

The Quarterly Report
of the
Citizens' Oversight Committee
For the
2nd Quarter 2006/07 School Year

January 2007

Second Quarter Report of
The Citizens' Oversight Committee
2006/2007 School Year

The Citizen's Oversight Committee, herein referred to as the Committee, met twice in the second quarter of the school year, once in October and again in December 2006.

Assistant Superintendent Ms. Sandra Chen and Director of Facilities and Construction Mr. John Grow served as district representatives to the Committee.

Nomination and election of committee officers resulted in Mr. Steve Elie and Ms. Julie Allen being voted Chairperson and Vice Chairperson respectively. Mr. Mike Milliner will continue as Committee Secretary.

Total School Solutions, the company contracted by the District to conduct performance audits presented its findings to the Committee for both 2004-05 and 2005-06. Major findings included:

- Staff has maximized all available State revenue
- The construction management delivery method was used effectively.
- A recommendation that a master plan be adopted by the Board
- A recommendation that project budgets be adopted by the Board

In addition the report states that Measure M is running smoothly, and that the development of a master plan and budget would provide additional transparency for the bond program.

The Committee scheduled site visits to facilities that were fully or partially funded with Measure M funds including Don Lugo, Dickson, Walnut, Chaparral and Woodcrest. The visits will take place January 26, 2007 beginning at 9:00 a.m.

Fifty million dollars in revenue bonds were issued in November 2006, bringing the total to the voter-approved limit of \$150 million.

The Committee continues to receive expenditure updates from District personnel regarding the use of Measure M dollars.

The Committee has continued to receive construction updates and to comment on change orders presented by District construction staff.

Committee members and District staff began a discussion regarding the implications of California State-wide Proposition 1D – ***“Should the state sell \$10.4 billion in general obligation bonds to fund repair and upgrade of public schools, including kindergarten through grade 12, community colleges, and state universities?”*** – which passed in November, 2006.

Some members expressed concern that the Committee was not recognized at the opening ceremony for Chaparral Elementary School, thus missing an opportunity to communicate progress to the community.

Ms. Jenny Tate continues to keep the web site describing our activities up-to-date as part of the Committee's responsibility to keep the community informed. The monthly construction reports are also uploaded on the website.

Respectfully Submitted,

The Citizens' Oversight Committee

Citizens' Bond Oversight Committee
Members

Member Name	Representing	Term Ends
Julie Allen	At Large	6/30/2008
Glenn Duncan	City of Chino	6/30/2008
Steve Elie	Parent	6/30/2008
Christina Gonzales	At Large	6/30/2008
Tina Javid	Chino Valley Chamber of Commerce	6/30/2007
Roger Larkin	Senior Citizens Organization	6/30/2007
Mike Milliner	A Taxpayer Organization	6/30/2007
Roman Nava	At Large	6/30/2008
Miles Petroff	Business Community	6/30/2008
Peter Rogers	City of Chino Hills	6/30/2007
Jenny Tate	Parent who is active in a Parent Teacher Association	6/30/2007
Alan Wapner	City of Ontario	6/30/2008
Vacant	At Large	6/30/2007



CHINO VALLEY UNIFIED SCHOOL DISTRICT
Facilities/Planning Division

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CITIZENS' BOND OVERSIGHT COMMITTEE
MEETING MINUTES
October 30, 2006

Meeting was called to order at 5:05 p.m. Members present: Sylvia Orozco, Roman Nava, Julie Allen, Roger Larkin, Gary Larson, Christina Gonzales, Jenny Tate, Alan Wapner, Glenn Duncan, Mike Milliner, Tina Javid, and Steven Elie. District representatives were Sandra Chen and John Grow. Miles Petroff arrived at 5:07.

1. Approve September 18, 2006 Meeting Minutes

Mr. Duncan made a motion to approve the September 18th meeting minutes and Mr. Larson seconded the motion. Mr. Elie requested that the member names be changed to the last names. Ms. Tate questioned the wording under "Other Topics" that refers to "non-Measure M improvements." She thought that wording would be confusing to the public. Ms. Chen said the purpose of the scoping meeting at Don Lugo High School was to discuss the proposed athletic improvements. Mr. Duncan made a motion to approve the minutes with the amendments, Mr. Larson seconded the motion, and all were in favor.

2. Public Comments

There were no public comments.

