

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Hidden Trails Elementary School

School Site Council-SSC #1

2:48-3:41

10/24/2023

Legal Requirements (Topics checked must be covered and reflected in minutes.)

X	1. Training	X	10. SPSA Budget Review
	2. Revise & Approve Family Engagement Policy		11. SPSA Approval
X	3. Uniform Complaint Procedures		12. Needs Assessment
	4. Parent Education Opportunities		13. SPSA Annual Evaluation
	5. Consolidated Programs Overview	X	14. Review Bylaws
	6. Revise & Approve School-Family Compact	X	15. Elect roles
	7. Assessment/Curriculum/ Program Effectiveness	X	16. ESA/CAASPP data
		X	17. Review ELAC recommendations
	8. Safety Plan		18.
X	9. SPSA Development: Goals		19.

I. Welcome and Introductions (record each member's current term of office)

- a. Teacher 1- Eusunie Kang- 1 year
- b. Teacher 2- LauraLee Zuber- 1 year
- c. Teacher 3- Peng (Anita) Zhao- 1 year
- d. Staff 1- Lindsay Almeida- 2 year
- e. Parent/Community Member 1- Tracy Chen- 1 year
- f. Parent/Community Member 2- Han Zhang- 1 year
- g. Parent/Community Member 3- Shem (David) Choo- 1 year
- h. Parent/Community Member 4- Chris Foster- 1 year

II. Call to Order

- a. This meeting was called to order at 2:48 by Lisa Sura.
- b. Approval of Minutes from previous SSC meeting were not reviewed.

III. Public Comment

- a. There were no public comments for items not on the agenda

IV. Committee Reports

- a. The following recommendations were made by ELAC:
Mrs. Wong had an illness, but informed Mrs. Sura that they recommended providing Leading Edge tutoring. Mrs. Sura explained that students do receive Rosetta Stone, offered by the district. She also explained that we had ELOP funds last year that allowed us to provide this service, but that we do not have the funds previously mentioned available to us this year.

V. Legal Requirements

- a. **Training:** members have attended the required training.
- b. **Uniform Complaint Procedures** were presented at the School Site Council training.

- b. **SPSA Development: Goals** were reviewed.

Feedback/questions: We have two teachers and our Assistant Principal helping with our GATE program this year. Lisa Sura explained that the teachers are wanting to change the budget to be used for field trips, one going to a Science Museum and another watching a movie pertaining to Astronomy.

Chris Foster made a motion, LauraLee Zuber seconded. Agreed unanimously.

- d. **SPSA Budget** was reviewed.

Feedback/questions: The question was asked how funds are allocated. Lisa Sura then explained the budget and how each fund is allocated. Explained that there are specific uses for each budget given.

The question was then asked if DLI has a separate budget. Lisa Sura explained that we are not given a budget for DLI, and that the money we receive for this is given through another department, Access and Equity.

Another person asked if a previous after school program, Bowen, was paid for through Access and Equity. Lisa Sura explained that is correct.

Chris Foster made a motion, LauraLee Zuber seconded. Agreed unanimously.

- e. **Bylaws** were reviewed by Lisa Sura.

Feedback/Questions: No questions asked about the bylaws. Lisa made a recommendation to change Article 6 section 1 from having a meeting every month to instead having a minimum of four.

LauraLee motioned to make the change, Chris Foster seconded. Agreed unanimously.

- f. **Elected Roles**-The following SSC members were elected to serve in the following roles:

1. Chairperson- Shem (David) Choo

LauraLee Zuber made a motion, Anita Zhao seconded. Agreed unanimously.

2. Vice Chairperson- LauraLee Zuber

Anita Zhang made a motion, Chris Foster seconded. Agreed unanimously.

3. Secretary- Lindsay Almeida

LauraLee Zuber made a motion, Eusunie Kang seconded. Agreed unanimously.

- h. **ESA/CAASPP** data was reviewed. SSC members were encouraged to provide feedback and give input. No input was given by members.

Tracy Chen made a motion, LauraLee Zuber seconded. Agreed unanimously.

- i. **ELAC recommendations**- ELAC was reviewed. No comments made.

- j. **Approve School-Family Compact**-

Reviewed. No recommendations were made.

Shem Choo made a motion, Chris Foster seconded. Agreed unanimously.

VI. Unfinished Business

- a. There was no unfinished business from the previous meeting.

VII. New Business

- a. The following new business comments for items not on the agenda:

We are in need of a parent representative for our PBIS Committee.

VIII. Adjournment

- a. The meeting was adjourned at 3:41.