



**The Quarterly Report
of the
Citizens' Oversight Committee
For the
2nd Quarter 2007/08 School Year**

January 2008

Second Quarter Report of
The Citizens Oversight Committee
2007/2008 School Year

The Citizen's Oversight Committee, herein referred to as the Committee, is currently comprised of 13 members: Tom Haughey, representing the City of Chino; David Black, representing a taxpayers' organization; Kevin Cisneroz, an at-large member; Edgar Gray Jr., representing a senior citizen organization; Jamie Harwood, representing a business organization; Natalie Sanders, representing a parent-teacher association; Julie Allen, an at-large member; Roman Nava, an at-large member; Steve Elie, a parent member; Christina Gonzales, an at-large member; Alan Wapner, representing the City of Ontario; Tina Javid, representing the Chino Valley Chamber of Commerce; and Peter Rogers, representing the City of Chino Hills.

Sandra Chen, John Grow, Iris Chu, Greg Stachura, and Laurie Trimbach served as district representatives to the committee. Michael Chapko was introduced as the newest Director of Maintenance, Operations, and Construction at the December 3rd meeting.

The Committee met two times during the quarter on October 22, 2007, and December 3, 2007. The minutes from these meetings and a Committee member attendance roster for the 2007/2008 school year are attached to this report.

Currently, Julie Allen is Chair of the Committee and Roman Nava is Vice-Chair of the Committee. At the time of this report no one has filled the position of secretary. Roman Nava was assigned to fill in as secretary until a committee member is chosen at a later date. Committee member Kevin Cisneroz oversees the Committee Website, including member information and construction updates.

Mr. Stachura gave a presentation and construction update for the eight projects that were constructed during the summer break. All projects are at 99% completion, with punch list work and project closeout in progress.

Ms. Chen discussed ongoing planning of Measure M projects for the remaining 14 schools eligible for Measure M funding. She indicated that as of June 30th, \$94.9 million has been expended, leaving a balance with interest of \$60.7 million, most of which has been encumbered.

The Committee has scheduled meetings for January 14, February 25, April 7, and May 19, 2008.

Respectfully Submitted,

The Citizen's Oversight Committee

Citizens' Bond Oversight Committee Members

Member Name	Representing		Status
Julie Allen, Chairperson	At Large	6/30/2008	No change
Roman Nava, Vice Chair	At Large	6/30/2008	No change
Tom Haughey	City of Chino	6/30/2009	New member
Steve Elie	Parent	6/30/2008	No change
Christina Gonzales	At Large	6/30/2008	No change
Alan Wapner	City of Ontario	6/30/2008	No change
Tina Javid	Chino Chamber of Commerce	6/30/2009	Reappointed
Edgar K. Gray Jr.	Senior Citizens Organization	6/30/2009	New member
David Black	A Taxpayer Organization	6/30/2009	New member
Jamie Harwood	Business Community	6/30/2009	New member
Peter Rogers	City of Chino Hills	6/30/2009	Reappointed
Natalie Sanders	Parent active in Parent Teacher Assoc.	6/30/2009	New member
Kevin Cisneroz	At Large	6/30/2009	New member

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Facilities/Planning Division

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CITIZENS' BOND OVERSIGHT COMMITTEE
MEETING MINUTES
October 22, 2007

Call to Order: Ms. Allen called the meeting to order at 5:00 p.m.

Members present were Julie Allen, Kevin Cisneroz, Dave Black, Ed Gray, Alan Wapner, Steve Elie, Peter Rogers, Jamie Harwood, Roman Nava, Natalie Sanders, Tina Javid, and Tom Haughey. Sandra Chen, Iris Chu, Greg Stachura and Laurie Trimbach represented District staff.

1. Pledge of Allegiance

Mr. Rogers led the group in the Pledge of Allegiance.

2. Public Comment

None.

3. Approval of Minutes of September 17, 2007 Meeting

Mr. Black made a motion to approve the minutes from September 17, 2007. Mr. Elie seconded the motion and all were in favor.

4. Nomination of Secretary Position for 2007/2008 term

Ms. Allen said no one volunteered for the secretary position, and she completed the first quarterly report. Mr. Nava volunteered to complete the second quarterly report.

5. Overview of Measure M by District Staff

Ms. Chen distributed handouts of a Power Point presentation created by Lisalee Wells from Fulbright & Jaworski, titled "Bare Bones of School and College District Bonds and Citizens' Oversight Committees." Ms. Chen reviewed and explained the handout to the committee.

6. Measure M Expenditure Report as of June 30, 2007

The First Quarterly Expenditure Report, expenditures as of June 30, 2007, was distributed to committee members and reviewed by Ms. Chen. As of June 30th, \$94.9 million has been expended, leaving a balance with interest of \$60.7 million, most of which has been encumbered.