3. Approve First Quarter Report

Mr. Milliner explained that the report is a review of the two meetings held in the first quarter and it covers typical topics that have been included in the other reports. He made a motion for acceptance, and Mr. Duncan seconded the motion, and all were in favor. It was determined that the standard cover, list of names with positions and copies of the meeting minutes will be included in the report that will be presented to board members and the public on November 16th.

4. Performance Audit Update

Ms. Chen reported that Total School Solutions, the company contracted to do the performance audits, has completed a draft of the 2004-05 audit and currently is working on the 2005-06 audit. Both reports will be completed the end of November. Representatives from the firm will attend the next COC meeting on December 11th to present their findings. The reports will be made available to the board at their first meeting in January.

5. Chaparral Opening

Mr. Elie stated that during the opening ceremonies for Chaparral Elementary School, there was no mention of the Citizens' Oversight Committee and the fact that Measure M funds were used to construct the school. Mr. Elie sent a letter to Dr. Heatley regarding this and there has been some further communication between them. He said he thinks it is a step backward in the efforts to improve communication between the district, the board and the committee and that it was a lost opportunity to promote the bond and make a positive statement to the public about the funds provided by Measure M tax dollars. Ms. Chen said from the district's perspective it wasn't intentional, but merely an oversight.

Mr. Nava said it was a good opportunity to increase the chances of passing future bonds. Ms. Orozco said that considering the history of Measure M and the early controversy it might have been good to highlight the good things being done with bond funds. Mr. Duncan said at the Walnut ceremony they went out of their way to introduce the committee, and it was noted by several members that the committee was recognized at the Woodcrest ceremony as well. Mr. Larkin suggested that the chairperson be included in future ceremonies for Measure M projects, and other members agreed.

6. Site Visit

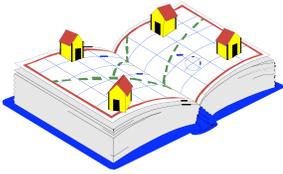
Ms. Chen said the committee requested a field trip to include projects partly or fully funded with Measure M funds. These include nine projects: Rhodes, Wickman, Chaparral, and Liberty Elementary Schools and Woodcrest Junior High School (new construction), and Walnut, Cortez and Dickson Elementary Schools, and Don Lugo and Buena Vista High Schools (modernization/new construction). She has asked the district's transportation manager to map a tour plan. He routed five sites: Don Lugo, Dickson, Walnut, Rhodes, and end at Liberty and Woodcrest. The proposed dates are either Friday, November 17 or Friday, December 1. None of the members were available for these dates, so a request was made to determine some dates in January.

7. Other Topics

Mr. Elie asked for an ongoing item on the agenda for a planning update for the next 5 to 12 months. He said there was a newspaper article in the Champion that said there is some planning going on. Ms. Chen said she made a presentation to the board on the impact of Prop 1D to the district as well as a quick update for them on Measure M expenditures. She said staff is working on the quarterly update that will be available for the December meeting. She said that planning is ongoing daily, and the committee will be given ongoing updates on the process.

Mr. Elie mentioned the fact that Mr. Gary Larson is retiring as a Chino Hills councilman and will no longer be on the committee. Mr. Elie extended thanks on behalf of the committee for Mr. Larson's service.

Ms. Allen moved to adjourn the meeting, Roman Nava seconded the motion, and all agreed. The meeting was adjourned at 5:42 p.m.



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Facilities/Planning Division

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CITIZENS' BOND OVERSIGHT COMMITTEE
MEETING MINUTES
December 11, 2006

Meeting was called to order at 5:04 p.m. Members present were Steve Elie, Christina Gonzales, Gary Larson, Roger Larkin, Alan Wapner, Glenn Duncan, Julie Allen, and Jenny Tate. Roman Nava arrived at 5:06. Mr. Wapner left at 5:43.

1. Reorganization/nomination and appointment of officers

Mr. Elie stated that Ms. Orozco has been elected to the Board of Education and will no longer serve on the Citizens' Oversight Committee. He said the bylaws are unclear as to whether the vice-chair would automatically become the chairperson, and bond counsel stated that it is a local decision. Mr. Wapner nominated Mr. Elie as the chairperson and Mr. Duncan seconded. Mr. Duncan moved to close the nominations and Mr. Larson seconded the motion. All were in favor. Mr. Elie nominated Julie Allen for vice-chairperson, Mr. Larson seconded, and all were in favor. It was noted that Mr. Milliner will continue as the secretary.

