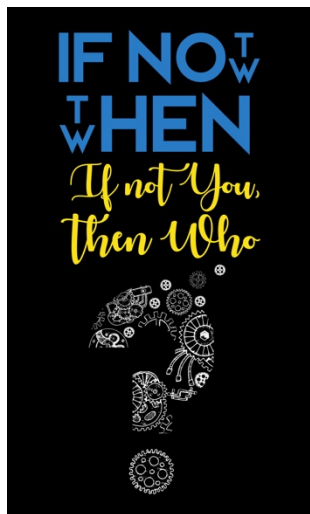


Leadership Syllabus 19 / 20

Mr. Chris Murillo & Mrs. Jodie Noblett



What We Will Learn:

- ✓ Communication & Teamwork Skills
- ✓ Goal Setting & Time Management
- ✓ Appreciation & Inclusion
- ✓ Publicity & Budgeting
- ✓ Values & Ethics
- ✓ Parliamentary Procedure & Student Government



Recommended Daily Materials:

Name Tag (worn any time outside of classroom)



Section in 3-Ring Notebook for Leadership Materials / Agenda



Leadership Shirt (Orders Due by: _____)



Some days, we will use wi-fi on our Smart Phones. Otherwise, phones should remain off and out of sight!

How You Will Be Graded:

Academic Grade

Leadership is a demanding elective with extremely high standards. Students will be graded by both teachers on various assignments and tasks throughout the school year. The online grading portal is updated weekly (if not more often!). A weekly newsletter is also emailed home notifying students of the upcoming week's schedule of Leadership activities and reminders. 🧐 A = 90 - 100% 😊 B = 80 - 89% 😊 C = 70 - 79% 😊 D = 60 - 69% 😞 F = 0 - 59%

Students must maintain 70% or higher in all classes to remain in Leadership. Students at risk of falling below 70% in any class will be placed on a contract and every effort will be made to prevent their removal from Leadership. A GPA of lower than 2.0 will result in immediate removal.



Late work (for any reason) can only be accepted for half credit.

Citizenship & Work Habits

Based on student behavior in the class, student's use of class time for productive work as well as preparedness.

🧐 O = Outstanding 😊 S = Satisfactory 😊 N = Needs Improvement 😞 U = Unsatisfactory

Work Habits

A large part of each trimester's overall grade is community service. Every student is expected to complete a minimum of 10 community service hours per trimester. By the end of the year, these hours must have covered a minimum of 5 hours of service in each category of school, community and world. As part of this community service, students must lead two other non-leadership students (at least one from Townsend) to complete 5 hours of service.



Schoolwide Expectations:

Be Safe
Be Respectful
Be Responsible

@How to Stay Connected

BEST BET:

Chris_Murillo@Chino.k12.ca.us

Jodie_Noblett@Chino.k12.ca.us

LEAVE A MESSAGE: (909) 591 - 2161

CHECK: Aeries Portal for Frequent Grade Updates

VISIT: Our Online Class Notebook for ALL Materials Used in Class:

<https://tinyurl.com/yavrkkq6j>



Classroom Expectations



Along with the school wide student expectations, Mr. Murillo & Mrs. Noblett also expect:

- ⇒ Leaders will show responsibility for their own education and always put forth their best effort, maintaining a 2.0 and no N's or U's in Citizenship or Work Habits, regularly monitoring their grade online and speaking to teachers directly about any concerns.
- ⇒ Leaders will not have incomplete tasks or assignments for any class, dress code violations, gum violations, cell phone violations, citations, 8th Periods, Saturday Work Study, In-House Suspensions, or other Suspensions and will be placed on contract or removed from the class if they do.
- ⇒ Leaders will not leave the Leadership classroom or Media Center without permission from the teacher or officer and will always move their magnet and wear their Leadership name badge at all times.
- ⇒ Leaders will show respect to fellow students and adults at all times including while off campus and online.
- ⇒ Leaders will treat all ASB supplies with respect and responsibility, cleaning up five minutes before the end of the period and never using supplies for anything other than official Leadership activities.
- ⇒ Leaders will work productively within the confines of their designated committee, unless otherwise instructed by teacher or officer.
- ⇒ Leaders will participate in all Spirit Days or wear school colors or their Leadership shirt to help set a positive atmosphere on campus.
- ⇒ Leaders will be on time and meet all deadlines.
- ⇒ Leaders will keep information discussed in class CONFIDENTIAL unless otherwise instructed.
- ⇒ It is recommended that leaders make every effort to attend extracurricular activities and events when possible (ample notice will be given when before or after school).
- ⇒ It is also recommended that leaders participate in the ASB Fundraisers to help alleviate the cost of our field trips throughout the year.



