Sura, Mrs. Wong-Chan, Mrs. Hofmeyer, Ms. Myers, Jill Reeder, Breona Orduno, May Evangelista, Jennifer Gaynor, Stephanie Valdes
3. Approval of Minutes from calendar meeting
  - a. Motion : Breona
  - b. Second the Motion : Mrs. Hofmeyer

Yearbook Update: Jennifer

- A. 80 pages
  - a. Have to add a page each year
    - i. Every year the price will go up because of adding pages for the new classes each year
  - b. 29.79-cost
  - c. \$32 Early cost
  - d. \$39 Regular
  - e. 6th grade
    - i. Dedications earlier
    - ii. 6th baby pictures
      1. Get them earlier
  - f. Make sure we are getting pictures from each class from volunteers or teachers
- B. Stephanie Yutan will take it over next year
- C. Teachers will not have to help with the distribution of the yearbook this year

A. Treasurer's Report

- a. Financial Report
  - i. October Financials
    - 1. Payouts pending
- b. October
  - i. beginning balance on hand-
  - ii. total deposits
  - iii. total expenses
  - iv. checks pending
  - v. balance on hand
- c. New Treasure
  - i. Ms. Myers cannot be the treasurer and the Flight adviser at the same time
    - 1. Stephanie Valdes has agreed to be the Treasurer and will be voted in at a later date

B. Fundraising Report

- a. Dine Outs
  - i. Crumble Cookie
    - 1. November 14 3:00-6:00
      - a. Kevin Rantins is going to help 3:00-4:30
      - b. Need to get other volunteer
    - 2. Fliers have been printed
- b. Updates
  - i. Art to Remember
    - 1. Nov 6 deadline for free shipping
    - 2. Can order throughout the year, but will have to pay for shipping
    - 3. 344 participated
    - 4. Next year do it as the first Art-in-Action of the year
    - 5. Give teachers more time and option for Art-in-Action to do it if they don't want to
  - ii. Turkey Trot
    - 1. In-and-Out
      - a. Donated 10 gift cards to use as prizes
        - i. Good for a free burger, fries, and drink
      - b. The boy and girl from each grade who runs the most laps will receive a gift card
      - c. PTA will purchase \$10 gift cards since we are 4 short
    - 2. Sign up Genius for Volunteers

3. Suggested to send out back up forms for donation since we handed it out so long ago
  - a. Remind about class prizes
  - b. Share what classes are in lead

#### C. Programs

- a. Trunk or Treat
  - i. Stephanie Valdes and Jill Reeder will head the committee for next year
  - ii. Extend trick or treating time-90 minutes
  - iii. Two weeks before Halloween
- b. Turkey Trot
  - i. November 20
  - ii. Deadline for Shirts has passed (October 23)
  - iii. Need Volunteers (reach out to room parents)
- c. Veteran's Assembly November 6
  - i. How many Veterans?
    1. 7 - 16 including families
  - ii. Sprouts donated \$50 gift card for the refreshments
- d. Book Fair
  - i. Week of December 9-13
  - ii. Sign up for classes right now for teacher
  - iii. Pastries with Principle Wednesday December 11
  - iv. Luke and Vivian will head it up

#### D. Historian Report

#### E. President's Report

#### F. Parliamentarian Report

- a. Fundraisers - what is considered a fundraiser?
  - i. Tabled
- b. By laws
  - i. eBylaws going down on November 17
  - ii. Motion: May
  - iii. Second: Ms. Myers
- c. Chino Valley Con. disbanded
  - i. Moving to in council
    1. Would like to attend a meeting to see if the switch is a good use of time
  - ii. tabled

#### G. Principal's Report

- a. Uniform Complaint Procedure Process
  - i. If you feel like your child is being discriminated against (protected class: gender, race, ect) you can file a report (typically by staff)
  - ii.

#### H. Teacher's Report

- I. Old Business
- J. New Business/Announcements
  
- K. Upcoming Dates
  - a. Crumble Dineout-**November 14**
  - b. Turkey Trot-**Novemeber 20**
  - c. Book Fair-**December 9-13**
  - d. November PTA meeting-**December 10**
- L. Action Items
- M. Meeting Adjourned at 4:07 pm

**November 14, 2024 Thursday Zoom Meeting**

**Attendance:** Stephanie Yutan, May Evangelista, Breona Orduno, Jill Reeder, Stephanie Valdes, Mrs. Sura, Mrs. Wong

Stephanie Valdes was voted in as Treasurer