

**Chino Valley Unified School District**  
**School Site Council Meeting # 1 MINUTES**  
**Rolling Ridge Elementary**  
**September 9, 2021**

**Legal Requirements** (Check topics that were covered.)

X	1. Training		8. Safety Plan
X	2. Parent Engagement Policy	X	9. SPSA Development
X	3. Uniform Complaint Procedures	X	10. SPSA Budget
	4. Parent Education Opportunities		11. SPSA Approval
	5. Consolidated Programs Overview	X	12. Needs Assessment
X	6. School-Parent Compact		13. SPSA Annual Evaluation
	7. Assessment/Curriculum/ Program Effectiveness		14.
			15.

**I. Welcome and Introductions**

**II. Call to Order**

*(Open the meeting and state the time. Count the members present. Indicate if a quorum is met. A quorum is 51% of the total School Site Council membership. If a quorum is not met, the meeting can proceed as an informational meeting only; items may not be voted on.)*

**A. Members**

Present

- |                          |             |                   |                 |
|--------------------------|-------------|-------------------|-----------------|
| <input type="checkbox"/> | Principal   | Paula Thomas      | ex officio      |
| <input type="checkbox"/> | Teacher     | Angela Liu        | 2018-20/2020-22 |
| <input type="checkbox"/> | Teacher     | Yvette Webber     | 2020-22         |
| <input type="checkbox"/> | Teacher     | Tracy McCain      | 2021-23         |
| <input type="checkbox"/> | Other staff | Lisa Conetta-Lee  | 2020-22         |
| <input type="checkbox"/> | Parent      | Laura Villalpando | 2020-22         |
| <input type="checkbox"/> | Parent      | Antoinette Kera   | 2020-22         |
| <input type="checkbox"/> | Parent      | Sonia Singh       | 2019-21/2021-23 |
| <input type="checkbox"/> | Parent      | Julie Romero      | 2021-23         |
| <input type="checkbox"/> | Parent      |                   | 2021-23         |

**B. Quorum (51% of members present) Met?**  Yes or  No

**C. Approval of Minutes**

*(The minutes are either approved and seconded as read or approved and seconded with corrections.)*

*No minutes were shared, since this was the first meeting of the year.*

**III. Committee Reports** (This section includes correspondence and various committee or advisory committee reports. Each report could conclude with a motion that the Council must address.)

**IV. Legal Requirements**

*(List the topic to be addressed from the numbered list above.)*

- A. Training of SSC roles and responsibilities.** Choose training date Family Engagement Center CVUSD Adult School. - *Training dates were shared with the SSC. Each member will email Mrs. Thomas which date they will each attend. Mrs. Thomas will send the manes and dates to the Family Engagement Center.*

*One more parent is needed for the SSC. Mrs Thomas will put out another ballot to see if any other parents are interested. A vote will be held.*

- B. Inform on Uniform Complaint Process Policy – *Mrs. Thomas shared the Uniform Complaint Process with the SSC members. The UCP is can be accessed through the district website.*
- C. Review Parent and Family Engagement Policy and Parent School Compact – *Mrs. Thomas shared the policy and compacts for each grade level with the SSC. The school encourages family engagement, and the Family Engagement Policy and Parent School Compacts are posted on the school website in the parent section.*
- D. Review School Site Bylaws / Input / Update – *The SSC reviewed the bylaws and no revisions were made.*  
*Motion to approve the Bylaws: Angela Liu, Second: Antoinette Kera Yes 8 No 0 Approved*
- E. 2020-21 Single Plan for Student Achievement (SPSA)
  - 1) Review Single Plan for Student Achievement (SPSA) and obtain input: Needs Assessment, Goals, Budget – *The SSC reviewed the Single Plan for Student Achievement: Comprehensive Needs Assessment, Resource Inequities, Goals and strategies, and budget. The SSC members will further review the Goals and budget and give further input before voting on approval of the plan.*

## **V. Unfinished Business**

(This section includes any issue that was not concluded, postponed, or tabled during the prior meeting. The chairperson and principal would add these items to this section of the agenda.)

## **VI. New Business**

(This section identifies any new issues before the Council. Include any announcements in this section.)

### **A. Nominations for SSC Board/Elections**

- 1) Chairperson: *Tracy McCain*
- 2) Vice Chairperson: *Laura Villalpando*

*Motion to approve by: Angela Liu, Second: Sonia Singh Yes:7 No 0 - approved*

### **B. ESSER 3 Funds**

*The school received 147,670. It may be spent over three years.*

*Mrs. Thomas shared that the ESSER 3 Fund parent survey resulted in three main preferences*

- 1) *One hour a week PE with social emotional learning and mental health support*
- 2) *Opportunities for intervention during and after the school day*
- 3) *After school and summer STEM enrichment.*

*The Rolling Ridge Leadership Team will discuss how to allocate the funds in accordance with parent, staff, and student input.*

**III. Public Comment** (This section is for the public to comment on any subject. Limit time to 3 minutes per person. This section may be placed after the Call to Order or at the end of the Agenda. The Council members do not respond to comments.)

## **VIII. Adjournment**

(A motion to adjourn may be made at any time of the meeting. The Council should establish a timeline for its meetings. If the business cannot be completed, a special meeting of the Council should be called to address the remaining items.)

Adjourned at 4:45pm

**Next Meeting – October 14, 2021 at 3:30pm**

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Handouts: *UCP; Parent Engagement Policy and Parent School Compact; By-Laws; 2021-22 Single Plan for Student Achievement (SPSA)- Comprehensive Needs Assessment, goals, budget*