



CHINO VALLEY UNIFIED SCHOOL DISTRICT Facilities/Planning Department

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CITIZENS' OVERSIGHT committee MEETING MINUTES January 24, 2005

The meeting was called to order at 5:00 PM with committee members Roger Larkin, Gary Larson, Gerald Bruce, Michael Payne, Paul Rodriguez, Darren Dalton, Maurice Ayala, Andy Anderson, and Paul Andersen present.

1. Approval of the Second Quarterly Report

Mr. Larkin asked if the committee members had the opportunity to review the Second Quarterly Report. Dr. Andersen asked that a line be added to paragraph 3, which states, "Mr. Bachor of PCM3 has been extremely helpful by providing us with copies of the Construction Program monthly reports." Mr. Larkin moved that the Second Quarterly Report be approved as amended. Mr. Ayala seconded the motion. The Second Quarterly Report was approved unanimously. Dr. Andersen said the Second Quarterly Report would be on the February 3, 2005 agenda. Mr. Larkin expressed concern that the Board was not receiving copies of the Quarterly Reports in advance of the Board Meetings and said he would feel more comfortable having the Board direct any questions regarding the report to the entire committee either through e-mail or by attending a committee Meeting, rather than asking questions at the Board Meeting. Mr. Larson agreed that the Board should have the report ahead of time and said he thought Mr. Larkin could answer any non-controversial questions. Mr. Payne agreed and said if the Board had a question Mr. Larkin could not answer immediately, it could be put on the agenda for the next Board meeting. Mr. Anderson asked if the Board got minutes of the committee Meetings in advance of the Board meeting. Dr. Andersen said that the minutes are on the website, so the minutes are available to Board members if they would like to see them. Mr. Larkin said that Mr. Klein had some questions about the First Quarterly Report. Mr. Larkin asked him to submit the questions in writing, but to date, has not received any questions. Dr. Andersen said that as no questions had been received, the committee could assume that the Board had accepted the report.

2. Comments from the Public

Preston Carr, Principal of Don Lugo High School said that he wished to clarify that when Ms. Gassen spoke at the last committee meeting that she was not speaking on his behalf. Mr. Larkin and Mr. Larson said that when Ms. Gassen addressed the committee, she said she had Mr. Carr's total approval. Mr. Carr said that while he and Ms. Gassen are on "the same page" with their concerns, he would never send a teacher to speak on his behalf. He shared the following:

- He has met with his staff and told them that everyone will have to make some concessions. The Ag Department realizes that they will not be able to build six classrooms to accommodate three teachers.
- He had a very good meeting with Dr. Andersen.
- Don Lugo projects are moving forward, and staff is happy with the way the project is going.
- The girl's locker room is now ready for student use and the drafting teacher will be moving into the Industrial Arts building.
- Summer School will be held on the Don Lugo campus.

Mr. Anderson said he was contacted by a number of parents with questions and misconceptions about the Don Lugo construction projects and asked if there is a plan in place to communicate with parents. Mr. Carr said in the past he has had a public forum on Parent Night and would be willing to do so again. Last year, he had the construction plans on display for parents to see in the gym. He suggested sending invitations to parents to have their concerns addressed at the second semester Parent Night. Mr. Rodriguez thought it was an excellent idea. Dr. Andersen said that Dr. Infusino suggested a Board Study Session to review the Don Lugo construction projects that would be taped and broadcast on Channel 17. Mr. Bruce asked if the situation with Ms. Gassen had been cleared up. Mr. Carr said he explained to Ms. Gassen that there would be "add alternate" (money left over at the end of the project to complete all projects on the original wish list). He said they would request three classrooms, the first for floriculture, as that is one of the largest classes on campus. He said there are only two agriculture teachers; one left and was not replaced. He said that Don Lugo has declining enrollment and has lost eight teachers in the last year. He said he has spoken with Ms.

Gassen, they are in agreement and his staff realizes that there are insufficient funds to build all projects originally submitted.

Marti Taylor of the Chino Champion asked if Woodcrest was on schedule for completion in March and if there was some urgency to complete Woodcrest in light of the fact that it would not be occupied until September 2005. Dr. Andersen said that major construction will be completed by March but not "punch list" items. Mr. Bachor said that the gym would not be finished until late May or early June due to the recent rains. Ms. Taylor asked if the contract with the general contractor was up in March. Mr. Bachor said B.E. McMurray was the construction manager for Woodcrest Junior High and that their contract was for a lump sum. When PCM3 assessed the project, they re-estimated the date of completion. He said it appears that, with the exception of the gym, the project will be complete in March.

3. Next Meeting

Mr. Rodriguez suggested that the committee make school visits during February and report back to the committee at the March meeting. Dr. Andersen suggested March 21. Mr. Bruce reminded the committee that the Third Quarterly Report would have to be approved at the March meeting. Mr. Anderson asked if the Board had made any decision about the committee's membership. Dr. Andersen said that the information has been shared with board members. Dr. Andersen will ask Dr. Infusino tomorrow whether board action is required or if it can be handled administratively. If Dr. Infusino says that it requires board action, an advertisement will be placed immediately to fill the remainder of Mr. Calta's term and the other full two-year term.

Dr. Andersen said he wanted to clarify for some committee members that operational money had been budgeted for Chaparral Elementary. The district is examining whether it would be advantageous to delay the opening of Chaparral and use that operational money elsewhere. Ms. Taylor asked how much was budgeted for operational expenses. Dr. Andersen said that \$440,000 was budgeted and that there was a question about whether that would be enough to cover all operational expenses because of some added special education positions.

Mr. Ayala asked if Chaparral construction was moving ahead as planned. Dr. Andersen said that there has been some weather delays but they will try to make up the time. Mr. Larkin said that 15 inches of rain would have affected all construction. Dr. Andersen said that new construction is affected but not modernization. Mr. Bachor said February is the wettest month of the year. He said that he has had discussions with Mr. Grow and the construction manager about the drainage at Chaparral, and none of the homes surrounding Chaparral have been affected more than usual. The grading operation will be cleaned up after it dries out.

Mr. Bachor said that he sent an email to committee members outlining the Roles and Responsibilities and website updates. He said updates are available at pmc3.com. He met with the Performance Audit staff last week. Mr. Anderson asked whether the Implementation Plan would be available in March. Mr. Bachor said that it is being prepared and will be given to the board and cabinet on March 21, 2005, and will be available to the public at the April 7, 2005 board meeting. He said the document is extremely large, about five volumes, the first of which is a synopsis of the entire document and offered to have a copy sent to the committee. Dr. Andersen said he would meet with Mr. Larkin to prepare information to be shared with the committee at the March 21st meeting. Mr. Bruce asked Dr. Andersen if there have been problems at any school sites due to the rain. Dr. Andersen said that there have been problems at Ayala with roof leaks, which is on Ayala's Measure M project list.

The next meeting will be held on March 21, 2005 at 5:00 p.m. in the boardroom.

Mr. Larson moved to adjourn the meeting. Mr. Ayala seconded the motion.

The meeting was adjourned at 5:30 PM.