



**The Quarterly Report  
of the  
Citizens' Oversight Committee  
for the  
3rd Quarter 2007/08 School Year**

**April 2008**

Third Quarter Report of  
The Citizens Oversight Committee  
2007/2008 School Year

The Citizen's Oversight Committee, herein referred to as the Committee, is currently comprised of 13 members: Tom Haughey, representing the City of Chino; David Black, representing a taxpayers' organization; Kevin Cisneroz, an at-large member; Edgar Gray Jr., representing a senior citizen organization; Jamie Harwood, representing a business organization; Natalie Sanders, representing a parent-teacher association; Julie Allen, an at-large member; Roman Nava, an at-large member; Steve Elie, a parent member; Christina Gonzales, an at-large member; Alan Wapner, representing the City of Ontario; Tina Javid, representing the Chino Valley Chamber of Commerce; and Peter Rogers, representing the City of Chino Hills.

Sandra Chen, Michael Chapko, Iris Chu, Greg Stachura, and Laurie Trimbach served as district representatives to the committee.

The Committee met one time during the quarter, on January 14, 2008. The meeting minutes are attached to this report.

Julie Allen and Roman Nava continue to serve as the Chairperson and Vice-Chairperson of the Committee, respectively. The position of Secretary remains vacant. Committee member Kevin Cisneroz has been effectively managing the Committee Website, including posting the member information, meeting minutes, and construction updates.

During the January 14<sup>th</sup> meeting, Ms. Chen presented the latest Measure M expenditure report to the Committee. As of November 30<sup>th</sup>, \$107.9 million had been expended, leaving a balance, with interest of \$49.1 million, most of which has already been encumbered.

The Committee also received a report of the Performance Audit conducted for the 2006/2007 fiscal year by Mr. Royce Townsend of Vavrinek, Trine, Day & Co., LLP. The Committee was pleased to hear that the audit report included no exceptions, which clearly demonstrates that the District is managing the Measure M program effectively and in accordance with all evaluated performance criteria.

Mr. Chapko provided an overview of all of the projects currently under construction. Several projects are in the final close-out stage and bid openings were scheduled for Measure M work at Marshall, Ramona, and Chino High School during this quarter.

The Committee's Second Quarterly Report was presented to the Board of Education on February 7, 2008 by Ms. Allen.

Respectfully Submitted,

The Citizen's Oversight Committee

# Citizens' Bond Oversight Committee Members

<b>Member Name</b>	<b>Representing</b>		<b>Status</b>
Julie Allen, Chairperson	At Large	6/30/2008	No change
Roman Nava, Vice Chair	At Large	6/30/2008	No change
Tom Haughey	City of Chino	6/30/2009	New member
Steve Elie	Parent	6/30/2008	No change
Christina Gonzales	At Large	6/30/2008	No change
Alan Wapner	City of Ontario	6/30/2008	No change
Tina Javid	Chino Chamber of Commerce	6/30/2009	Reappointed
Edgar K. Gray Jr.	Senior Citizens Organization	6/30/2009	New member
David Black	A Taxpayer Organization	6/30/2009	New member
Jamie Harwood	Business Community	6/30/2009	New member
Peter Rogers	City of Chino Hills	6/30/2009	Reappointed
Natalie Sanders	Parent active in Parent Teacher Assoc.	6/30/2009	New member
Kevin Cisneroz	At Large	6/30/2009	New member

CHINO VALLEY UNIFIED SCHOOL DISTRICT  
Facilities/Planning Division

Sandra H. Chen, Assistant Superintendent ◊ Phone (909) 628-1201 Ext. 1200 ◊ Fax (909) 548-6034

CITIZENS' BOND OVERSIGHT COMMITTEE  
MEETING MINUTES  
January 14, 2008

**Call to Order:** Ms. Allen called the meeting to order at 5:07 p.m.

Members present were Julie Allen, Jamie Harwood, Peter Rogers, David Black, Tom Haughey, Ed Gray, Steve Elie, Kevin Cisneroz, Tina Javid, and Roman Nava. Sandra Chen, Iris Chu, Michael Chapko, Iris Chu, and Laurie Trimbach represented District staff. Ms. Chen introduced Mr. Chapko, the new Director of Maintenance, Operations, and Construction, to committee members.

1. Pledge of Allegiance

Mr. Haughey led the group in the Pledge of Allegiance.

2. Public Comment

None.

3. Approval of Minutes of December 3, 2007 Meeting

Mr. Black made a motion to approve the minutes from December 3, 2007. Mr. Rogers seconded the motion and all members present were in favor.

4. Review of Quarterly Expenditure Report

The expenditure report for the second quarter as of November 30, 2007, was distributed to committee members and reviewed by Ms. Chen. As of November 30, \$107.9 million has been expended, leaving a balance with interest of \$49.1 million, most of which has been encumbered.

5. Performance Audit

Mr. Royce Townsend of Vavrinek, Trine, Day & Co., LLP, presented the procedures and findings of the Performance Audit for the 2006/2007 fiscal year. It was noted that the audit report included no exceptions. Members were provided a copy of the audit report. The audit report will be presented to the Board of Education as information on January 24, 2008.

6. Review and Approval of Second Quarterly Report, October – December 2007

Mr. Elie moved to approve the Second Quarterly Report, Mr. Haughey seconded the motion, and all members approved. After discussion about member attendance, Mr. Black moved to amend the report and add a member attendance sheet. Mr. Haughey seconded the motion

and all members approved. Ms. Allen will present the report to the Board of Education on February 7, 2008.

7. Construction Update/Change Orders

Mr. Chapko provided an overview of the projects under construction. He informed the committee that projects at Chino High School stadium, Don Lugo modernization, Cortez, Dickson and Buena Vista modernizations are in closeout and scheduled for board approval in the upcoming months. Bid opening for the Marshall and Ramona Measure M work is scheduled for January 31, 2008. Bid opening for the renovation work at Chino High School is scheduled for February 20, 2008. Construction for both bids will follow shortly after bids have been approved by the Board.

Change orders were distributed via email. Members were encouraged to forward questions to the committee chairperson, Ms. Allen.

8. COC Member Communications

None.

9. Status of Members

The committee discussed member attendance and reviewed an attendance sheet. Members decided to add the attendance sheet as part of the quarterly report.

10. Other Topics

The next meeting is scheduled for February 25, 2008.

Mr. Elie moved to adjourn, Mr. Nava seconded the motion, and all members agreed. The meeting was adjourned at 5:38 p.m.

**CHINO VALLEY UNIFIED SCHOOL DISTRICT  
CITIZENS' OVERSIGHT COMMITTEE  
ATTENDANCE ROSTER**

2007-2008										
		8.6	9.17	10.22	12.3	1.14	4.7	5.19		
1	Julie Allen	✓	✓	✓	✓	✓				
2	David Black		✓	✓	✓	✓				
3	Kevin Cisneroz	✓	✓	✓	✓	✓				
4	Steve Elie	✓	✓	✓		✓				
5	Christina Gonzales									
6	Ed Gray	✓	✓	✓		✓				
7	Jamie Harwood			✓		✓				
8	Tom Haughey	✓	✓	✓	✓	✓				
9	Tina Javid	✓		✓	✓	✓				
10	Roman Nava	✓	✓	✓	✓	✓				
11	Peter Rogers			✓	✓	✓				
12	Natalie Sanders	✓	✓	✓	✓					
13	Alan Wapner	✓	✓	✓	✓					