

ALVES CLASSROOM MATRIX



BE RESPECTFUL

BE RESPONSIBLE

BE SAFE

ARRIVAL/ DISMISSAL

- Walk in quietly and orderly.
- Greet peers/teacher.
- Use positive language.
- Exit class when dismissed.
- Ensure that no trash is left behind.

- Take out homework and materials at start of class.
- Place electronics in backpack upon entering and turn off or put on silent.
- Charge Chromebooks at home to be prepared for use during class when required.

- Walk in an orderly fashion and **maintain safe distance from others.**
- Keep hands, feet, and objects to yourself.
- Move with the flow of traffic.

WHOLE CLASS DISCUSSION

- Raise hand when you have a question or comment.
- Avoid side conversations.
- Ensure electronics are in backpack.

- Write down necessary notes/information.
- Listen carefully to questions.
- Organize and keep handouts.
- Be an active participant.

- Utilize materials appropriately.
- Be mindful of personal space.

COLLABORATIVE WORK

- Allow peers to express opinions.
- Use positive language when discussing.
- Speak when it is one's turn.
- Listen to and respect everyone's point of view.

- Be an active participant.
- Complete assigned role in group activity.

- Maintain safe distance from others.
- Ask for assistance when needed.
- Be mindful of personal space.

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ASSIGNMENT COMPLETION

- Adhere to assigned work deadlines.
- Communicate questions and any issues in a timely manner.
- Do your own work.
- Write legibly and review work before submitting.

- Check that assignments are attached correctly in Google Classroom prior to clicking Turn In.
- Ask for clarification in a timely manner before due date and time.
- Check Google Classroom Stream daily for updates.
- Turn in assignments by deadlines, including LATE WORK deadlines.

- Turn in your own work and avoid sharing images of work with others.
- Provide ample time to complete assignments.

ASSESSMENTS

- Avoid speaking until all exams are submitted.
- Walk quietly when turning in exams.
- After exam, work quietly on post-test assignments.

- Keep eyes on own work.
- Place all notes/papers in backpacks during exams.
- Place all electronic devices in backpack.
- Keep backpacks closed throughout exam.

- Keep hands, feet, and objects to yourself.
- Ask for assistance when needed.
- Place backpacks away from walkways.
- Be mindful of personal space.