7. Construction Update/Change Orders

Greg Stachura, Construction Coordinator, distributed and discussed the construction update. Ms. Chen said upcoming projects for the next 12 months include:

- Ongoing planning for Measure M projects for the remaining 14 schools,
- Measure M additions projects at Marshall Elementary and Ramona Junior High Schools, replacing their outdated portable classrooms with permanent structures, and
- Projects at Chino High School including the science classroom addition and music classroom renovation and renovation of almost every classroom on the campus.

Ms. Chen said constructability reviews have been completed for these projects and meetings are being held with the architects to incorporate the constructability comments into the plans before going out to bid.

Mr. Haughey said he was at the homecoming game at Chino High stadium the past Friday and the whole stadium looks really nice. Mr. Stachura said Chino High School also received a complete exterior repainting this summer as part of the Deferred Maintenance program.

Ms. Allen said the most recent change orders were distributed by email. She asked that members let her know if anyone has comments or questions so staff can respond.

8. Approval of Quarterly Report

Mr. Black moved to approve the quarterly report as submitted by Ms. Allen. Ms. Javid seconded the motion and all members approved.

9. COC Member Communications

Ms. Javid shared a Rancho Santiago College bond flier that she received to show an example of something the district could send out to the community to highlight the accomplishments of the bond program. Ms. Chen said funds from the bond campaign are available that might be used for that purpose.

10. Other Topics

Mr. Elie moved to adjourn, Mr. Black seconded the motion. All agreed and the meeting was adjourned at 5:58 p.m.

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CITIZENS' BOND OVERSIGHT COMMITTEE
MEETING MINUTES
December 3, 2007

Call to Order: Ms. Allen called the meeting to order at 5:04 p.m.

Members present were Julie Allen, Kevin Cisneroz, Dave Black, Alan Wapner, Peter Rogers, Roman Nava, Natalie Sanders, Tina Javid, and Tom Haughey. Sandra Chen, Iris Chu, Michael Chapko, Greg Stachura and Laurie Trimbach represented District staff. Ms. Chen introduced Mr. Chapko, the new Director of Maintenance, Operations, and Construction, to committee members.

11. Pledge of Allegiance

Mr. Nava led the group in the Pledge of Allegiance.

12. Public Comment

None.

13. Approval of Minutes of October 22, 2007 Meeting

Mr. Rogers made a motion to approve the minutes from October 22, 2007. Mr. Black seconded the motion and all members present were in favor.

14. Construction Update/Change Orders

Greg Stachura, Construction Coordinator, distributed and discussed the construction update.

- Chino High School stadium upgrade is 99% complete and occupied. Punch list work and project closeout in progress.
- Don Lugo High School, modernization of Buildings C and F and the center of Building A are all 99% complete and occupied. Punch list work and project closeout in progress.
- Modernization projects at Cortez, Dickson, Buena Vista, Borba, Gird El Rancho, Los Serranos, Ramona, Marshall and Ramona are all 99% complete. Punch list work and project closeout in progress.
 - Mr. Nava asked about the phase three project at Dickson. Mr. Stachura explained that the administrative offices were reconfigured with new casework as well as DSA pickup work. The old kitchen area is now a teacher's workroom. At Cortez, the old kitchen was made into offices.
- Fire alarm replacement has started at Borba, Marshall and Newman and is 10% complete. The fire alarm work at El Rancho should start late December.

Ms. Chen reviewed the upcoming projects as follows:

- Dickey Elementary School modernization – language on the Facilities Assessment Report meets the criteria for the use of matching Measure M funds. This project is in planning.
- Chino High School renovation – additional classrooms for science instruction and storage for band. Virtually every classroom on the campus will be renovated to some degree. The project should start in early spring and will last approximately 18-24 months.
- Replacement of portable classrooms on the Marshall Elementary School campus with permanent classrooms.
- Replacement of portable classrooms on the Ramona Junior High School campus with permanent classrooms in conjunction with modernization.

15. COC Member Communications

Mr. Nava presented the committee's First Quarterly report, covering July, August, and September 2007, to the school board on November 1, 2007. Mr. Nava said he was Principal for the Day at Dickson Elementary School. He told the principal he is a member of the COC, and she was glad to give him a tour of all the new improvements to the site.

Ms. Allen asked if there are plans to pass another bond in the future. Ms Chen said the timeline necessary for the planning process for a bond is at least two years. The District is looking at commissioning a facilities master plan to begin in the coming year, which will assess every facility in the district that will give a clear understanding of the current condition and the future needs.

16. Other Topics

The next meeting is on January 14, 2008.

Ms. Javid moved to adjourn, and Mr. Haughey seconded the motion. All agreed and the meeting was adjourned at 5:32 p.m.