2. Approve October 30, 2006 Minutes

Mr. Larson moved to approve the minutes from October 30, 2006, Christina Gonzales seconded the motion, and all were in favor.

3. Public Comments

Ms. Sylvia Orozco thanked everyone on the committee for their excellent work, and said it was a pleasure to serve on the committee. Mr. Elie thanked her for her service and hard work as the chair.

Mr. Rick Dempsey from PCM3 thanked the committee for their support to PCM3. He felt the district is on a good upward trend in the construction program, and their final report would be available in January. He believes that the initial statistics show that change order costs are down and PCM3 is leaving the district in good shape.

4. Performance Audits 2004-05 and 2005-06

Ms. Chen introduced Mr. Henry Petrino from Total School Solutions, the firm that completed the Performance Audits for the 2004-05 and 2005-06 fiscal years. Copies of the audits were distributed to the committee. Total School Solutions opined the following:

- Measure M program is running smoothly.
- Staff has maximized all available State revenue.
- Use of construction management delivery method was used effectively and had good results.
- Suggests a board-adopted master plan.
- Suggests board-approved budgets for projects.
- Master plan and budgets would provide additional transparency for the bond program.

Ms. Chen said the reports would be given to board members this week via board newsletter and presented to the board and public on January 18, 2007. The committee was encouraged to review the

reports and forward questions through Mr. Elie or bring them to the next COC meeting January 22, 2007.

Mr. Larkin requested a copy of the District-wide financial reports for the 2004-05 and 2005-06 fiscal years. Ms. Chen said they would be made available to him.

5. Implications of Prop 1D

Due to technical difficulties, the Prop 1D presentation was continued to the next meeting.

6. Measure M Expenditure Quarterly Update

Ms. Chen distributed and reviewed the Measure M expenditure quarterly update as of September 30, 2006.

7. Construction Update and Change Orders

Ms. Chen introduced Mr. Greg Stachura, the district's new Construction Coordinator, who will be working with Mr. John Grow in a hands-on role at the job sites, overseeing contractors, construction management firms, etc.

Mr. Larkin had questions regarding the district's punch list procedures generally, and specifically at Walnut Elementary. The questions were discussed and answered by Mr. Grow.

Ms. Chen said links to the change orders in the board agendas were being provided to the committee. Mr. Elie said the links provided by district staff were difficult to access and print. Ms. Allen consolidated the change orders into one PDF file and re-distributed to members.

Ms. Chen distributed a packet that provided summaries on the active projects showing the original contract amounts as well as the changes orders approved as of the last board meeting along with the percentage of increase of change orders to the cost of each project. The committee commented that the information was helpful.

Ms. Tate asked questions regarding 10% contingencies built into project cost and allowances. Ms. Allen had a question regarding Change Order No. 48 for Woodcrest Junior High School, for reimbursement for increased labor costs. Mr. Grow said there was a delay and the contractor's labor rates went up and the actual increased costs were negotiated down to the amount agreed to in the change order.

8. Replacement of vacated member position of parent active in parent organization

Mr. Elie discussed the need to request the Board of Education to replace Ms. Orozco's position on the committee as the parent of a child attending school in the district who is also active in a parent organization. Because Ms. Orozco's membership expires June 2007, the committee suggested that the Board of Education transfer Ms. Tate, currently an at-large member whose term also expires June 2007, and who meets the membership criteria of the vacancy to fulfill the opening. This would eliminate the need to bring on a replacement for only six months. Ms. Chen said she would check into bringing the request before the board.

9. Field Trip Date

Mr. Nava made a motion that the field trip be held on Friday, January 26, 2006, Ms. Allen seconded the motion and all approved. The field trip will start at 9:00 a.m.

10. Other Topics

Mr. Larkin asked if the money spent on the partial 2004-05 Glenn Gelman performance audits came from General Fund and not Measure M. Ms. Chen confirmed it was paid out of General Fund.

Mr. Elie stated that the next meeting is January 22, 2007, and at that time the committee will be asked to approve the second quarterly report, which will cover the October 30th meeting along with the current meeting.

The meeting was adjourned at 6:02