What Happens if I Make a Mistake?

Be HONEST about it and LEARN from it so you don't repeat it!

When students choose not to meet the daily expectations of safety, responsibility or respect, they can expect the following:



- Verbal Conversation about Expectation with Teacher(s)*
- Written Explanation of Expectation Not Met and How It will be met in future*
- Restriction from Leadership activity to work on alternate assignment*
- Parental Contact Via Agenda, Email or Phone*
- Written Contract Between Students, Teachers, and Parents*
- Removal from Class (In extreme cases, students may be removed immediately from class)*



What do I do if...

I turned in an assignment that shows as Missing online?

Please check your notebook / backpack / under your bed first. Then, check the no name bin in 415P. If you can't find the assignment, please talk to Mr. Murillo or Mrs. Noblett (when they are at a computer) directly about it.

I am starving half to death during class time?

Poor Leadership student! Did you forget to eat a healthy protein-based breakfast today? We're sorry, you'll need to wait until lunch as there is no eating in the classrooms or Media Center during Leadership class.

I need to use the restroom?

Each student is allowed one "No Questions Asked" Emergency Bathroom Break per trimester. Simply fill out the last page of your agenda, get Mr. Murillo or Mrs. Noblett's signature, and sign out of the classroom. Use these wisely.

I need to go to my locker?

Sorry, you'll need to come to class prepared with your materials. School policy does not allow students to return to lockers during class time for any reason.

My family wants to donate supplies to Room 415 P?

We ♥ donations of supplies! We are ALWAYS in need of the following: white & colored copy paper, Sharpies, paint brushes, (Greeting Card) note cards, sponges, paper towels, Clorox Wipes, staplers & adult scissors. Thank you in advance for supporting our educational environment!



Supplemental Materials

For First Year Leadership Students Only
The 7 Habits of the Highly Effective Teen by Sean Covey
Gallup StrengthsExplorer

Administrative Approval

For Second Year Leadership Students
The 7 Habits of the Highly Effective Teen by Sean Covey
The Fred Factor by Mark Sanborn



Homework Assignment for Parents

Date Due: _____

- *We have read and understand the course syllabus, including the policies and requirements for the Leadership class. We will encourage our student to take responsibility for their own education, resolving issues with the teacher on their own whenever possible.*
- *We accept all terms of the Leadership class and plan to attend Back to School Night on _____ for further information.*
- *We will work as a team of at least one parent and the student to check the agenda weekly and utilize the online grade portal to monitor grades.*
- *We approve of the Supplemental Instructional Materials List and Community Service Requirements as listed in this syllabus.*

Student Name (Printed) Student Signature

Parent / Guardian Name (Printed) Parent / Guardian Signature

Best Way to Contact Parent / Guardian: _____

Parent / Guardian Name (Printed) Parent / Guardian Signature

Best Way to Contact Parent / Guardian: _____

Parent / Guardian Name (Printed) Parent / Guardian Signature

Best Way to Contact Parent / Guardian: _____

****Please have any and all parent / guardians who will sign for the student fill out the above****

Leadership Shirt Pre-Order Form

Please notify a teacher if there is financial hardship

Name: _____

Adult Size: _____ x _____ (QTY.) = _____ (Total Amount)

****The cost of each shirt is dependent upon how many are ordered. Once we have finalized the order, we will notify parents of the amount owed and payment will be expected by _____.**

(For Teacher Use Only:)

Quantity Ordered x \$ _____ = _____ (Total Amount Owed)

Now... Tell Your Kid's Story!

**DIRECTIONS: Tell us about your child's leadership qualities in a million words or less.
(Use extra paper as needed)**