

## CHINO VALLEY UNIFIED SCHOOL DISTRICT

### ALTERNATIVE TO EXPULSION (ATE)

**MAJOR DUTIES  
AND  
RESPONSIBILITIES:**

Design and implement a program to fit the educational and social needs of each student assigned to the program.

Develop weekly lesson plans and supplementary materials compatible with the basic instructional philosophy and curriculum of the district.

Coordinate an individual and small group counseling program designed to modify the student's behavior and enable the student to return to his/her regular school site in a timely manner.

Establish and maintain standards of student behavior needed to provide an orderly, productive learning environment which will enable students to develop salable skills.

Develop and maintain a close working relationship with parents which may include conferences, home visits, and phone calls.

Supervise students in out-of-class activities during the assigned work day.

Provide students and parents with pertinent information related to state and district policy concerning school behavior and attendance.

Provide students with the opportunity to partake in daily patriotic observance that will inspire them to become productive citizens. Education Code Section 52720.

Monitor classroom environment to ensure that safe and clean conditions exist.

Teach students to assume responsibility for putting materials, supplies, tools, etc., safely and neatly away at the end of the class session.

Other duties as assigned.

**DESIRED  
QUALIFICATIONS:**

Experience in working with at-risk students.